

M E E K E R
C O L O R A D O

ANNUAL BUDGET 2024

JANUARY 1, 2024

TOWN OF MEEKER

PUBLIC MEETINGS SCHEDULE

BOARD OF TRUSTEES

First and Third Tuesdays of each month, except December
7:00 P.M.
MEEKER TOWN HALL
345 Market Street

PLANNING AND ZONING COMMISSION

Second and Fourth Mondays of each month as needed
7:00 P.M.
MEEKER TOWN HALL
345 Market Street

BUILDING BOARD OF APPEALS

Only as necessary
MEEKER TOWN HALL
345 Market Street

All meetings are open to the public. Agendas are published in the Rio Blanco Herald Times and the Town's website townofmeeker.org and posted at the Post Office the week prior to a meeting and are available at the office of the Town Clerk. Special meetings, which cannot be published due to time constraints, are posted at Town Hall, the Post Office and the Town's website. Meetings must be posted a minimum of 24 hours in advance. Each agenda contains an agenda item entitled "Public Participation" at which time citizens' comments are welcomed and encouraged. A request to be included on the agenda must be made to the Town Administrator no later than 10 days prior to the meeting date.

TOWN OF MEEKER BOARD MEMBERS

MAYOR

Kent Borchard

BOARD OF TRUSTEES

Travis Day, Mayor Pro tem

Wendy Gutierrez

Tiffany Jehorek

Melissa Kindall

Chris Lockwood

Scott Nielsen

PLANNING AND ZONING COMMISSION

Chairman: Leif Joy

Amanda Back

Greg Hanberg

Michele Morgan

Amanda Smith

BUILDING BOARD OF APPEALS

Luke Renninger

Paul Vinzant

TOWN OF MEEKER STAFF

Administration Department

General and Water Funds

Mandi Etheridge, Administrator, Finance Officer, Treasurer

Lisa Cook, Town Clerk

Jessica Perkins, Water and A/P Clerk

Lisa Pakuer, Admin. Assistant, Court Clerk

Community Development

Carly Thomson, Community Development Director / Planner

Carl Padilla, Building Inspector / Loss Control

Police Department

Eddie Thompson, Chief of Police

Thomas Dietrich, Lieutenant

Jim Amick, Officer

Willey Hetzel, Officer

Justin Yates, Officer

Elizabeth Ridgeway, Office Manager/Evidence Technician

Laurel Haney, Community Service Officer

Vicki Crawford, Animal Control Facility

Cassi Hobbs, Animal Control Facility

Public Works and Water Department

Tobey Willey, Public Works Superintendent

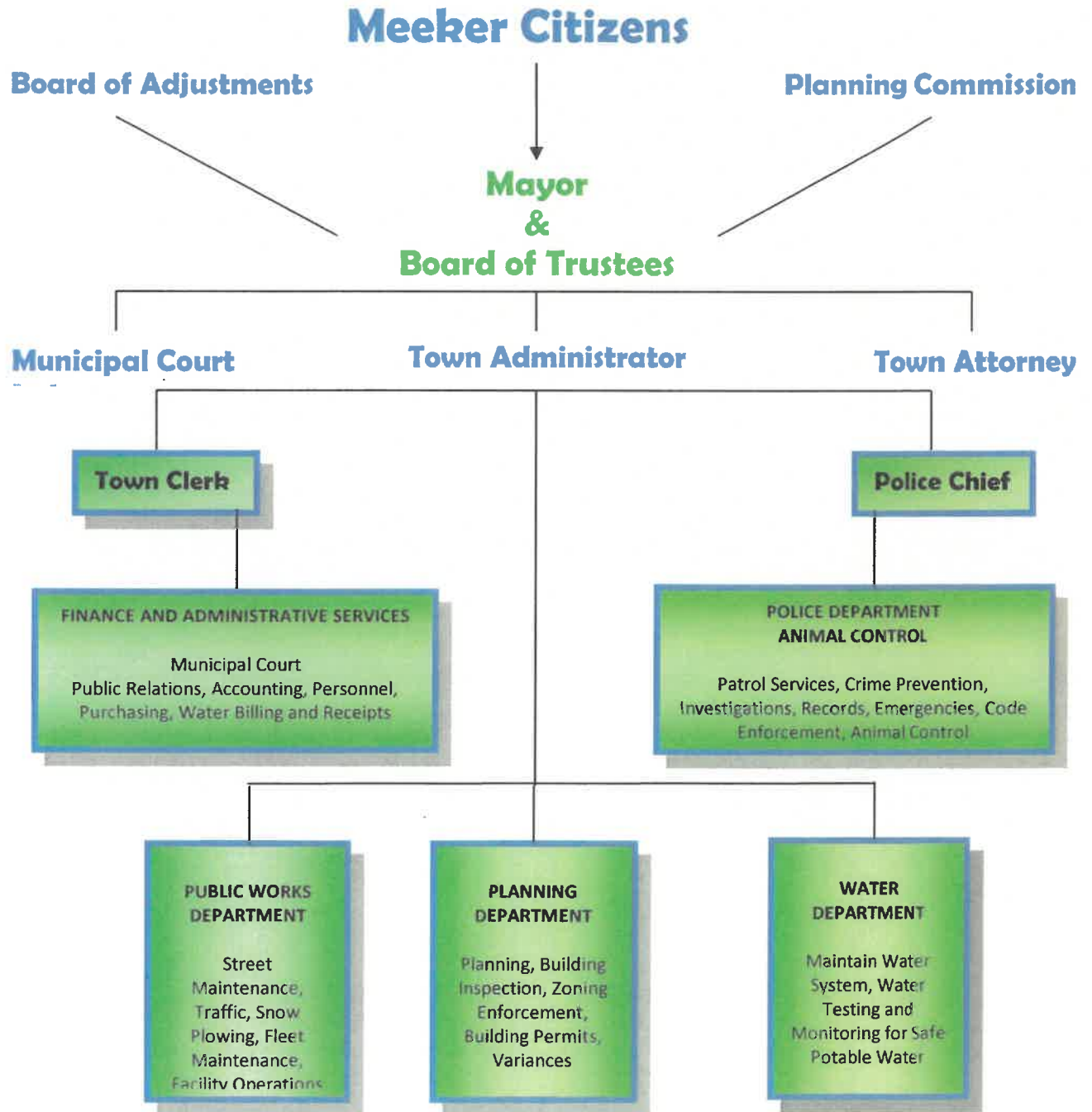
JAK Kilduff, Water System Operator

Levi Dinwiddie, Streets and Parks

Nick Smith, Utility Man



ORGANIZATIONAL CHART



TOWN OF MEEKER, COLORADO

The Town of Meeker acquired its name from Nathan Meeker, who was instrumental in establishing Greeley, Colorado and later came to the Meeker area as an Indian agent for the White River Ute Indian Tribe. The Town of Meeker was incorporated in 1885, and final proof of patent recorded in 1887. The Town of Meeker was the first, and only incorporated Town in northwestern Colorado for more than twenty years. The Town of Meeker's estimated population is 2,500. The Meeker area was home to the Ute Indian Tribe for many years prior to the Town being established. It is the desire of Meeker residents and the Ute Indian Tribe to build a long-lasting relationship.

The Town of Meeker is located on the north bank of the White River in Northwestern Colorado in the east center portion of Rio Blanco County. The primary State Highway intersecting Meeker is Highway 13, the north-south connection, with Highway 64 located just west of Town, the east-west connection. The Town of Meeker is the County Seat for Rio Blanco County.

Although the Town of Meeker grew to over 2,500 during the oil shale development in the early 1980s, it has not surpassed that population again. The Town regularly experiences the ebb and flow of energy development, leading to fluctuations in population.

GOVERNING BODY

Meeker is a municipal corporation and a political subdivision of the State of Colorado. It is a statutory town and has an appointed town administrator. The voters elect a mayor and six members to the Board of Trustees. Municipal elections are held during even numbered years on the first Tuesday in April. The Mayor serves a term of two years. Board of Trustee members serve four-year terms which are staggered. The next election will be on the first Tuesday in April 2024.

ECONOMIC BASE

Meeker residents are employed in various activities, such as agriculture, government, construction and what is now a declining mineral extraction industry. Several corporations have purchased many working ranches in the immediate area and converted the land to guest ranches including providing guests with hunting and fishing activities and other ranches have been subdivided into smaller "ranchettes." Since the pandemic and the increased ability to work remotely, many of these types of workers seek Meeker's lifestyle.

With the addition of their very popular Advanced Orthopedic and Specialty Clinic, Pioneers Medical Center has quickly become one of Meeker's largest employers. With the addition of remote workers and the hospital's growth, housing is hard to come by and the Board has identified attainable housing for the working community as an important component in economic development.

TOWN OF MEEKER 2024 BUDGET MESSAGE

This budget has been prepared for the fiscal year beginning January 1, 2024, and ending December 31, 2024, with all funds balanced and in accordance with the "Local Government Budget Law" of the State of Colorado. The budget establishes revenue estimates and expenditure limits for all Town funds and departments.

The budget includes beginning and ending fund balances, budget preparation and policy information, a plan for revenues and expenditures in each fund, an explanation of each department's function, both summary and line-item statistics for the previous two years of revenues and expenditures. Other items included are goals, historical information, a list of staff and board members, a description of each department's function and other general information so that the budget may be utilized as a policy and informational guide for the Town's Board, Staff Members, and Citizens. The budget was prepared in uniformity with generally accepted accounting principles using a modified accrual basis of accounting.

Budget Highlights

The budget has been prepared by projecting revenues with information available historically and incorporating other projections provided to the Town from the Department of Local Affairs, Associated Governments of Northwestern Colorado, and the Colorado Municipal League. A section entitled "Budget Policies and Budget Preparation" explains the budget process in further detail. Staff members and elected officials strive to minimize expenditures without jeopardizing municipal services or maintenance of the Town's equipment and infrastructure and apply for grants, when possible, to assist with funding various projects.

The Town's 2024 budget again includes funding to the Meeker Chamber of Commerce to support the Director position and facilitate tourism and economic development endeavors in the local business community as well as participation in projects involving surrounding towns and counties. It also includes the Town's payment to Rio Blanco County for dispatch fees, and a donation to the Meeker Historical Society to assist with salaries for those who work in the White River Museum so that it can remain open on the weekends.

Town Services to be provided during 2024 include: water service, street repair, snowplowing, parks maintenance, planning services including zoning and building inspections, code enforcement, animal control including operation of an animal shelter and working to adopt abandoned dogs and issuing dog licenses, police protection services, sharing equipment with other governmental entities, and many other public services.

The 2024 operating budgets are slightly higher than prior years in most departments due to a 5% increase in health care and a 5% cost of living increase for employees. Mineral Lease and Severance payments have increased in the past few years but not to the level collected a decade ago. The Systems Development departmental budget reflects a conservative approach to capital improvements which include ongoing funding items such as street maintenance, the Chamber of Commerce, construction of a sidewalk on School Street, and added items which include a housing feasibility plan, ADU incentives, engineering for Second Street and an infrastructure study. Also, in conjunction with ERBM Rec. & Park District, the Town received \$750,000 from a GOCO grant and \$220,000 from an OJT grant to complete Phase II of the Circle Park Riverfront project. The Town will continue to pay 100% of employee and family health benefits, fund a 6% match to the Colorado Retirement Association (CRA) for all employees, and match an additional 6% to CRA for police officers in lieu of Social Security from which the officers are exempt.

GENERAL FUND

Revenue Overview

Revenues projected during 2024 are estimated to include: general taxes and fees in the amount of \$2,454,122, grants in the amount of \$1,566,805, \$1,478,078 from the reserve fund of which \$3,336,350 is for capital improvements, plus \$110,650 which is a mandatory Tabor emergency reserve required by the State's Constitution, for a total budget of \$5,609,655. The Town continues to be conservative in budgeting property and sales taxes collected which covers staffing, operation, and maintenance expenses of the Town. The Board's philosophy has been to use reserve funds (fund balance) for large maintenance projects and capital needs. Mineral Lease and Severance Taxes distributed to the Town of Meeker vary due to commodity pricing, the amount of local extraction, and a tax holiday observed in the industry as statutorily mandated. In some years, these dollars exceed our Sales and Property Tax allocations, however much is dependent upon production of the resource and is projected to be significantly reduced in the coming years. The Highway Users Tax Fund revenue is set by the State and Federal legislators. As in the past, revenues have been budgeted conservatively. Any excess revenue collected will be added to the reserve (fund balance) and used for capital expenditures in future years.

After the adoption of Senate Bill 23B-001 which reduces the valuation for assessment of certain properties the Town's Certified Assessed Value by Rio Blanco County for 2023 is estimated at 25,302,827 which is still higher than the previous year's valuation of \$23,433,640. The Town was authorized during the election held April 1, 2008, to "De-Tabor" property taxes and can now collect the full permanent mill levy (9.781 Mills). The Towns of Meeker and Rangely combined receive about 1% of all property taxes collected in the County.

WATER FUND

Revenue Overview

The Water Fund is supported by user fees and receives no regular tax revenues. The Town Board lowered tap fees in 2020 to attract annexation and development within the Town with the largest adjustments made in the Out-of-Town rates, though this change is only impactful when new users are joining the water system. Ongoing maintenance and replacement of an overflow line on 7th Street has been budgeted again this year. Water line replacement needs on Garfield, Park and Hill Streets continue to be a funding issue for the Town.

CONSERVATION TRUST FUND

Income from this fund is received from the State of Colorado Lottery funds and must be appropriated for recreational use. The funds have been budgeted for operation and maintenance costs of Ute Park, and again for 2024 will be reserved for future capital projects.

ACCOMPLISHMENTS

Major accomplishments and activities during 2023 were:

1. Continued capital maintenance on public streets and municipal water system, including replacement of the Shaman Trail water valves, replacement of a portion of the Garfield Street water line, and repaving of 11th and 12th streets
2. Newly adopted Land Use Code
3. Updated Town Fee structure for land use and administrative fees
4. Completed remodel of upstairs at Town Hall to house the Meeker Business Center
5. Creation of Ute Park Strategic Plan to help direct decisions regarding usage of the open space
6. Continued work towards completion of the Circle Park Riverfront project
7. Replacement of outdated Police Department fleet vehicle
8. Grant supported purchase of new downtown lights
9. Hiring of a new Public Works Director

Mandi Etheridge, Town Administrator

Blank Page

MAYOR AND BOARD OF TRUSTEES MESSAGE

The Mayor and Board of Trustees have reviewed the proposed 2024 budget and are confident that its adoption and implementation will continue to provide the services our community is accustomed to as well as protecting, maintaining, and enhancing the Town's infrastructure. The Town's cash investments are guaranteed in accordance with the State of Colorado Statutes. The majority of the Town's funds are held by the local banks and ColoTrust and guaranteed by FDIC/treasury bills.

The Town of Meeker will continue to support and work to increase tourism and economic development through support of Uplift Meeker the "Main Street" program and other downtown development endeavors. The Town will continue to support the business community through efforts led by the Meeker Chamber of Commerce by providing funding to the Chamber to ensure its success.

Board Goals for the year 2024 include:

1. Support for affordable housing development
2. Local business development and support
3. Partnership with ERBM Rec. and Park Dist. on improved river access within the Town
4. Continued partnership and communication with other agencies
5. Ongoing maintenance of infrastructure

The Town's budget is actively monitored throughout the year by the Mayor, Trustees, and Staff to ensure operating expenditures do not exceed operating revenues. The Board recognizes the community benefit of collaboration and strives to take an active role in promoting cooperation with other governmental entities. The Town employees are to be commended for the high level of service they provide the community and their endeavors to keep operating costs at a minimum while providing maximum services. The services provided by the Town are equal or superior to other towns with many more employees. This commitment, as well as that of the Board of Trustees, has contributed to the success of Meeker and is part of what makes it a desirable place to live.

We appreciate the confidence you, the citizen, place in us. **We believe that citizen connection is very important and essential for a successful Town government; we value your input!** We will work to be responsive to each concern, recognizing that the final decision must be made by us, the elected representatives. We invite you to speak with us concerning any Town issue, either privately or at our meetings. We will continue to be responsive, with a commitment to sound fiscal policies, including modifying programs if revenues are not available. The Board's continuing goal is to offer the best services possible in the most economical manner and recognize this goal is key to the quality of life we experience in Meeker.

Kent A. Borchard, Mayor

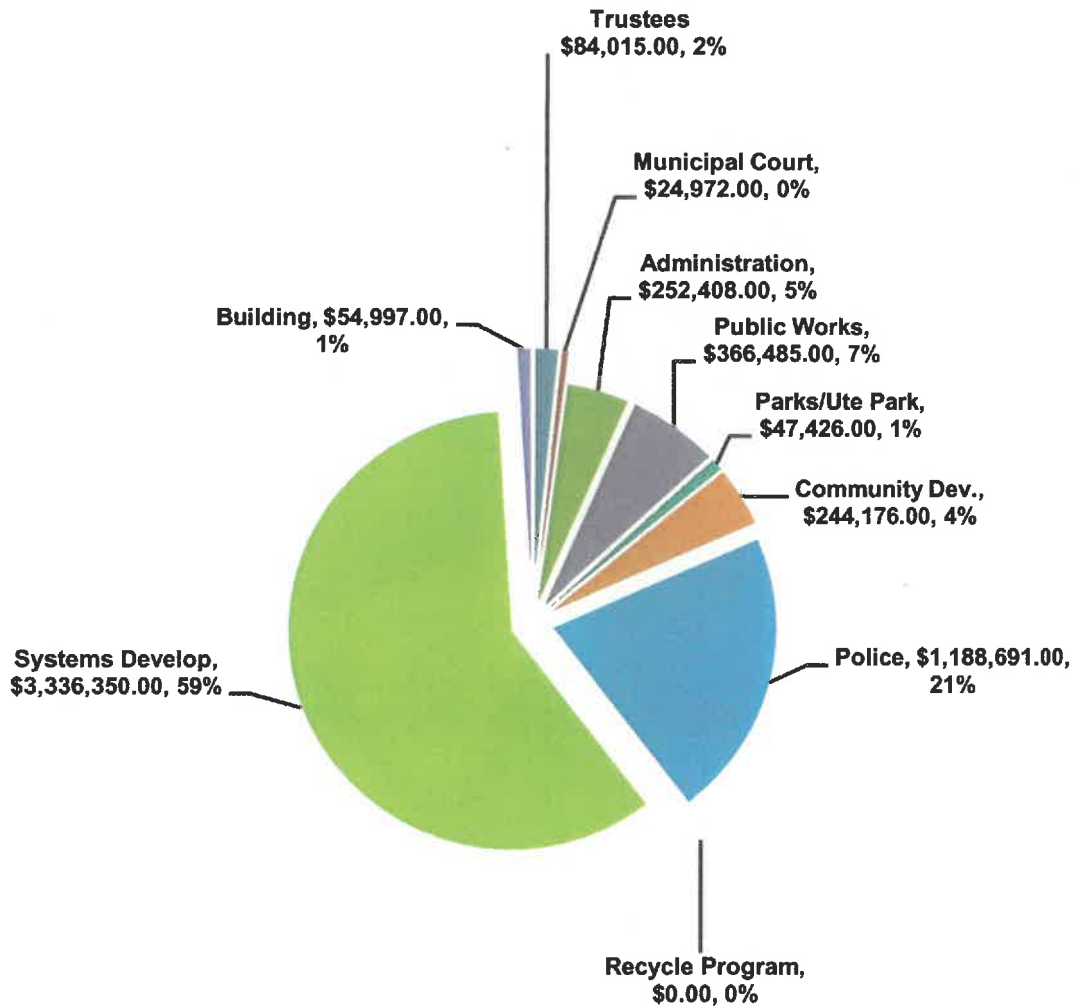
Travis Day, Mayor Pro Tem

Trustees: Wendy Gutierrez, Tiffany Jehorek, Melissa Kindall, Chris Lockwood, and Scott Nielsen.

**TAX AND BUDGET
INFORMATION
AT A GLANCE**

| BUDGET SUMMARY REPORT BY DEPARTMENTS | | | | | | | | | | | | |
|---|----------------|-----------------|----------------|----------------|-----------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------|
| PROPOSED 2024 BUDGET - ACTUAL 2014 THRU 2023 BUDGET AND PROPOSED 2024 | | | | | | | | | | | | |
| | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END | YEAR END |
| | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2024 |
| GENERAL FUND | Actual | Actual | Actual | Actual | Actual | Actual | Actual | Actual | Actual | Budget | Proposed | Proposed |
| Revenue | \$2,895,091.08 | \$3,268,074.35 | \$2,274,011.31 | \$2,310,208.76 | \$2,343,993.05 | \$2,632,928.19 | \$2,366,030.40 | \$2,776,876.50 | \$3,730,702.55 | \$4,856,950.00 | \$4,131,577.00 | |
| Expenditures/dept | | | | | | | | | | | | |
| Trustees | \$44,082.93 | \$48,118.38 | \$61,760.71 | \$67,804.07 | \$77,211.32 | \$88,667.54 | \$76,050.30 | \$77,156.31 | \$84,076.24 | \$93,226.00 | \$94,330.00 | |
| Municipal Court | \$28,027.77 | \$30,291.97 | \$27,290.93 | \$24,003.50 | \$27,893.35 | \$20,824.80 | \$21,745.80 | \$16,299.91 | \$19,915.70 | \$24,395.00 | \$24,972.00 | |
| Administration | \$200,734.80 | \$165,024.12 | \$223,770.76 | \$238,761.48 | \$252,209.99 | \$211,614.08 | \$402,317.56 | \$206,852.02 | \$227,187.87 | \$252,677.00 | \$252,408.00 | |
| Public Works | \$289,475.64 | \$258,105.98 | \$283,192.77 | \$270,741.34 | \$272,077.40 | \$278,019.09 | \$296,788.19 | \$279,334.82 | \$297,107.16 | \$417,693.00 | \$366,485.00 | |
| Parks | \$21,501.27 | \$18,020.94 | \$23,209.46 | \$21,993.62 | \$22,508.14 | \$25,776.04 | \$30,977.55 | \$32,320.73 | \$38,030.04 | \$44,778.00 | \$47,246.00 | |
| Community Dev. | \$75,973.05 | \$94,585.82 | \$116,938.57 | \$129,549.97 | \$159,379.10 | \$120,426.43 | \$116,936.51 | \$115,288.25 | \$176,799.95 | \$228,907.00 | \$244,176.00 | |
| Police | \$750,467.32 | \$732,695.25 | \$717,333.22 | \$707,302.88 | \$713,632.28 | \$701,439.18 | \$765,965.38 | \$901,037.86 | \$909,922.56 | \$1,028,976.00 | \$1,188,691.00 | |
| Recycle Program | \$59,841.19 | \$47,129.98 | \$42,366.10 | \$41,335.77 | \$36,554.25 | \$12,000.00 | \$21,600.00 | \$15,000.00 | \$15,000.00 | \$20,000.00 | \$0.00 | |
| Systems Develop | \$277,868.63 | \$2,251,224.43 | \$1,210,455.81 | \$917,975.22 | \$1,766,126.95 | \$1,884,809.37 | \$588,533.95 | \$470,981.60 | \$915,402.22 | \$2,692,150.00 | \$3,336,350.00 | |
| Building | \$42,720.70 | \$42,634.03 | \$40,646.54 | \$42,860.20 | \$40,517.35 | \$40,744.40 | \$43,294.33 | \$37,760.76 | \$42,909.07 | \$54,148.00 | \$54,997.00 | |
| Total Expenses | \$1,790,693.30 | \$3,688,030.90 | \$2,746,964.87 | \$2,462,328.05 | \$3,368,110.13 | \$3,384,320.93 | \$2,364,209.57 | \$2,152,032.26 | \$2,726,350.81 | \$4,856,950.00 | \$5,609,655.00 | |
| Revenue less exp. | \$1,104,397.78 | -\$419,956.55 | -\$472,953.56 | -\$152,119.29 | -\$1,024,117.08 | -\$751,392.74 | \$1,820.83 | \$624,844.24 | \$1,004,351.74 | \$0.00 | -\$1,478,078.00 | |
| WATER FUND | | | | | | | | | | | | |
| Revenue | \$4,959,441.80 | \$759,357.21 | \$1,062,896.93 | \$912,044.67 | \$1,502,446.46 | \$1,620,596.82 | \$1,188,264.47 | \$698,781.88 | \$1,221,897.62 | \$1,617,863.00 | \$796,800.00 | |
| Expenditures | \$703,018.69 | \$735,778.67 | \$503,785.80 | \$771,628.32 | \$778,182.67 | \$544,738.42 | \$570,805.19 | \$890,167.34 | \$916,989.31 | \$669,769.00 | \$662,076.00 | |
| Systems Dev. | \$4,236,952.88 | \$1,101,791.33 | \$692,347.26 | \$265,912.10 | \$580,665.33 | \$791,824.24 | \$1,228,598.55 | \$14,112.80 | \$3,937.50 | \$948,094.00 | \$695,162.00 | |
| Totals | \$4,939,971.57 | \$1,837,570.00 | \$1,196,133.06 | \$1,037,540.42 | \$1,358,848.00 | \$1,336,562.66 | \$1,799,404.74 | \$904,280.14 | \$920,926.81 | \$1,617,863.00 | \$1,357,238.00 | |
| Revenue Less exp. | \$19,470.23 | -\$1,078,212.79 | -\$133,236.13 | -\$125,495.75 | \$143,598.46 | \$284,034.16 | -\$611,140.27 | -\$205,498.26 | \$300,970.81 | \$0.00 | -\$560,438.00 | |
| Balances showing negative amounts in the "Revenue less expenditures" line equal the amount of reserve used in the calendar year. Positive amounts are additional revenues collected over exp. | | | | | | | | | | | | |
| Notes: | | | | | | | | | | | | |
| 2014 budget includes \$0.00 in reserve | General Fund | | | | | | | | | | | |
| 2015 budget includes \$1078,212.79 in reserve | General Fund | | | | | | | | | | | |
| 2016 budget includes \$133,236.13 in reserve | General Fund | | | | | | | | | | | |
| 2017 budget includes \$152,119.29 in reserve | General Fund | | | | | | | | | | | |
| 2018 budget includes \$1,024,117.08 in reserve | General Fund | | | | | | | | | | | |
| 2019 budget includes \$751,392.74 in reserve | General Fund | | | | | | | | | | | |
| 2020 budget includes \$0.00 in reserve | General Fund | | | | | | | | | | | |
| 2021 budget includes \$0.00 in reserve | General Fund | | | | | | | | | | | |
| 2022 budget includes \$0.00 in reserve | General Fund | | | | | | | | | | | |
| 2023 budget includes \$1,889,481.00 in reserve | General Fund | | | | | | | | | | | |
| 2024 budget includes \$1,478,078.00 in reserve | General Fund | | | | | | | | | | | |
| 2014 budget includes \$0.00 in reserve | Water Fund | | | | | | | | | | | |
| 2015 budget includes \$1,078,212.79 in reserve | Water Fund | | | | | | | | | | | |
| 2016 budget includes \$133,236.13 in reserve | Water Fund | | | | | | | | | | | |
| 2017 budget includes \$125,495.75 in reserve | Water Fund | | | | | | | | | | | |
| 2018 budget includes \$0.00 in reserve | Water Fund | | | | | | | | | | | |
| 2019 budget includes \$0.00 in reserve | Water Fund | | | | | | | | | | | |
| 2020 budget includes \$611,140.27 in reserve | Water Fund | | | | | | | | | | | |
| 2021 budget includes \$205,498.26 in reserve | Water Fund | | | | | | | | | | | |
| 2022 budget includes \$0.00 in reserve | Water Fund | | | | | | | | | | | |
| 2023 budget includes \$821,563.00 in reserve | Water Fund | | | | | | | | | | | |
| 2024 budget includes \$560,438.00 in reserve | Water Fund | | | | | | | | | | | |

2024 General Fund Budget



| VACANT LAND | |
|--------------|-----------------------------|
| Residential | ASSESSED VALUE 1,153,410 |
| Commercial | 324,540 |
| Other | 2,693,500 |
| TOTAL | 5,571,450 |

| RESIDENTIAL | |
|-------------------|-----------------------------|
| Land | ASSESSED VALUE 7,653,020 |
| Real Improvements | 33,898,440 |
| TOTAL | 41,547,460 |

| COMMERCIAL | |
|---------------------|--------------------------|
| Possessory Interest | ASSESSED VALUE 79,630 |
| Land | 6,471,560 |
| Real Improvements | 12,613,740 |
| Personal Property | 1,604,090 |
| TOTAL | 20,875,080 |

| INDUSTRIAL | |
|-------------------|---------------------------|
| Land | ASSESSED VALUE 243,930 |
| Real Improvements | 484,140 |
| Personal Property | 171,950,800 |
| TOTAL | 172,878,870 |

| AGRICULTURE | |
|---------------------|---------------------------|
| Irrigated | ACRES 4,236 |
| Dry Farm | ASSESSED VALUE 876,030 |
| Meadow Land | 381,050 |
| Waste | 2,474,300 |
| Dry Grazing | 2,557,660 |
| Waste | 45,590 |
| Forest Land | 21,320 |
| Other Ag | 4,201,240 |
| Possessory Interest | 21,290 |
| Support Buildings | 5,773,350 |
| TOTAL | 16,151,830 |

| NATURAL RESOURCES | |
|-----------------------------------|-----------------------------|
| Coal - Land | ASSESSED VALUE 8,247,820 |
| Coal - Real Improvements | 2,670,050 |
| Personal Property | 17,903,470 |
| Earth & Stone - Land | 6,547,020 |
| Earth & Stone - Real Improvements | 6,285,060 |
| Severed Minerals | 555,960 |
| TOTAL | 42,109,400 |

| OIL AND GAS | |
|-------------------------------|--------------------|
| Oil & Gas - Land | 275,278,750 |
| Oil & Gas - Real Improvements | 1,092,150 |
| Oil & Gas - Personal Property | 199,071,260 |
| TOTAL | 474,442,160 |

| STATE ASSESSED | |
|-------------------------|-------------|
| State Assessed Property | 101,135,300 |

TOTAL ASSESSED VALUE 834,611,550

| SUMMARY OF THE TAXES | | | |
|--------------------------|-------------|--------------|------------------|
| | VALUE | LEVY | REVENUE |
| RIO BLANCO COUNTY | | | |
| General Fund | 834,611,550 | 3.250 | 2,712,488 |
| Road & Bridge | 834,611,550 | 5.500 | 4,590,364 |
| Public Welfare | 834,611,550 | 0.100 | 83,461 |
| Capital Expenditures | 834,611,550 | 0.200 | 166,922 |
| County Public Health | 834,611,550 | 0.000 | 0 |
| TOTAL COUNTY | | 9.050 | 7,553,235 |

| SCHOOL DISTRICT RE-1 | | | |
|----------------------|-------------|---------------|------------------|
| General Fund | 560,088,190 | 6.489 | 3,634,412 |
| Bond | 560,088,190 | 4.012 | 2,247,074 |
| Bond #2 | 560,088,190 | 4.200 | 2,352,370 |
| TOTAL | | 14.701 | 8,233,856 |

| SCHOOL DISTRICT RE-4 | | | |
|----------------------|-------------|---------------|------------------|
| General Fund | 274,192,770 | 9.493 | 2,602,912 |
| Bond | 274,192,770 | 0.000 | 0 |
| Transportation | 274,192,770 | 0.965 | 264,596 |
| TOTAL | | 10.458 | 2,867,508 |

| SCHOOL DISTRICT RE-JTS | | | |
|------------------------|---------|---------------|---------------|
| General Fund | 330,590 | 33.019 | 10,916 |
| Transportation | 330,590 | 2.379 | 766 |
| Supplemental Capital | 330,590 | 6.732 | 2,226 |
| TOTAL | | 42.130 | 13,928 |

| RANGELY JUNIOR COLLEGE | | | |
|------------------------|-------------|--------------|------------------|
| General Fund | 274,192,770 | 5.000 | 1,370,964 |
| Contractual Obligation | 274,192,770 | 1.600 | 438,708 |
| TOTAL | | 6.600 | 1,809,672 |

| TOWN OF MEEKER | | | |
|----------------|------------|-------|---------|
| General Fund | 23,433,640 | 9.781 | 229,204 |

| TOWN OF RANGELY | | | |
|-----------------|------------|--------|---------|
| General Fund | 18,523,530 | 10.000 | 185,235 |

| SPECIAL DISTRICTS | | | |
|--------------------------------|-------------|--------|-------------------|
| Meeker Sanitation | 21,510,200 | 9.470 | 203,702 |
| Eastern R.B.C. Health | 560,418,760 | 7.280 | 4,079,849 |
| Rangely Hospital | 274,192,770 | 24.865 | 6,817,803 |
| E. RB Park & Rec. | 531,089,990 | 5.699 | 3,026,682 |
| W. RB Park & Rec. | 269,877,690 | 8.270 | 2,231,888 |
| Rio Blanco Fire | 560,418,760 | 2.573 | 1,441,958 |
| Rangely Rural Fire | 274,192,770 | 2.000 | 548,356 |
| Meeker Regional Library | 560,088,190 | 1.016 | 569,050 |
| Rangely Regional Library | 274,192,770 | 0.500 | 137,096 |
| Meeker Cemetery | 560,088,190 | 0.867 | 485,596 |
| Rangely Cemetery | 274,192,770 | 0.139 | 38,113 |
| White River CD | 190,279,490 | 0.275 | 52,327 |
| Douglas Creek CD | 159,471,990 | 0.037 | 5,863 |
| Colorado River WCD | 834,611,550 | 0.501 | 418,140 |
| Yellow Jacket WCD | 88,911,820 | 0.209 | 18,852 |
| Rio Blanco WCD | 274,192,770 | 0.623 | 170,823 |
| Piñon Creek Past | 142,996,600 | 2.000 | 285,993 |
| Lower White River Past | 53,632,270 | 2.000 | 107,265 |
| TOTAL SPECIAL DISTRICTS | | | 20,639,114 |

TOTAL REVENUE TO BE COLLECTED 41,531,753

GENERAL INFORMATION

The Abstract is the final tabulation of the valuation, revenues, and levies produced each year.

It is the duty of the Assessor to assess all real and personal property on an equitable basis in accordance with state guidelines. All property, except specified exempt by law, is subject to taxation. It is the responsibility of the owner to see that the property is listed on the Assessor's records.

County tax is levied by the County Commissioners. School mill levies are set by the School Boards. City & Town mill levies are set by the City & Town councils. Special districts, such as fire, recreation, and hospital districts are set by the various boards.

State Assessed Utilities are valued by the Division of Property Taxation.

Taxes are figured: **Assessed Value x Mill Levy = Taxes Due**

2022 taxes are due and payable January 1, 2023
First half of taxes are due February 28, 2023
Second half of taxes are due June 15, 2023
Tax payments in full are due by May 1, 2023

| 2022 TOP TEN ASSESSED VALUE | |
|--------------------------------------|-------------------------------|
| Scout Energy Group Rangely CO-Invest | ASSESSED VALUE 154,990,470 |
| Enterprise Gas Processing LLC | 132,497,180 |
| TEP Rocky Mountain LLC | 78,420,160 |
| Cactus Cross Timbers LLC | 70,425,770 |
| Willow Creek | 66,605,750 |
| Cactus Piceanca LLC | 34,891,120 |
| Blue Mountain Energy, Inc. | 23,044,120 |
| Utah Gas Corporation | 18,847,040 |
| Bergath, LLC. | 17,849,390 |
| Natural Soda, Inc. | 16,315,910 |
| Top Ten Total Assessed: | 613,806,910 |

| 74% of Total County Assessed Value | |
|------------------------------------|------------|
| Top Ten = | 74% |

| HISTORICAL INFORMATION | | |
|------------------------|----------------------|-------------------|
| Year | Total Assessed Value | Revenue Generated |
| 2009 | \$ 1,161,209,220 | \$ 46,170,640 |
| 2010 | \$ 1,128,334,240 | \$ 48,764,981 |
| 2011 | \$ 1,303,991,810 | \$ 54,109,317 |
| 2012 | \$ 1,383,178,070 | \$ 57,785,901 |
| 2013 | \$ 1,231,537,460 | \$ 52,370,085 |
| 2014 | \$ 1,176,502,420 | \$ 45,833,003 |
| 2015 | \$ 1,211,159,950 | \$ 49,705,641 |
| 2016 | \$ 888,392,910 | \$ 39,083,740 |
| 2017 | \$ 823,208,760 | \$ 36,647,652 |
| 2018 | \$ 824,550,380 | \$ 37,608,985 |
| 2019 | \$ 870,745,950 | \$ 41,369,754 |
| 2020 | \$ 771,305,460 | \$ 37,646,552 |
| 2021 | \$ 704,273,300 | \$ 35,188,257 |
| 2022 | \$ 834,611,550 | \$ 41,531,753 |



SUMMARY OF LEVIES AND VALUES
 also Tax Levies for State, County, School and all other purposes

2022



Rio Blanco County Assessor
Renee Neilson
 Assessor's Office
 P O Box 508
 Meeker, CO 81644
 Phone: (970) 878-8410 • Fax: (970) 878-3341
 Email: assessor@rbc.us
Office Hours: Monday-Friday 8:00 AM - 5:00 PM

**BEGINNING
AND ENDING
FUND BALANCES**

BEGINNING AND ENDING FUND BALANCES

2022

| | |
|---|-----------------------|
| Beginning Balance | |
| General Fund | \$5,744,870.92 |
| Water Fund | \$1,170,103.94 |
| Depository Act. | \$ 1,015.97 |
| Abatement Fund | \$ 250,770.61 |
| Cons. Trust Fund | <u>\$ 32,301.27</u> |
| Total All Funds | \$7,199,062.71 |
| This total includes restricted funds | |

2022 Ending Balance

| | |
|---|---|
| Ending Balance | |
| General Fund | \$6,589,079.30 + \$ 110,650.00 restricted |
| Water Fund | \$1,130,606.89 + \$ 566,040.00 restricted |
| Depository Act. | \$ 1,016.50 |
| Abatement Fund | \$ 251,201.69 |
| Cons. Trust Fund | <u>\$ 35,518.69</u> |
| Total All Funds | \$8,007,423.07 |
| excluding restricted funds shown above | |

2023

| | |
|---|------------------------|
| Beginning Balance | |
| General Fund | \$6,699,729.30 |
| Water Fund | \$1,696,646.89 |
| Depository Act. | \$ 1,016.50 |
| Abatement Fund | \$ 251,201.69 |
| Cons. Trust Fund | <u>\$ 35,518.69</u> |
| Total All Funds | \$ 8,684,113.07 |
| This total includes restricted funds | |

2023 October Balance

| | |
|---|---|
| Ending Balance | |
| General Fund | \$8,047,488.80 + \$ 110,650.00 restricted |
| Water Fund | \$ 889,339.45 + \$ 425,826.00 restricted |
| Depository Act. | \$ 1,016.52 |
| Abatement Fund | \$ 255,601.89 |
| Cons. Trust Fund | <u>\$ 59,233.88</u> |
| Total All Funds | \$9,252,680.54 |
| excluding restricted funds shown above | |

2024 Estimated

| | |
|---|-----------------------|
| Beginning Balance | |
| General Fund | \$7,922,520.74 |
| Water Fund | \$1,191,181.21 |
| Depository Act. | \$ 1,017.62 |
| Abatement Fund | \$ 256,545.69 |
| Cons. Trust Fund | <u>\$ 59,238.90</u> |
| Total All Funds | \$9,430,504.16 |
| This total includes restricted funds | |

2024 Estimated

| | |
|---|--|
| Ending Balance | |
| General Fund | \$ 4,989,402.74 + \$1,455,040 restricted |
| Water Fund | \$ 630,743.21 + \$ 560,438 restricted |
| Depository Act. | \$ 1,024.00 |
| Abatement Fund | \$ 261,145.69 |
| Cons. Trust Fund | <u>\$ 71,261.90</u> |
| Total All Funds | \$ 5,953,577.54 |
| excluding restricted funds shown above | |

Financial cash position reports are prepared monthly delineating where all funds belonging to the Town of Meeker are deposited and depicts beginning and ending monthly balances in each fund. Fund balance excludes the amounts shown on the right side by the general and water funds as restricted. Further information concerning restricted funds is available at Town Hall, 345 Market Street, Meeker, CO.

**BUDGET POLICIES
AND
PREPARATION**

BUDGET PREPARATION

The budget for governmental and proprietary funds is prepared in uniformity with generally accepted accounting principles (GAAP) using a modified accrual basis of accounting. The proprietary fund differs from GAAP principles in that outlays for debt retirement principal and acquisitions of fixed assets are included as expenses, and depreciation is excluded from expenses. All appropriations lapse at the end of each calendar year in accordance with the statutes. The budget is adopted in a manner that reflects the intent of the Board of Trustees for that budget year. The budget is presented with a related appropriating ordinance.

Actual annual Town expenditures cannot exceed the total amounts appropriated for each fund, except in the case of an emergency which was not foreseeable at the time of adoption of the budget. Under such circumstances, the Board may authorize the expenditure of funds in excess of the budget by an ordinance duly adopted by an affirmative majority vote of the Board. If revenues are received which are unanticipated at the time of adoption of the budget, the Board of Trustees may authorize by an affirmative majority vote at a public hearing, after advertising requirements have been met, the expenditure of unanticipated funds by enacting a supplementary budget and appropriation. Any fund transfer requires the Board's approval.

The Town sets aside its statutorily required reserve after the audit for the prior year is completed. Adjustments to the reserve to comply with Article X, Section 20, if required, are appropriated at that time. The adopted budget is always available to the media and the public for inspection. Yearly audits are available to the public upon request.

The Town's financial information is audited annually by Colorado CPA Services, PC. Copies of the Town's audits are available at Town Hall.

**TOWN OF MEEKER, COLORADO
BUDGET POLICIES AND BUDGET PREPARATION**

Legal Requirements

The annual budget is a fiscal plan which presents the funds needed to perform the services provided by the Town and defines what those services will be. The calendar is written in accordance with State Law.

The budget officer is required to submit a proposed budget to the Town Board of Trustees for each budget year (January 1st to December 31st) no later than October 15th. A "Notice of Budget" must then be published after the Board has received the budget. The Town of Meeker presented the proposed 2024 budget in accordance with the legal requirements.

The following calendar is a listing of the various deadlines for the budget process and certification of mill levies. Deadlines set by state statutes are noted by an asterisk (*).

Date Event

- 1/1 *Start of Fiscal Year; planning begun for next year's budget. (CRS 29-1-102,9)

- 1/31 A certified copy of the adopted budget must be filed with the Division of Local Government (DLG) no later than January 31. The ordinance/resolution to adopt the budget, ordinance/resolution to set the mill levies and the ordinance/resolution to appropriate funds should accompany the budget. (Colorado Revised Statutes (C.R.S.) 29-1-113(1)(3). If the budget is not filed, tax revenue will be withheld by the county treasurer at the Division of Local Government's authorization.

- Feb. Board of Trustees meet with staff to update capital plan.

- 3/ 1 U.S. Bureau of Labor & Statistics (BLS) releases Consumer Price Index for the Denver/Boulder area. The percent change in this figure is to be used with "local growth" to calculate "fiscal year spending" and property tax revenue limitations. (Article X, Sec. 20 Colo. Constitution)

- 3/31 *Deadline for qualifying entities to request exemption from audit from the State Auditor. (C.R.S. 29-1-604,3) The division notifies local governments of the determination that the entity has exceeded the 5.5% property tax revenue limit.

- 6/30 *Deadline for auditor to submit audit report to local government governing board. (C.R.S. 29-1-606)

- 7/31 *Deadline for governing board to submit annual audit report to State Auditor. Penalty: If audit is not filed, the County Treasurer may be ordered to withhold property tax revenues. (C.R.S. 29-1-606.3)

- 8/25 *Assessors must submit abstract of assessments reflecting assessed values of property in the county by class and subclass to the Division of Property Taxation. (CRS 39-2-115)

- Sept. Board of Trustees gives staff direction regarding salaries and capital outlay to prepare preliminary budget.
- 10/15 On or before October 15th, the Manager and Department Heads present Board of Trustees with preliminary budget. *Budget officer must submit proposed budget to the governing board. Governing body must publish "Notice of Budget" upon receiving proposed budget.
- 11/15 Public Hearing held for Final Budget and property tax mill levy.
- 12/13 Board of Trustees adopts budget, then adopts certification of mill levy.
*Changes in assessed valuation made by the assessors will be made once only by a single notification to the county commissioners or other body authorized by law to levy property tax, and to the DLG.
- 12/15 *Deadline for certification of mill levy to Board of County Commissioners. If the budget is not adopted by certification deadline, only 90% of the amounts appropriated for operating and maintenance expenses in the last appropriating ordinance or resolution is deemed appropriated.
- 12/22 Deadline for county commissioners to levy taxes and to certify the levies to the assessor.
- 12/31 *Local governments must file a certified copy of the adopted budget with the DLG no later than thirty days following the beginning of the fiscal year of the budget adopted. (Jan. 30). If budget is not filed, tax revenues will be withheld by county treasurer at DLG's authorization.

GENERAL FUND BUDGET SUMMARY

2024 BUDGET YEAR

THE GENERAL FUND IS THE TOWN'S LARGEST OPERATING FUND. IT IS COMPRISED OF THE FOLLOWING DEPARTMENTS: BOARD OF TRUSTEES, MUNICIPAL COURT, ADMINISTRATION, PUBLIC WORKS, COMMUNITY DEVELOPMENT, PARKS, POLICE, SYSTEMS DEVELOPMENT, RECYCLING AND BUILDING.

**TOWN OF MEEKER
GENERAL FUND REVENUES
2024 BUDGET YEAR**

Revenue sources for the General fund include the following:

Taxes and Intergovernmental Revenue

1. General Property taxes: Rio Blanco County collects property taxes for the Town of Meeker. A 2% treasurer's fee is paid to the County by the Town of Meeker to compensate for the County's administrative costs to collect the revenue. The Town's permanent mill levy is 9.781. The Town was authorized to collect its full permanent mill levy after the voters ratified a ballot issue during the Town's April 1, 2008, municipal election. The permanent mill levy of 9.781 may not be increased without an election. The Town will be using reserve funds collected in previous years to balance the 2024 budget.
2. Road and Bridge Assessment: The Town is required to use funds received, specifically for the following: new construction, maintenance and administration of roads and bridges located within the Town of Meeker. This revenue is generated from a mill levy assessment by the Rio Blanco County Commissioners, of which the Town receives one half. The mill levy is determined by the County Commissioners.
3. Specific Ownership taxes and Motor Vehicle Registration: This revenue is received from a portion of motor vehicle license fees. Specific Ownership tax is calculated using the year the vehicle was manufactured and its taxable value. The Motor Vehicle Registration fee is determined by the type and weight of the vehicle. Rio Blanco County administers and collects the revenue and the Town, in turn, pays treasurer's fees to the County for its administrative costs.
4. Sales and Use Tax: A County wide 3.6% sales and use tax is collected in Rio Blanco County. The Town receives all the 3.6% sales and use tax collected within the Town's limits. The State of Colorado collects the County wide sales tax and distributes it to the County and the Towns of Rangely and Meeker depending upon where the sales tax was collected. A 1.6% increase was passed during an election in 2001.
5. Highway Users' Tax: The Highway Users' Tax Fund (HUTF) revenues are collected from: gas and special fuel taxes; an allocation of State sales tax attributable to sales of motor vehicles, parts, and accessories; a portion of various motor vehicle registrations, titles, license fees and taxes. This revenue must be appropriated for administration, construction and maintenance associated with streets and bridges.
6. Cigarette Tax: The State of Colorado imposes a tax on cigarettes and similar items. A portion, based upon a percentage of the state's gross collection, is appropriated to municipalities and counties. The Town receives this revenue monthly.
7. Franchise Tax: The Town collects a fee from franchises operating under and over public

rights of way in the Town. Fees are received from Atmos Gas Company and Charter Communications. White River Electric provides electricity for the Town streetlights and performs electrical maintenance on the streetlights in lieu of a franchise fee. In turn the Town waives water service fees for the WREA administrative building. The franchise agreement with Atmos Gas Company was renewed in 2002 for 20 years, Charter Communications was renewed in 2019 for 10 years.

8. Occupation Tax: The Town assesses an occupation tax on telephone service in Meeker. The tax is \$3.00 per year per telephone service within the corporate limits.
9. Severance Tax: Municipalities receive a portion of state severance tax revenue, based upon the residence of employees and other factors, such as road miles, etc, connected with oil and gas, metals, molybdenum, and coal production and development. This revenue is difficult to estimate and is based upon information received by the Department of Local Affairs, Associated Governments, and the Colorado Municipal League.
10. Mineral Leasing Tax: The Town receives a share of this tax based on a formula which includes allotments to the state, school districts and counties. The tax is collected on rentals and royalties from energy companies operating on federal lands.

Licenses, Permits and Dog Impound Fees

1. Liquor Licenses: Each liquor establishment: package, restaurant, tavern, located within the Town limits, is charged an annual license fee. The fee is set and adopted by Resolution by the Board of Trustees. A State fee is also assessed to the licensee and remitted to the State of Colorado.
2. Building Permits: The Town has had several public entity construction projects where the permit fees were waived and only the cost of review was charged to those entities. Private homes have been minimal, most of the permit fees are from additions, or minor modifications to existing structures.
3. Planning Permits-including, but not limited to, Encroachment, Special Use & Variance Permits: The cost of permit fees is adopted by the Board of Trustees by Resolution.
4. Dog Licenses: The Town collects an annual fee from dog owners for each dog they own. The fee is set by the Board of Trustees.
5. Dog Impound Fees: The Town began to operate its own impound facility in 1997. The owner of a dog that is impounded, is charged an impoundment fee. The fee is set by the Board of Trustees. The fee does not offset the entire cost of the service. The Town has received very good reports and scores during inspections conducted by the State inspector since the Town has been operating its own facility.

Municipal Court Fines, Surcharge and County Court Fines

1. Municipal Court Fines: The Town collects fines for municipal code violations and traffic violations occurring within the Town. The fines must be recorded delineating traffic fines and other court fines due to a requirement by the Colorado Division of Transportation that all traffic fines be reported on the annual Highway User Tax report. This annual report is required to be submitted in order to receive Highway User Tax revenue. The Town's fines were increased January 2014 to be more comparable with the State of Colorado's fine schedule.
2. Surcharge: The Town collects a surcharge on all municipal code violations written in the Town's municipal court. The revenue received from the surcharge is allocated specifically for equipment and training in the police department.
3. County Court Fines: The Town receives a portion of Driving Under the Influence (DUI) and other fines written into County Court.

Miscellaneous Revenues

1. Interest Income: The Town earns interest on its General Fund Reserve. The funds invested with the Bank of the San Juans and Mountain Valley Bank are insured by the federal depository insurance corporation or treasury bills. Additionally, the Town has funds invested with COLOTRUST.
2. Service Fees: The Town Board has adopted a Resolution levying charges for services such as: vehicle inspections, accident reports, research, etc.
3. Abatement/Weed Removal Charge: Property owners are notified to remove weeds from their property. If the weeds are not removed by the specified date, the Town removes them and assesses the cost to the owner's property tax.
4. Misc. Revenue: This revenue consists of charges paid for copies, maps, and other revenues collected which are not related to one of the specific items listed.

GENERAL FUND REVENUES
2024 BUDGET YEAR

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

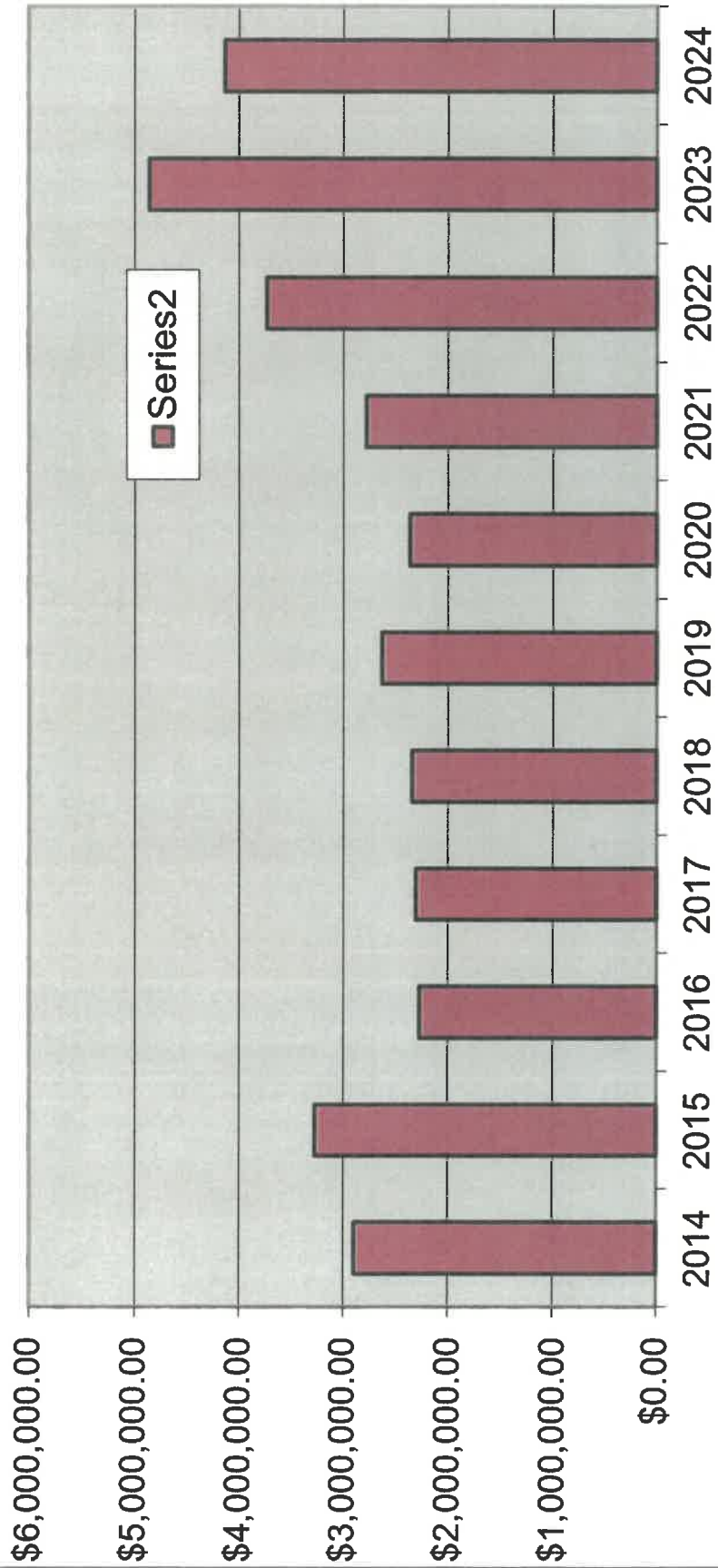
| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| REVENUE | | | | | | |
| 3110 PROPERTY TAX | 212,206.77 | 229,851.22 | 230,816.02 | 229,204 | 229,204.00 | 247,487.00 |
| 3111 ROAD & BRIDGE ASSMT | 48,345.93 | 50,996.09 | 64,055.06 | 50,000 | 64,200.00 | 64,200.00 |
| 3120 SPEC OWNERSHIP TAX | 8,175.83 | 9,175.84 | 7,737.30 | 8,000 | 9,000.00 | 9,125.00 |
| 3132 SALES & USE TAX | 1,497,327.61 | 1,597,372.82 | 1,470,166.62 | 1,400,000 | 1,700,000.00 | 1,500,000.00 |
| 3133 HIGHWAY USERS TAX | 99,891.50 | 95,727.33 | 78,683.06 | 92,500 | 86,574.00 | 95,305.00 |
| 3134 MTR VEHICLE REGIS | 11,209.47 | 11,333.66 | 9,126.82 | 12,000 | 10,500.00 | 10,500.00 |
| 3142 CIGARETTE TAX | 3,646.23 | 2,550.13 | 3,295.89 | 3,300 | 3,100.00 | 2,900.00 |
| 3146 LIQUOR LICENSES | 3,678.75 | 4,600.00 | 5,257.50 | 2,000 | 5,200.00 | 3,200.00 |
| 3148 BUILDING PERMITS | 19,540.26 | 23,240.90 | 17,595.90 | 12,000 | 18,000.00 | 19,000.00 |
| 3150 MISC PERMITS | 488.75 | 0.00 | 0.00 | 300 | 250.00 | 300.00 |
| 3151 STREET CUT PERMITS | 1,342.50 | 377.50 | 333.50 | 500 | 400.00 | 500.00 |
| 3152 DOG LICENSES | 625.00 | 565.00 | 540.00 | 600 | 638.00 | 600.00 |
| 3154 PLAN/VAR/PERMITS | 1,570.00 | 2,728.20 | 4,615.00 | 2,000 | 4,160.00 | 3,000.00 |
| 3160 FRANCHISE TAX | 14,582.80 | 20,471.35 | 2,429.40 | 12,000 | 19,000.00 | 19,000.00 |
| 3161 WREA PATRONAGE CAP | 7,534.17 | 4,234.36 | 3,463.27 | 4,500 | 3,463.00 | 3,400.00 |
| 3162 COURT SRCHR/RES | 1,260.00 | 530.00 | 300.00 | 800 | 310.00 | 400.00 |
| 3162.1 PD SCHG TRANSFER | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 3164 MUN CT/TRAFFIC FINES | 15,760.00 | 4,700.00 | 1,800.00 | 7,600 | 2,100.00 | 4,500.00 |
| 3165 MUN COURT FINES | 495.00 | 710.00 | 635.00 | 500 | 700.00 | 500.00 |
| 3166 COUNTY COURT & DUI FINES | 303.50 | 2,814.45 | 396.11 | 1,000 | 1,000.00 | 1,500.00 |
| 3168 OCCUPATION TAX/TELE | 744.00 | 428.50 | 255.75 | 450 | 260.00 | 260.00 |
| 3169 BUILDING LEASE PYMTS | 1,905.82 | 2,119.08 | 1,979.23 | 2,100 | 2,100.00 | 2,180.00 |
| 3170 LAND LEASE PAYMENTS | 2,695.91 | 1,340.00 | 1,340.00 | 1,340 | 1,340.00 | 1,340.00 |
| 3174.1 SHELTER DONATIONS | 5,416.02 | 6,162.76 | 3,874.44 | 5,500 | 3,900.00 | 2,500.00 |
| 3175 MISCELLANEOUS REVENUES | 10,098.45 | 469.71 | 7,654.54 | 1,000 | 7,900.00 | 2,500.00 |
| 3180 SERVICE FEES | 0.00 | 0.00 | 0.00 | 25 | 0.00 | 25.00 |
| 3182 COURT RESTITUTION | 0.00 | 0.00 | 240.00 | 100 | 240.00 | 100.00 |
| 3208 EQUIPMENT & MISC SALES | 0.00 | 1,605.00 | 0.00 | 500 | 500.00 | 1,500.00 |
| 3250 CODE ENFORCEMENT FEES | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 3400 PARKS REVENUE | 1,229.85 | 1,280.00 | 1,271.50 | 1,100 | 1,300.00 | 1,100.00 |
| 3500 CWCB CIRCLE PARK GRANT | 0.00 | 34,253.78 | 38,796.22 | 115,000 | 38,797.00 | 76,950.00 |
| 3500.1 OJT C PARK GRANT | 0.00 | 0.00 | 0.00 | 220,000 | 0.00 | 220,000.00 |
| 3500.2 GOCO C. PARK GRANT | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 750,000.00 |
| 3611 INTEREST INCOME | 5,068.11 | 54,507.54 | 183,138.18 | 45,000 | 180,000.00 | 180,000.00 |
| 3612 MINERAL SEVERANCE TX | 16,494.27 | 392,919.11 | 426,820.31 | 25,000 | 426,820.00 | 25,000.00 |
| 3614 MINERAL LEASING PYMT | 468,601.86 | 824,991.78 | 1,089,655.98 | 225,000 | 1,089,656.00 | 250,000.00 |
| 3617 ARP FUNDING | 283,019.82 | 283,019.83 | 0.00 | 0 | 0.00 | 0.00 |
| 3619 DOG IMPOUND & ADOPTION FEES | 1,285.00 | 625.00 | 355.00 | 700 | 490.00 | 500.00 |
| 3621 COMMUNITY BLOCK GRANT | 0.00 | 0.00 | 65,000.00 | 65,000 | 65,000.00 | 395,355.00 |
| 3622.1 HOUSING STUDY GRANT | 0.00 | 0.00 | 28,348.74 | 60,000 | 60,000.00 | 0.00 |
| 3623 MAP SALES | 0.00 | 0.00 | 0.00 | 50 | 0.00 | 50.00 |
| 3625 MAIN ST. PROGRAM GRANT | 14,094.74 | 3,504.03 | 2,466.49 | 13,500 | 13,216.00 | 13,500.00 |
| 3626 RESERVE | 0.00 | 0.00 | 0.00 | 1,889,481 | 0.00 | 1,478,078.00 |
| 3627 USEFUL PUBLIC SVC FEES | 0.00 | 0.00 | 0.00 | 500 | 0.00 | 500.00 |
| 3628 POLICE DEPT. GRANTS | 0.00 | 5,771.70 | 0.00 | 0 | 0.00 | 60,000.00 |
| 3628.1 HSI Grant | 0.00 | 42,811.88 | 0.00 | 0 | 0.00 | 0.00 |
| 3628.2 BPV GRANT | 0.00 | 0.00 | 411.25 | 500 | 500.00 | 1,000.00 |
| 3629 MAIN ST. REVITALIZATION GRANT | 0.00 | 0.00 | 0.00 | 150,000 | 150,000.00 | 0.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| 3631 CERT. VIN INSPECTION FEES | 1,150.00 | 900.00 | 900.00 | 1,150 | 900.00 | 1,150.00 |
| 3632 OJT T. HALL GRANT | 0.00 | 0.00 | 34,500.00 | 34,500 | 34,500.00 | 0.00 |
| 3634 CONSERVATION TRUST FD | 0.00 | 12,014.00 | 0.00 | 0 | 0.00 | 0.00 |
| 3635 UNANTICIPATED GRANT REVENUE | 0.00 | 0.00 | 2,500.00 | 50,000 | 2,500.00 | 50,000.00 |
| 3636 EMERGENCY RESERVE | 0.00 | 0.00 | 0.00 | 110,650 | 0.00 | 110,650.00 |
| TOTAL | 2,759,787.92 | 3,730,702.55 | 3,790,754.08 | 4,856,950 | 4,237,718.00 | 5,609,655.00 |

REVENUE COMPARISON



Blank Page

**GENERAL FUND EXPENDITURES
BY DEPARTMENT
2024 BUDGET YEAR**

BOARD OF TRUSTEES 2024 BUDGET YEAR

The Town of Meeker Board of Trustees and Mayor serve as the Town's legislative body. The Board sets policy, determines the Town's priorities and direction, adopts policies, resolutions, and ordinances, in accordance with the State Statutes and the Town's ordinances.

The Board of Trustees is made up of one mayor and six trustees elected, on a non-partisan basis, from the Town at large. The Board of Trustees serve four-year terms. Terms are overlapping with three trustees running in each election. If a Trustee resigns office during his/her term, the Board appoints a replacement until the next Municipal Election, at which time the seat is selected during an election. The Mayor serves a two-year term. The municipal election is held on the first Tuesday of April in even numbered years (2024). The Town Clerk administers the election.

Elected Official pay was increased in 2016 for those receiving a new term, the Mayor receives \$500 and each newly elected Board of Trustee member receives \$300 per month. The Board's budget also includes dues and subscriptions which consist of memberships to Colorado Municipal League, Club 20, Meeker Chamber of Commerce, and Associated Governments of Northwestern Colorado. The Board will also be allocating \$5,000 to the Historical Society to fund weekend salaries at the White River Museum and assistance with the annual fireworks display.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> | <i>2022</i> | <i>2023</i> | <i>2023</i> | <i>2023</i> | <i>2024</i> |
|-------------------------------|---------------|---------------|---------------|---------------|------------------|-----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Budget</i> | <i>Estimated</i> | <i>Approved</i> |
| EXPENSES | | | | | | |
| BOARD OF TRUSTEES | | | | | | |
| 5006 PART-TIME SALARIES | 27,600.00 | 27,600.00 | 25,300.00 | 27,600 | 26,400.00 | 27,600.00 |
| 5018 SOCIAL SECURITY | 1,711.20 | 1,711.20 | 1,568.60 | 1,715 | 1,640.00 | 1,715.00 |
| 5019 MEDICARE | 400.20 | 400.20 | 366.85 | 401 | 385.00 | 401.00 |
| 5021 WORKMAN'S COMP | 27.34 | 20.65 | 26.50 | 60 | 27.00 | 60.00 |
| 5033 AUDIT | 672.00 | 692.00 | 692.00 | 700 | 692.00 | 700.00 |
| 5036 LEGAL FEES | 11,062.00 | 11,387.50 | 7,784.00 | 12,150 | 12,000.00 | 12,150.00 |
| 5036.1 CIRSA SPECIAL COUNSEL | 0.00 | 0.00 | 0.00 | 5,000 | 2,500.00 | 5,000.00 |
| 5045 INSURANCE | 14,884.70 | 15,962.83 | 15,951.91 | 15,600 | 15,952.00 | 16,695.00 |
| 5048 DUES & SUBSCRIPTIONS | 4,232.00 | 4,275.00 | 4,319.00 | 4,335 | 4,320.00 | 4,335.00 |
| 5054 MEALS, TRAVEL, LODGING | 422.81 | 1,187.92 | 89.24 | 1,000 | 1,000.00 | 1,000.00 |
| 5056 DISCRETIONARY FUNDS | 13,326.29 | 19,009.80 | 16,015.38 | 20,000 | 20,000.00 | 20,000.00 |
| 5063 POSTAGE | 45.29 | 21.90 | 43.15 | 100 | 50.00 | 109.00 |
| 5069 TRAINING & SCHOOLING | 15.00 | 0.00 | 0.00 | 1,500 | 750.00 | 1,500.00 |
| 5096 MISC SERV & EXP | 0.00 | 0.00 | 81.59 | 100 | 100.00 | 100.00 |
| 5107 OFFICE SUPPLIES | 246.97 | 93.03 | 96.27 | 265 | 265.00 | 265.00 |
| 5108 COPY EXPENSE | 645.51 | 529.21 | 347.33 | 700 | 700.00 | 700.00 |
| 5119 EMPLOYEE RECRUITMENT | 1,865.00 | 1,185.00 | 962.50 | 2,000 | 2,000.00 | 2,000.00 |
| TOTAL BOARD OF TRUSTEE | 77,156.31 | 84,076.24 | 73,644.32 | 93,226 | 88,781.00 | 94,330.00 |

MUNICIPAL COURT 2024 BUDGET YEAR

The Municipal Court administers judicial operations of the Town in accordance with the Town's ordinances. Municipal Court is held monthly in the Board of Trustees' meeting room at 345 Market St. The Court budget includes a percentage of salary for the Town Clerk's duties as Municipal Court Clerk, cost for the Town's Municipal Judge and legal fees for the Town's Attorney. The Town adopted a criminal code, in 1990, which was revised in 1993. The Code allows the Town to handle a greater variety of offenses occurring within the Town.

Judge Jay Edwards who was a licensed Arkansas attorney and former judge for the Arkansas District Court of Benton County and has served as Meeker's Municipal Judge since 2020.

Budget Item 5003 Salaries include:
10% of the Administrative Assistant's Salary

Other Salary - Budget Item 5005
The Municipal Judge

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| MUNICIPAL COURT | | | | | | |
| 5003 REGULAR SALARIES | 2,036.45 | 3,420.77 | 2,987.86 | 3,567 | 3,345.00 | 3,731.00 |
| 5005 MUNICIPAL JUDGE | 3,525.00 | 3,400.00 | 3,325.00 | 3,900 | 3,725.00 | 3,900.00 |
| 5015 RETIREMENT | 163.08 | 201.03 | 190.88 | 214 | 201.00 | 224.00 |
| 5018 SOCIAL SECURITY | 126.25 | 212.09 | 185.24 | 222 | 207.00 | 232.00 |
| 5019 MEDICARE | 29.49 | 49.57 | 43.30 | 52 | 50.00 | 54.00 |
| 5021 WORKMAN'S COMP | 9.07 | 6.84 | 8.72 | 20 | 9.00 | 20.00 |
| 5022 HRA ADMINISTRATIVE FEE | 12.18 | 12.50 | 12.25 | 20 | 15.00 | 20.00 |
| 5023 HEALTH REIMBURSEMENT ACCT | 425.15 | 474.30 | 352.71 | 650 | 500.00 | 650.00 |
| 5024 HLTH DENTL & LIFE INS | 1,286.21 | 1,985.02 | 1,883.32 | 2,083 | 2,055.00 | 2,176.00 |
| 5027 UNEMPLOYMENT INSURANCE | 27.11 | 16.77 | 5.19 | 22 | 11.00 | 23.00 |
| 5033 AUDIT | 420.00 | 432.50 | 432.50 | 460 | 433.00 | 460.00 |
| 5036 LEGAL FEES | 5,950.00 | 7,276.00 | 6,480.00 | 7,400 | 7,400.00 | 7,400.00 |
| 5037 LEGAL PUBLICATIONS | 18.92 | 42.39 | 38.69 | 75 | 75.00 | 75.00 |
| 5045 INSURANCE | 1,240.39 | 1,250.11 | 1,309.73 | 1,300 | 1,310.00 | 1,560.00 |
| 5048 DUES & SUBSCRIPTIONS | 60.00 | 0.00 | 50.00 | 90 | 90.00 | 90.00 |
| 5054 MEALS, TRAVEL, LODGING | 3.47 | 3.51 | 16.53 | 250 | 125.00 | 250.00 |
| 5057 TELEPHONE/INTERNET/FAX | 213.69 | 250.39 | 208.97 | 250 | 275.00 | 275.00 |
| 5063 POSTAGE | 100.24 | 75.40 | 77.41 | 130 | 130.00 | 142.00 |
| 5069 TRAINING & SCHOOLING | 0.00 | 0.00 | 0.00 | 500 | 250.00 | 500.00 |
| 5096 MISC SERV & EXP | 45.00 | 15.00 | 0.00 | 2,500 | 500.00 | 2,500.00 |
| 5107 OFFICE SUPPLIES | 156.10 | 421.06 | 81.01 | 200 | 150.00 | 200.00 |
| 5108 COPY EXPENSE | 452.11 | 370.45 | 243.10 | 490 | 490.00 | 490.00 |
| TOTAL MUNICIPAL COURT | 16,299.91 | 19,915.70 | 17,932.41 | 24,395 | 21,346.00 | 24,972.00 |

ADMINISTRATION 2024 BUDGET YEAR

The Administrative Department implements policies set by the Board of Trustees, disseminates information to the public and other Town Boards, provides staff support including taking and preparing minutes for various boards and commissions, issues licenses, administers municipal elections, provides financial reports, prepares the annual budget, manages official Town records, processes liquor licenses, prepares payroll, maintains accounting records, collects receivables, prepares twice monthly for the Board's consideration a list of expenditures, monitors the Town's investments, supervises the Town's land development, manages capital projects, and assists in enforcing zoning regulations.

Budget Item 5003 Salaries include:

- 54% - Administrator/Treasurer
- 50% - Administrative Assistant
- 60% - Town Clerk/Finance
- 40% - Water Clerk/Finance Asst.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| ADMINISTRATION | | | | | | |
| 5003 REGULAR SALARIES | 124,247.00 | 136,808.64 | 114,651.92 | 142,747 | 126,500.00 | 141,640.00 |
| 5009 OVERTIME PAY | 0.00 | 0.00 | 0.00 | 400 | 0.00 | 400.00 |
| 5015 RETIREMENT | 6,044.16 | 7,291.74 | 7,099.86 | 8,565 | 7,590.00 | 8,500.00 |
| 5018 SOCIAL SECURITY | 7,703.37 | 8,474.03 | 7,108.48 | 8,851 | 7,843.00 | 8,782.00 |
| 5019 MEDICARE | 1,801.69 | 2,297.34 | 1,662.58 | 2,070 | 1,840.00 | 2,055.00 |
| 5021 WORKMAN'S COMP | 146.20 | 110.42 | 140.77 | 200 | 141.00 | 200.00 |
| 5022 HRA ADMINISTRATIVE FEE | 159.32 | 175.50 | 172.10 | 180 | 190.00 | 190.00 |
| 5023 HEALTH REIMBURSEMENT ACCT | 6,377.45 | 7,114.38 | 5,290.68 | 7,555 | 7,555.00 | 7,555.00 |
| 5024 HLTH DENTL & LIFE INS | 36,750.68 | 36,109.04 | 28,677.12 | 39,092 | 28,700.00 | 33,896.00 |
| 5027 UNEMPLOYMENT INSURANCE | 401.93 | 276.46 | 218.26 | 857 | 380.00 | 850.00 |
| 5033 AUDIT | 1,428.00 | 1,470.50 | 1,470.50 | 1,560 | 1,471.00 | 1,560.00 |
| 5034 BANK SVC. CHARGE | 0.00 | 30.00 | 50.00 | 200 | 100.00 | 200.00 |
| 5035 TREASURER FEE | 4,626.39 | 4,950.65 | 5,021.95 | 5,000 | 5,200.00 | 5,500.00 |
| 5036 LEGAL FEES | 6,583.50 | 9,608.50 | 6,984.00 | 11,000 | 11,000.00 | 11,000.00 |
| 5037 LEGAL PUBLICATIONS | 780.84 | 456.23 | 844.84 | 2,000 | 2,000.00 | 2,000.00 |
| 5038 CODIFI/RECORDS MANAGEMENT | 284.70 | 374.22 | 1,799.87 | 1,200 | 2,270.00 | 955.00 |
| 5045 INSURANCE | 1,899.59 | 1,919.07 | 1,989.11 | 1,950 | 1,990.00 | 2,350.00 |
| 5048 DUES & SUBSCRIPTIONS | 2,522.84 | 1,939.08 | 2,037.08 | 2,500 | 2,000.00 | 2,500.00 |
| 5054 MEALS, TRAVEL, LODGING | 162.58 | 911.68 | 577.17 | 1,250 | 1,000.00 | 1,250.00 |
| 5057 TELEPHONE/INTERNET/FAX | 1,029.60 | 914.76 | 764.26 | 1,100 | 1,100.00 | 1,100.00 |
| 5063 POSTAGE | 599.56 | 526.43 | 607.10 | 850 | 800.00 | 925.00 |
| 5069 TRAINING & SCHOOLING | 714.84 | 501.00 | 0.00 | 1,700 | 1,000.00 | 1,700.00 |
| 5086 LABOR/EQMT/OFC/OTHER | 0.00 | 0.00 | 0.00 | 150 | 150.00 | 150.00 |
| 5088 ELECTION EXPENSES | 120.00 | 145.18 | 140.00 | 5,000 | 500.00 | 10,000.00 |
| 5096 MISC SERV & EXP | 0.00 | 12.00 | 98.08 | 200 | 200.00 | 200.00 |
| 5097 SOFTWARE SUPPT | 0.00 | 2,731.24 | 2,949.73 | 3,000 | 3,000.00 | 3,450.00 |
| 5107 OFFICE SUPPLIES | 1,060.18 | 856.08 | 686.17 | 1,700 | 1,200.00 | 1,700.00 |
| 5108 COPY EXPENSE | 1,407.60 | 1,089.86 | 730.15 | 1,600 | 1,600.00 | 1,600.00 |
| 5116 EQMT PARTS/SUPPLIES | 0.00 | 93.84 | 0.00 | 200 | 0.00 | 200.00 |
| TOTAL ADMINISTRATION | 206,852.02 | 227,187.87 | 191,771.78 | 252,677 | 217,320.00 | 252,408.00 |

PUBLIC WORKS 2024 BUDGET YEAR

The Public Works Department provides general maintenance and repair services to the Town. Services provided by the department include patching or repairing damaged pavement, painting, and general maintenance for the Town's various properties, maintaining all the Town's vehicles, managing and monitoring capital project construction, plowing snow and sanding, grading alleys, weed control, and sign installation.

The Department includes five full-time employees who perform a broad range of duties and maintains the Town's Water system. A part-time employee is budgeted for the summer months to assist with extra maintenance items during those months if needed.

Budget Item 5003 - Salaries include:

70% - Public Works Superintendent

10% - Water Operator

70% - Utility Man

50% - Utility Man

50% - Utility Man

Budget Item 5006 - Part Time Salary includes extra help during summer/fall projects.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| PUBLIC WORKS | | | | | | |
| 5003 REGULAR SALARIES | 142,445.35 | 148,929.43 | 101,422.03 | 212,320 | 213,700.00 | 157,470.00 |
| 5006 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 6,030 | 0.00 | 6,030.00 |
| 5009 OVERTIME PAY | 2,222.84 | 4,023.22 | 3,531.83 | 10,000 | 9,000.00 | 10,000.00 |
| 5012 HOLIDAY PAY | 0.00 | 0.00 | 0.00 | 1,000 | 1,000.00 | 1,000.00 |
| 5015 RETIREMENT | 6,121.72 | 8,348.49 | 6,107.20 | 13,400 | 10,876.00 | 10,110.00 |
| 5018 SOCIAL SECURITY | 8,974.18 | 9,483.14 | 6,507.15 | 13,850 | 13,250.00 | 10,450.00 |
| 5019 MEDICARE | 2,098.79 | 2,217.75 | 1,521.91 | 3,240 | 3,100.00 | 2,450.00 |
| 5021 WORKMAN'S COMP | 3,684.24 | 2,782.58 | 3,547.40 | 4,000 | 3,548.00 | 4,000.00 |
| 5022 HRA ADMINISTRATIVE FEE | 170.70 | 188.00 | 184.35 | 200 | 200.00 | 200.00 |
| 5023 HEALTH REIMBURSEMENT ACCT | 6,802.61 | 7,588.66 | 5,643.37 | 7,600 | 7,600.00 | 7,600.00 |
| 5024 HLTH DENTL & LIFE INS | 59,086.90 | 57,442.05 | 52,904.84 | 66,348 | 53,375.00 | 66,855.00 |
| 5027 UNEMPLOYMENT INSURANCE | 439.87 | 305.93 | 238.21 | 1,340 | 672.00 | 1,015.00 |
| 5028 DRUG SCREEN | 40.85 | 0.00 | 43.87 | 150 | 150.00 | 150.00 |
| 5033 AUDIT | 840.00 | 951.50 | 951.50 | 1,010 | 952.00 | 1,010.00 |
| 5036 LEGAL FEES | 0.00 | 0.00 | 0.00 | 500 | 500.00 | 500.00 |
| 5037 LEGAL PUBLICATIONS | 225.24 | 317.13 | 198.70 | 300 | 300.00 | 300.00 |
| 5045 INSURANCE | 6,266.62 | 6,293.02 | 6,630.38 | 6,500 | 6,631.00 | 7,790.00 |
| 5048 DUES & SUBSCRIPTIONS | 25.00 | 25.00 | -5.30 | 100 | 100.00 | 100.00 |
| 5054 MEALS, TRAVEL, LODGING | 123.28 | 345.51 | 167.89 | 900 | 900.00 | 1,000.00 |
| 5057 TELEPHONE/INTERNET/FAX | 895.96 | 918.50 | 890.00 | 950 | 950.00 | 1,390.00 |
| 5060.1 ELECTRIC | 3,458.72 | 2,501.32 | 1,892.46 | 4,000 | 3,500.00 | 4,000.00 |
| 5060.2 GAS | 3,763.90 | 5,546.47 | 5,771.72 | 4,900 | 7,400.00 | 8,000.00 |
| 5062 TRASH | 1,120.00 | 1,343.59 | 783.07 | 1,860 | 1,200.00 | 1,860.00 |
| 5063 POSTAGE | 56.12 | 27.92 | 72.24 | 100 | 100.00 | 110.00 |
| 5069 TRAINING & SCHOOLING | 2,155.31 | 706.89 | 893.09 | 2,500 | 2,500.00 | 2,500.00 |
| 5074 REQUIRED SAFETY EQMT | 1,044.99 | 946.96 | 548.00 | 1,800 | 1,200.00 | 1,800.00 |
| 5079 FIRE EXTINGUISHERS | 440.70 | 0.00 | 532.42 | 550 | 550.00 | 550.00 |
| 5086 LABOR/EQMT/OFC/OTHER | 0.00 | 496.00 | 652.50 | 1,000 | 1,000.00 | 1,000.00 |
| 5090 INSECT/WEED CONTROL | 5,829.32 | 4,677.33 | 4,082.15 | 6,000 | 6,000.00 | 6,000.00 |
| 5096 MISC SERV & EXP | 459.64 | 663.35 | 213.05 | 500 | 500.00 | 500.00 |
| 5099 BLDG MAINT LABOR | 0.00 | 0.00 | 0.00 | 350 | 350.00 | 350.00 |
| 5107 OFFICE SUPPLIES | 182.32 | 286.95 | 288.52 | 375 | 375.00 | 375.00 |
| 5108 COPY EXPENSE | 388.31 | 317.55 | 208.40 | 380 | 380.00 | 380.00 |
| 5110 MISC SUPPLIES | 0.00 | 71.92 | 798.69 | 1,200 | 1,000.00 | 1,200.00 |
| 5111 COVERALLS/SHIRTS | 358.98 | 411.44 | 359.68 | 440 | 440.00 | 440.00 |
| 5112 BLDG MAINT SUPPLIES | 111.95 | 26.13 | 23.30 | 1,000 | 500.00 | 1,000.00 |
| 5116 EQMT PARTS/SUPPLIES | 9,230.50 | 8,635.20 | 13,277.48 | 15,000 | 15,000.00 | 15,000.00 |
| 5120 STREET MAINT & SUPPL | 2,654.80 | 7,754.40 | 3,304.88 | 5,000 | 5,000.00 | 7,500.00 |
| 5122 FUEL | 4,912.94 | 9,014.72 | 9,226.38 | 8,500 | 11,000.00 | 12,000.00 |
| 5128 GRAVEL | 1,844.25 | 2,712.65 | 1,590.39 | 2,000 | 2,000.00 | 2,000.00 |
| 5131 CHRISTMAS DEC EXPENSE | 0.00 | 0.00 | 0.00 | 1,000 | 1,000.00 | 1,000.00 |
| 5132 CULVERT CLEANING | 0.00 | 0.00 | 0.00 | 1,500 | 750.00 | 1,500.00 |
| 5178 BROOM & WEED TRCT PTS | 35.01 | 0.00 | 0.00 | 3,500 | 1,500.00 | 3,500.00 |
| 5179 TRAFFIC CONTROL SIGNS | 97.91 | 806.46 | 96.42 | 2,000 | 1,000.00 | 2,000.00 |
| 5184 PROFESSIONAL SVCS. | 725.00 | 0.00 | 2,053.33 | 2,500 | 2,500.00 | 2,500.00 |
| TOTAL PUBLIC WORKS | 279,334.82 | 297,107.16 | 237,153.50 | 417,693 | 393,549.00 | 366,485.00 |

HIGHWAY USERS TAX FUND

BUDGET YEAR 2024

The Town is required to prepare a separate Highway Users Tax Fund Budget. The funds are a part of the General Fund and are budgeted within the Public Work's Department Budget. Highway Users Tax Funds must be spent for personnel, maintenance, and construction of streets.

| 2024 BUDGET BREAKDOWN FOR HIGHWAY USERS TAX FUND | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|
| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
| | ACTUAL | ACTUAL | ACTUAL | ACTUAL | BUDGET | PROJECTED |
| REVENUES | | | | | | |
| HIGHWAY USERS TAX | \$104,287.33 | \$82,716.00 | \$76,500.00 | \$92,400.00 | \$92,500.00 | \$95,305.00 |
| TOTAL REVENUE | \$104,287.33 | \$82,716.00 | \$76,500.00 | \$92,400.00 | \$92,400.00 | \$95,305.00 |
| EXPENDITURES | | | | | | |
| SALARIES | \$ 47,458.42 | \$ 47,716.00 | \$ 42,500.00 | \$ 36,900.00 | \$ 37,000.00 | \$ 38,000.00 |
| FUEL | \$ 5,292.79 | \$ 8,000.00 | \$ 7,000.00 | \$ 8,500.00 | \$ 8,500.00 | \$ 10,305.00 |
| TRAFFIC SIGNS | \$ 1,116.50 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| STREET MAINTENANCE | \$ 50,419.62 | \$ 25,000.00 | \$ 25,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ 45,000.00 |
| TOTAL EXPENDITURES | \$104,287.33 | \$ 82,716.00 | \$ 76,500.00 | \$ 92,400.00 | \$ 92,500.00 | \$ 95,305.00 |

PARKS/UTE PARK 2024 BUDGET YEAR

The Town began to operate the parks in 1988 after the Eastern Rio Blanco Metropolitan Recreation and Parks District (ERBM) found they could no longer afford to. In 2011 through a lease agreement the Recreation District began leasing the approximate 5.5 acres of improved park facilities from the Town. The Town continues to operate the open space west of town known as “Ute Park” which is comprised of over 100 acres adjacent to Highway 13. The park is designated primarily as open space and is used by the Meeker Classic Sheepdog Trials for their annual event as well as any other interested organization.

As a part of ERBM Park & Recreation District’s past outreach and planning efforts, community feedback collected confirmed citizen interest in the expansion of safe and accessible local fishing facilities as well as updating the amenities located at Circle Park. The ERBM Board of Directors approved moving forward as the primary fiduciary agent in the installation of a new fishing pond at Circle Park and began working collaboratively with various partner stakeholders including the Colo. Parks and Wildlife to create a one surface-acre quality trout fishery. In conjunction with the pond, additional proposed enhancements include: a perimeter pedestrian path, fishing pier, and improved trail connection leading to the Cemetery District overlook. Construction began late summer in 2020.

Budget Item 5003 - Salaries include:
20% - Utility Man

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| PARKS/UTE PARK | | | | | | |
| 5003 REGULAR SALARIES | 8,798.13 | 9,285.34 | 8,505.74 | 10,675 | 10,200.00 | 11,269.00 |
| 5015 RETIREMENT | 43.47 | 539.43 | 554.51 | 641 | 612.00 | 677.00 |
| 5018 SOCIAL SECURITY | 550.91 | 575.67 | 527.35 | 662 | 635.00 | 699.00 |
| 5019 MEDICARE | 128.86 | 134.63 | 123.33 | 155 | 150.00 | 164.00 |
| 5022 HRA ADMINISTRATIVE FEE | 0.00 | 0.50 | 0.60 | 0 | 1.00 | 1.00 |
| 5023 HEALTH REIMBURSEMENT ACCT | 425.15 | 474.28 | 352.71 | 585 | 585.00 | 585.00 |
| 5024 HLTH DENTL & LIFE INS | 4,567.65 | 4,675.88 | 4,434.43 | 5,131 | 4,485.00 | 5,326.00 |
| 5027 UNEMPLOYMENT INSURANCE | 27.66 | 18.85 | 15.58 | 64 | 35.00 | 68.00 |
| 5033 AUDIT | 168.00 | 173.00 | 173.00 | 185 | 173.00 | 185.00 |
| 5036 LEGAL FEES | 0.00 | 0.00 | 0.00 | 100 | 0.00 | 100.00 |
| 5037 LEGAL PUBLICATIONS | 0.00 | 0.00 | 29.70 | 100 | 50.00 | 100.00 |
| 5045 INSURANCE | 2,493.60 | 2,506.77 | 2,652.15 | 2,600 | 2,653.00 | 3,115.00 |
| 5060.1 ELECTRIC | 10,130.69 | 13,392.96 | 11,384.38 | 14,000 | 14,000.00 | 14,500.00 |
| 5062 TRASH | 1,120.00 | 1,343.59 | 511.42 | 1,560 | 1,200.00 | 1,560.00 |
| 5063 POSTAGE | 23.65 | 5.49 | 10.50 | 25 | 25.00 | 27.00 |
| 5086 LABOR/EQMT/OFC/OTHER | 0.00 | 0.00 | 0.00 | 125 | 125.00 | 500.00 |
| 5092 FERTILIZER | 2,127.10 | 3,491.49 | 2,963.60 | 4,000 | 3,500.00 | 4,000.00 |
| 5096 MISC SERV & EXP | 0.00 | 0.00 | 106.26 | 125 | 125.00 | 125.00 |
| 5099 BLDG MAINT LABOR | 0.00 | 0.00 | 0.00 | 100 | 100.00 | 200.00 |
| 5107 OFFICE SUPPLIES | 86.37 | 21.23 | 22.68 | 100 | 100.00 | 100.00 |
| 5108 COPY EXPENSE | 194.23 | 158.72 | 104.16 | 195 | 195.00 | 195.00 |
| 5110 MISC SUPPLIES | 27.55 | 0.00 | 518.99 | 500 | 300.00 | 500.00 |
| 5112 BLDG MAINT SUPPLIES | 0.00 | 104.49 | 0.00 | 500 | 250.00 | 500.00 |
| 5114 IRRIGATION SYSTEM | 471.64 | 110.76 | 0.00 | 1,000 | 500.00 | 1,000.00 |
| 5116 EQMT PARTS/SUPPLIES | 936.07 | 921.66 | 1,014.68 | 1,500 | 1,500.00 | 1,500.00 |
| 5122 FUEL | 0.00 | 95.30 | 172.98 | 150 | 250.00 | 250.00 |
| TOTAL PARKS/UTE PARK | 32,320.73 | 38,030.04 | 34,178.75 | 44,778 | 41,749.00 | 47,246.00 |

COMMUNITY DEVELOPMENT 2024 BUDGET YEAR

The Community Development Department provides:

- A. Planning services:
 - 1. Assisting property owners with zoning issues
 - 2. Enforcing zoning regulations
 - 3. Providing staff assistance to the Planning Commission
 - 4. Reviewing and coordinating annexation petitions, subdivision requests and a myriad of other planning related duties.
- B. Building inspection services and code enforcement:
 - 1. Reviews residential construction plans
 - 2. Issues building permits
 - 3. Performs construction inspections
 - 4. Assists the Police Department in identifying Code Enforcement issues.
- C. Risk Manager-The Building Inspector serves as the Town's Risk Management staff person, which includes:
 - 1. Updating the Town's safety manual
 - 2. Enforcing the Town's safety regulations
 - 3. Investigating accidents
 - 4. Scheduling and accounting for ongoing safety training for all departments.

A safety committee was appointed to assist in reviewing accidents, keeping the policy updated and to assist with compliance. Safety training is conducted routinely, and the Building Inspector serves as Safety Coordinator for the town staff.

The Department works with citizens on various requests including special review permits, setback variances, looking at potential code revisions, lot line adjustments, building permits, and inspection of new construction, all of which have increased over the past few years, but new subdivision activity has been slow, it is anticipated new retail and potential projects will begin due to the availability of infrastructure northeast of Town. In 2022 a Planner/Community Development Director was hired for this department. Much of the major project review expenses such as Plan and Engineering Review are incurred by the applicant on such projects via reimbursement agreements.

Budget item 5003 - Salaries include:

100% - Town Planner/Community Development (Vacant)

100% -Building Inspector – Risk Manager

Budget item 5006 – Part time salaries compensate Planning Commission Members

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| COMMUNITY DEVELOPMENT | | | | | | |
| 5003 REGULAR SALARIES | 65,870.60 | 112,552.10 | 110,328.36 | 136,413 | 131,800.00 | 142,391.00 |
| 5006 PART-TIME SALARIES | 2,436.62 | 2,003.49 | 2,653.30 | 3,250 | 2,924.00 | 3,250.00 |
| 5015 RETIREMENT | 3,874.32 | 6,388.84 | 7,248.34 | 8,185 | 7,910.00 | 8,544.00 |
| 5018 SOCIAL SECURITY | 4,235.05 | 6,854.93 | 7,004.87 | 8,458 | 8,355.00 | 8,829.00 |
| 5019 MEDICARE | 990.62 | 1,603.37 | 1,638.43 | 1,978 | 1,956.00 | 2,065.00 |
| 5021 WORKMAN'S COMP | 540.94 | 408.55 | 520.85 | 850 | 521.00 | 850.00 |
| 5022 HRA ADMINISTRATIVE FEE | 68.28 | 75.50 | 74.10 | 85 | 85.00 | 85.00 |
| 5023 HEALTH REIMBURSEMENT ACCT | 2,976.14 | 3,320.06 | 2,468.99 | 3,325 | 3,500.00 | 3,325.00 |
| 5024 HLTH DENTL & LIFE INS | 18,798.16 | 25,211.79 | 27,427.75 | 31,334 | 27,430.00 | 32,430.00 |
| 5027 UNEMPLOYMENT INSURANCE | 193.72 | 220.82 | 197.67 | 819 | 405.00 | 855.00 |
| 5033 AUDIT | 588.00 | 692.00 | 692.00 | 735 | 692.00 | 735.00 |
| 5036 LEGAL FEES | 5,236.40 | 4,835.50 | 6,139.00 | 11,000 | 11,000.00 | 15,000.00 |
| 5037 LEGAL PUBLICATIONS | 333.09 | 421.84 | 422.81 | 1,500 | 1,500.00 | 1,500.00 |
| 5038 CODIFI/RECORDS MANAGEMENT | 225.70 | 374.21 | 1,797.20 | 1,800 | 2,280.00 | 952.00 |
| 5039 UBC CODE BOOKS | 0.00 | 0.00 | 0.00 | 250 | 250.00 | 250.00 |
| 5040 CODE ENFORCEMENT FEES | 0.00 | 0.00 | 23.88 | 2,500 | 100.00 | 2,500.00 |
| 5045 INSURANCE | 1,860.59 | 1,880.07 | 1,989.11 | 1,950 | 1,990.00 | 2,340.00 |
| 5048 DUES & SUBSCRIPTIONS | 0.00 | 119.00 | 184.19 | 150 | 305.00 | 500.00 |
| 5054 MEALS, TRAVEL, LODGING | 15.29 | 947.99 | 323.71 | 900 | 900.00 | 1,000.00 |
| 5057 TELEPHONE/INTERNET/FAX | 1,498.53 | 1,560.66 | 1,546.21 | 1,800 | 1,800.00 | 1,800.00 |
| 5063 POSTAGE | 130.50 | 119.43 | 208.49 | 150 | 225.00 | 300.00 |
| 5069 TRAINING & SCHOOLING | 0.00 | 1,508.05 | 0.00 | 1,500 | 1,000.00 | 2,000.00 |
| 5086 LABOR/EQMT/OFC/OTHER | 0.00 | 199.00 | 0.00 | 400 | 200.00 | 400.00 |
| 5096 MISC SERV & EXP | 12.00 | 0.00 | 10.79 | 500 | 500.00 | 500.00 |
| 5098 RECORDING FEE | 114.00 | 117.00 | 138.50 | 300 | 300.00 | 500.00 |
| 5107 OFFICE SUPPLIES | 320.46 | 499.59 | 244.15 | 475 | 475.00 | 475.00 |
| 5108 COPY EXPENSE | 1,075.07 | 1,028.93 | 562.38 | 1,100 | 1,100.00 | 1,100.00 |
| 5110 MISC SUPPLIES | 0.00 | 219.09 | 27.98 | 400 | 300.00 | 400.00 |
| 5116 EQMT PARTS/SUPPLIES | 138.11 | 1,449.86 | 56.96 | 2,000 | 1,500.00 | 2,000.00 |
| 5122 FUEL | 1,028.97 | 1,148.28 | 964.84 | 1,500 | 1,200.00 | 1,500.00 |
| 5180 MAP REV/SIGNS | 0.00 | 0.00 | 0.00 | 800 | 800.00 | 800.00 |
| 5184 PROFESSIONAL SVCS. | 2,727.09 | 1,040.00 | 4,588.43 | 2,500 | 4,589.00 | 5,000.00 |
| TOTAL COMMUNITY DEVEL | 115,288.25 | 176,799.95 | 179,483.29 | 228,907 | 217,892.00 | 244,176.00 |

POLICE DEPARTMENT 2024 BUDGET YEAR

The Police Department provides services and protection to Meeker Citizens and visitors through proactive patrol, enforcement of criminal laws and traffic laws. Certified Officers must fulfill state mandated training and other training applicable to the job. Criminal investigations at misdemeanor and felony level crimes. Law Enforcement today includes internet crimes and scams, identity theft, social media crimes including internet and texting harassment crimes.

Police are requested for traffic control during events, civil standbys, medical assists, vehicle lock outs, mental health response and transports, intoxication transports and welfare checks for people at home, and code enforcement; civil issues involving domestic disputes, property, and neighbor issues; and VIN inspections (two officers are certified inspectors). Animal complaints include dogs, skunks, racoons, turkeys, cats, and other animals.

Crime Prevention Programs consist of Red Ribbon Week, Officer Friendly and Eddie Eagle Gun Safety. The department hosts National Night Out and the Annual Elk Bugling Contest for elementary students.

The animal control facility is being operated by the Town, the cost of part-time employees to care for the dogs and the cost of the facility is included in this budget.

After several years of vacancy in officer positions, the Department is now fully staffed.

Budget item 5003 - Salaries include:

100% - Police Chief (1)

100% - Lieutenant (1)

100% - Police Officers (4)

Part Time Salaries including:

100% - Animal Control and Code Enforcement Officer

100% - Police Secretary/Evidence Tech.

100% - part time individuals working in the animal control facility

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|-----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| POLICE | | | | | | |
| 5002 POLICE SALARIES W/RETIREM | 388,887.89 | 344,844.37 | 294,575.47 | 398,968 | 268,409.00 | 419,791.00 |
| 5003 REGULAR SALARIES | 41,402.56 | 84,382.80 | 85,434.65 | 86,346 | 94,300.00 | 107,847.00 |
| 5004 DEPUTY ASSISTANCE | 0.00 | 0.00 | 1,800.00 | 2,000 | 1,800.00 | 2,000.00 |
| 5006 PART-TIME SALARIES | 11,748.50 | 8,317.25 | 8,160.00 | 12,295 | 9,000.00 | 24,590.00 |
| 5009 OVERTIME PAY | 14,207.18 | 12,035.50 | 10,812.22 | 17,000 | 15,000.00 | 17,000.00 |
| 5011 PD ON CALL PAY | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 15,600.00 |
| 5012 HOLIDAY PAY | 6,932.28 | 9,186.72 | 8,399.27 | 12,500 | 12,500.00 | 12,500.00 |
| 5015 RETIREMENT | 25,785.15 | 20,338.82 | 22,244.43 | 30,890 | 23,791.00 | 34,364.00 |
| 5016 POLICE RET. PROGRAM | 18,928.93 | 14,927.09 | 19,052.11 | 25,710 | 21,000.00 | 27,893.00 |
| 5018 SOCIAL SECURITY | 5,279.61 | 5,238.62 | 4,503.20 | 6,954 | 7,945.00 | 8,211.00 |
| 5019 MEDICARE | 6,716.09 | 6,652.09 | 5,933.21 | 7,840 | 6,200.00 | 8,661.00 |
| 5021 WORKMAN'S COMP | 7,763.22 | 5,863.30 | 7,474.88 | 10,000 | 7,475.00 | 10,000.00 |
| 5022 HRA ADMINISTRATIVE FEE | 487.96 | 532.50 | 471.50 | 530 | 545.00 | 550.00 |
| 5023 HEALTH REIMBURSEMENT ACCT | 13,151.63 | 17,548.79 | 13,050.33 | 22,000 | 19,000.00 | 22,000.00 |
| 5024 HLTH DENTL & LIFE INS | 166,162.92 | 140,430.92 | 131,644.87 | 157,682 | 131,645.00 | 188,900.00 |
| 5027 UNEMPLOYMENT INSURANCE | 1,365.14 | 933.38 | 665.01 | 3,241 | 1,190.00 | 3,584.00 |
| 5033 AUDIT | 588.00 | 605.50 | 605.50 | 645 | 606.00 | 645.00 |
| 5036 LEGAL FEES | 2,289.00 | 1,326.00 | 1,962.00 | 5,000 | 3,000.00 | 5,000.00 |
| 5037 LEGAL PUBLICATIONS | 211.79 | 457.13 | 372.61 | 500 | 500.00 | 500.00 |
| 5038 CODIFI/RECORDS MANAGEMENT | 244.10 | 250.70 | 1,387.82 | 600 | 1,425.00 | 600.00 |
| 5045 INSURANCE | 17,945.75 | 21,523.75 | 22,411.10 | 21,600 | 22,412.00 | 22,600.00 |
| 5048 DUES & SUBSCRIPTIONS | 1,504.00 | 690.00 | 755.00 | 1,600 | 1,000.00 | 1,800.00 |
| 5054 MEALS, TRAVEL, LODGING | 4,769.47 | 4,578.46 | 3,453.26 | 5,000 | 5,000.00 | 6,000.00 |
| 5054.2 OFFICER WELLNESS PROGRAM | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 5,000.00 |
| 5057 TELEPHONE/INTERNET/FAX | 9,077.38 | 9,446.47 | 9,236.80 | 13,800 | 13,800.00 | 13,800.00 |
| 5060.1 ELECTRIC | 808.66 | 758.64 | 731.19 | 900 | 900.00 | 900.00 |
| 5060.2 GAS | 949.28 | 1,305.73 | 1,365.41 | 1,500 | 1,650.00 | 1,800.00 |
| 5063 POSTAGE | 357.47 | 195.19 | 329.75 | 355 | 385.00 | 385.00 |
| 5069 TRAINING & SCHOOLING | 3,728.14 | 2,044.00 | 3,715.18 | 5,000 | 5,000.00 | 5,500.00 |
| 5069.1 VIN INSPECTION TRAINING | 0.00 | 0.00 | 0.00 | 750 | 400.00 | 750.00 |
| 5070 RADIO MAINTENANCE | 204.79 | 1,002.15 | 0.00 | 1,500 | 1,500.00 | 1,500.00 |
| 5072 PUBLIC RELATIONS & SCHOOL PR | 1,569.53 | 1,845.35 | 2,005.83 | 2,500 | 2,500.00 | 2,500.00 |
| 5076 POLICE DEPT GRANT EXP. | 0.00 | 5,771.70 | 0.00 | 0 | 0.00 | 60,000.00 |
| 5076.1 HSI GRANT | 0.00 | 42,811.88 | 0.00 | 0 | 0.00 | 0.00 |
| 5076.2 BPV GRANT | 0.00 | 2,901.86 | 1,458.43 | 2,900 | 2,900.00 | 3,000.00 |
| 5079 FIRE EXTINGUISHERS | 220.35 | 0.00 | 266.21 | 300 | 300.00 | 350.00 |
| 5086 LABOR/EQMT/OFC/OTHER | 0.00 | 0.00 | 0.00 | 500 | 250.00 | 500.00 |
| 5093 TOWING EXPENSE | 134.00 | 7.85 | 0.00 | 500 | 250.00 | 500.00 |
| 5096 MISC SERV & EXP | 213.55 | 1,177.88 | 344.67 | 2,500 | 2,500.00 | 2,500.00 |
| 5097 SOFTWARE SUPPT | 2,875.00 | 239.58 | 0.00 | 3,670 | 500.00 | 3,670.00 |
| 5100 COUNTY DISPATCH SERV | 80,000.00 | 80,000.00 | 80,000.00 | 80,000 | 80,000.00 | 45,000.00 |
| 5101 ADVERTISING | 0.00 | 17.43 | 90.00 | 1,000 | 500.00 | 1,000.00 |
| 5102 ANIMAL FACILITY | 4,927.66 | 3,223.50 | 2,329.88 | 5,000 | 5,000.00 | 5,000.00 |
| 5102.1 SHELTER DONATION EXP | 5,391.02 | 6,138.00 | 2,484.77 | 5,500 | 3,900.00 | 2,500.00 |
| 5103 LEXIPOL/AXON | 8,709.00 | 8,954.18 | 9,604.27 | 9,700 | 9,700.00 | 9,700.00 |
| 5106 INVESTIGATIONS | 0.00 | 0.00 | 0.00 | 5,000 | 2,500.00 | 5,000.00 |
| 5107 OFFICE SUPPLIES | 2,110.60 | 2,982.50 | 1,161.63 | 2,500 | 2,500.00 | 2,500.00 |
| 5108 COPY EXPENSE | 1,076.23 | 910.74 | 1,430.05 | 1,200 | 1,200.00 | 1,200.00 |
| 5109 K-9 PROGRAM | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 5,000.00 |
| 5110 MISC SUPPLIES | 1,745.68 | 1,150.93 | 1,360.99 | 2,000 | 1,750.00 | 2,500.00 |

Blank Page

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| 5116 EQMT PARTS/SUPPLIES | 7,039.81 | 4,016.00 | 2,075.64 | 5,500 | 5,500.00 | 5,500.00 |
| 5116.1 VEHICLE REPAIR | 0.00 | 5,804.59 | 7,463.23 | 6,000 | 8,000.00 | 6,000.00 |
| 5119 EMPLOYEE RECRUITMENT | 6,097.00 | 0.00 | 108.92 | 7,000 | 2,500.00 | 20,000.00 |
| 5122 FUEL | 17,726.76 | 19,551.69 | 13,730.98 | 21,500 | 20,500.00 | 22,000.00 |
| 5124 AMMUNITION, FIREARMS PARTS & | 3,358.44 | 1,584.90 | 402.36 | 3,000 | 3,000.00 | 3,000.00 |
| 5124.1 LESS LETHAL MUNITIONS & TAZE | 2,400.01 | 2,298.48 | 0.00 | 2,500 | 2,500.00 | 3,000.00 |
| 5125 RANGE | 0.00 | 0.00 | 647.95 | 2,000 | 2,000.00 | 2,000.00 |
| 5126 UNIFORMS & EQUIPMENT | 3,946.33 | 3,117.65 | 3,335.43 | 4,000 | 4,000.00 | 4,500.00 |
| TOTAL POLICE | 901,037.86 | 909,922.56 | 790,848.01 | 1,028,976 | 841,628.00 | 1,188,691.00 |

RECYCLING 2024 BUDGET YEAR

At the end of year 2022 Overton Recycling, who contracted with the Town to offer reduced recycling services to members of the community, made the decision to no longer offer their services. This was a decision made after the previous few years of reduced commodity prices, higher shipping rates and difficulty finding an outlet that accepted materials.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|------------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| RECYCLE PROGRAM | | | | | | |
| 5184 PROFESSIONAL SVCS. | 15,000.00 | 15,000.00 | 0.00 | 20,000 | 0.00 | 0.00 |
| TOTAL RECYCLE PROGRAM | 15,000.00 | 15,000.00 | 0.00 | 20,000 | 0.00 | 0.00 |

Blank Page

SYSTEMS DEVELOPMENT 2024 BUDGET YEAR

The Systems Development Department is designated for the Town's construction and higher cost maintenance projects plus other capital expenditures (such as vehicles), which are not part of the everyday operation and maintenance of the Town of Meeker's infrastructure. Capital projects are considered by the Board of Trustees each year and carefully selected. The Board Members and staff prioritize projects which are most important to maintain the Town's infrastructure or enhance the level of service to those served by the Town. The Town Board is also committed to maintaining Town reserves (fund balances) to provide adequate funds if there is an emergency or catastrophic loss.

Tourism/Chamber

The Town Board recognizes the importance of promoting tourism and other economic development projects to diversify the economy resulting in sustainability and growth of local businesses and continues to provide funding to the Meeker Chamber of Commerce to promote tourism and business development, \$10,000 of the \$60,000 budgeted is to pay salaries to administer the Main St./Uplift Meeker program.

Circle Park Meeker Riverfront

The Town, in partnership with the ERBM Recreation and Park District, is currently engaged in phase 2 of the Circle Park project which includes improvements to river access at 3rd Street, Circle Park and 10th Street as well as landscaping, sidewalk construction and re-paving at Circle Park. The Town was awarded a \$750,000 GOCO grant, \$220,000 from the Office of Just Transition and another \$115,000 by Colo. Water Conservation Board to help defray the \$1.4 million cost of the project.

Public Works

Vehicle replacement is scheduled for the Public Works Department this year. Ongoing street maintenance such as AMZ, crack filling and applying Mag Chloride in the alleys have been budgeted, as well as curb & gutter replacement if needed. The repair of sections of Main, Garfield and Cleveland Streets is planned for this year, as well as the final phase of the shop upgrades and the purchase of a street painting machine.

Police Department

A new vehicle and equipment have been budgeted for the Police Department again this year to get the department on track with vehicle replacement and will continue in subsequent years in odd numbered years. A K-9 unit has been proposed for the coming year as well as evidence compliance equipment.

Emergency Reserve

The emergency reserve is a requirement under Article X, Section 20 of the Colorado Constitution. The Town sets aside the required reserve each year, by resolution after the audit of the prior year is completed. The amount set aside is 3% of the prior year's expenditures. If the Town's budget goes down, the amount may not be adjusted lower, but must remain a percentage of the Town's highest expenditures.

General Fund Systems Development

Administrative/Town

| | | |
|-------------------------------|----------------|---|
| Chamber of Commerce | \$79,550.00 | <i>Includes additional \$19,550 for benefits</i> |
| Main Street Grant | \$16,000.00 | |
| unanticipated grants | \$50,000.00 | |
| IT | \$65,000.00 | |
| Town Hall | \$50,000.00 | |
| Town Hall HVAC & lighting | \$150,000.00 | <i>Potential grant funding for energy efficiency upgrades</i> |
| Community Improvement | \$30,000.00 | |
| Marketing | \$15,000.00 | |
| Circle Park Meeker Riverfront | \$1,409,795.00 | <i>Offset by grant revenue</i> |
| Ute Park | \$50,000.00 | |
| School Street Sidewalks | \$300,000.00 | <i>Potential grant funding</i> |
| PMC Community Block Grant | \$395,355.00 | <i>Offset by grant revenue</i> |

Community Development

| | | |
|------------------------|-------------|--|
| Housing feasibility | \$50,000.00 | <i>Housing Needs Assessment action plan items</i> |
| ADU incentive | \$20,000.00 | <i>Requires incentive program approval</i> |
| 2nd Street engineering | \$20,000.00 | |
| Infrastructure | \$50,000.00 | <i>Feasibility/research for infrastructure grant funding</i> |

Public Works

| | | |
|-----------------------|--------------|--|
| Streets maintenance | \$75,000.00 | |
| Curb & Gutter | \$25,000.00 | |
| Engineering | \$10,000.00 | |
| Street repair | \$100,000.00 | <i>Sections of Main, Garfield, and Cleveland</i> |
| 3rd Street facilities | \$100,000.00 | <i>Final phase of shop upgrades</i> |
| equipment | \$6,000.00 | <i>Street painting machine</i> |
| vehicle replacement | \$50,000.00 | <i>Water Department</i> |

Police

| | | |
|---------------------|-------------|--|
| vehicle replacement | \$65,000.00 | |
| equipment | \$4,000.00 | |
| Evidence Compliance | \$15,000.00 | |
| K-9 unit | \$25,000.00 | |

| | | |
|------------------------------|-----------------------|--------------------------|
| Emergency Reserve | \$110,650.00 | <i>TABOR requirement</i> |
| TOTAL Gen Fund Budget | \$3,336,350.00 | |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| SYSTEMS DEVELOPMENT | | | | | | |
| 6005.1 11TH & 12TH ST OVERLAY | 0.00 | 0.00 | 475,768.23 | 800,000 | 500,000.00 | 0.00 |
| 6006 STREET MAINT PROJECT | 64,930.00 | 65,888.80 | 30,271.21 | 75,000 | 50,000.00 | 75,000.00 |
| 6006.3 SCHOOL ST. SIDEWALKS | 0.00 | 0.00 | 0.00 | 300,000 | 0.00 | 300,000.00 |
| 6006.4 CURB/GUTTER REPLACEMENT | 693.50 | 1,680.00 | 0.00 | 25,000 | 5,000.00 | 25,000.00 |
| 6006.5 STREET REPAIRS | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 100,000.00 |
| 6006.6 ENGINEERING/PROFESSIONAL FE | 0.00 | 0.00 | 262.50 | 0 | 12,500.00 | 10,000.00 |
| 6006.7 2ND STREET | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 20,000.00 |
| 6007.2 IT PROJECTS | 59,131.03 | 55,833.99 | 44,289.55 | 65,000 | 60,000.00 | 65,000.00 |
| 6008 TOWN HALL BLDG | 23,115.06 | 25,495.13 | 3,784.17 | 30,000 | 15,000.00 | 50,000.00 |
| 6008.1 OJT CHAMBER BUS CENTER | 0.00 | 0.00 | 34,500.00 | 34,500 | 34,500.00 | 0.00 |
| 6011 POLICE DEPT EQUIPMENT | 101,830.27 | 50,839.40 | 64,667.63 | 65,000 | 65,000.00 | 65,000.00 |
| 6011.1 PD MISC. EQUIPMENT | 0.00 | 0.00 | 8,771.35 | 23,500 | 23,500.00 | 44,000.00 |
| 6013 COMPREHENSIVE PLAN UPDATE | 19,088.00 | 5,000.00 | 0.00 | 0 | 0.00 | 0.00 |
| 6014 BUILDING INCENTIVES PROGRAM | 10,000.00 | 0.00 | 0.00 | 0 | 0.00 | 20,000.00 |
| 6015 TOWN FACILITIES IMPROVEMENT | 73,663.72 | 46,685.44 | 0.00 | 100,000 | 25,000.00 | 250,000.00 |
| 6016 UNANTICIPATED GRANT EXPENSE | 0.00 | 0.00 | 2,403.66 | 50,000 | 2,500.00 | 50,000.00 |
| 6017 MARKETING/ECONOMIC DEVELOP | 6,160.00 | 182.00 | 0.00 | 15,000 | 5,000.00 | 15,000.00 |
| 6021.1 COMM. BLOCK GRANT EXP | 0.00 | 0.00 | 58,058.00 | 65,000 | 65,000.00 | 395,355.00 |
| 6022 GF TRNSFR WATER PROJECT | 0.00 | 566,039.65 | 0.00 | 0 | 0.00 | 0.00 |
| 6023 COMMUNITY IMPROVEMENT | 10,254.79 | 0.00 | 3,440.00 | 30,000 | 15,000.00 | 30,000.00 |
| 6024 PUBLIC WORKS EQMT | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 56,000.00 |
| 6026 HOUSING STUDY | 0.00 | 0.00 | 19,862.32 | 60,000 | 60,000.00 | 50,000.00 |
| 6026.1 INFRASTRUCTURE STUDY | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 50,000.00 |
| 6027 TOURISM/CHAMBER | 60,000.00 | 60,000.00 | 60,000.00 | 60,000 | 60,000.00 | 79,550.00 |
| 6027.1 MAIN ST. PROGRAM | 17,581.18 | 3,504.03 | 2,923.92 | 16,000 | 13,675.00 | 16,000.00 |
| 6027.2 UTE PARK | 15,952.29 | 0.00 | 0.00 | 0 | 0.00 | 50,000.00 |
| 6028 CIRCLE PARK MATCH | 3,667.56 | 0.00 | 33,487.89 | 232,500 | 37,155.00 | 362,845.00 |
| 6028.1 CWCB CPARK PLANNING | 0.00 | 34,253.78 | 38,796.22 | 115,000 | 38,797.00 | 76,950.00 |
| 6028.2 OJT CPARK GRANT EXP | 0.00 | 0.00 | 0.00 | 220,000 | 0.00 | 220,000.00 |
| 6028.3 GOCO CIRCLE PARK PROJ | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 750,000.00 |
| 6029 DOWNTOWN ST. LIGHTS | 0.00 | 0.00 | 0.00 | 200,000 | 200,000.00 | 0.00 |
| 6032 EMERGENCY RESERVE | 0.00 | 0.00 | 0.00 | 110,650 | 0.00 | 110,650.00 |
| TOTAL SYSTEMS DEVELOP | 466,067.40 | 915,402.22 | 881,286.65 | 2,692,150 | 1,287,627.00 | 3,336,350.00 |

TOWN HALL BUILDING DEPARTMENT 2024 BUDGET YEAR

This department was created to provide accurate accounting of the operational cost of the Town Hall building at 345 Market. The Board replaced all the windows in the building in 2018. In 2022 the Town, WREA and TriState Generation contributed to updating the upper level to accommodate the new Chamber of Commerce Business Center.

Item 5006 - Part Time Salary include:
100% - Part Time custodians' salary.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| BUILDING | | | | | | |
| 5006 PART-TIME SALARIES | 4,676.97 | 4,846.76 | 4,246.27 | 6,550 | 5,000.00 | 6,550.00 |
| 5018 SOCIAL SECURITY | 289.97 | 300.50 | 263.27 | 407 | 310.00 | 407.00 |
| 5019 MEDICARE | 67.82 | 70.28 | 61.57 | 95 | 73.00 | 95.00 |
| 5021 WORKMAN'S COMP | 146.20 | 110.42 | 140.76 | 160 | 141.00 | 200.00 |
| 5027 UNEMPLOYMENT INSURANCE | 12.93 | 9.56 | 7.36 | 40 | 15.00 | 40.00 |
| 5045 INSURANCE | 4,341.37 | 4,363.99 | 4,641.26 | 5,060 | 4,642.00 | 5,455.00 |
| 5060.1 ELECTRIC | 13,927.21 | 14,893.73 | 13,127.38 | 20,000 | 17,000.00 | 17,000.00 |
| 5060.2 GAS | 3,450.45 | 5,625.44 | 5,466.21 | 4,875 | 6,700.00 | 8,000.00 |
| 5062 TRASH | 480.00 | 885.03 | 883.64 | 1,160 | 1,160.00 | 1,200.00 |
| 5079 FIRE EXTINGUISHERS | 525.45 | 0.00 | 634.81 | 635 | 635.00 | 650.00 |
| 5099 BLDG MAINT LABOR | 2,597.75 | 4,650.00 | 1,653.00 | 5,800 | 5,000.00 | 5,800.00 |
| 5105 MAINT CONTRACT TELE/ELEVATO | 5,203.15 | 5,396.48 | 4,284.69 | 5,366 | 5,400.00 | 5,600.00 |
| 5112 BLDG MAINT SUPPLIES | 2,041.49 | 1,756.88 | 1,444.26 | 4,000 | 3,000.00 | 4,000.00 |
| TOTAL BUILDING | 37,760.76 | 42,909.07 | 36,854.48 | 54,148 | 49,076.00 | 54,997.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|---------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| TOTAL REVENUE | 2,759,787.92 | 3,730,702.55 | 3790754.08 | 4,856,950 | \$4,237,718.00 | \$5,609,655.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|----------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| TOTAL EXPENSES | 2,147,118.06 | 2,726,350.81 | 2449931.44 | 4,856,950 | \$3,158,968.00 | \$5,609,655.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| GENERAL | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|---|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| EXCESS REVENUE OVER (UNDER) EXPENSES FOR GENERAL | 612,669.86 | 1,004,351.74 | 1,340,822.64 | 0 | -1,078,750.00 | 0.00 |

WATER FUND BUDGET SUMMARY

2024 BUDGET YEAR

The Water Fund is the Town's only proprietary fund. It is not supported by a tax base. Revenue is generated solely from user fees, transfers from the general fund if needed and grants for specific projects.

WATER FUND REVENUES 2024 BUDGET YEAR

1. Water Service: Monthly costs for water are a minimum cost of \$24.00 for up to 8,000 gallons of water. A tiered rate was adopted in 2015 placing higher costs upon those who use excessive amounts of water, thus putting the larger burden upon those who consume more. Water user rates for customers outside the Town limits are double those for “in town” use. Meters are read monthly, year-round, accomplished through the Town’s radio read meter system. Bulk water rates are \$24.00 minimum for the first 4,000 gallons, \$6.00 per thousand for the next 4,000 gallons, then \$12.00 per thousand for over ten thousand gallons per month. Bulk water is electronically metered when loaded for transport.

The Town’s goal is to generate enough revenue to cover the cost of operation and capital maintenance requirements necessary to provide the Town with a dependable water system. The Town’s system was constructed to serve 5,000 people. The Town added another well to its system in 2008/2009 and has added two more in 2019 to insure meeting a future growing community’s water use requirements. The Town also provides a bulk water facility to provide water for industries and residences outside the town limits.

2. Water Taps: Revenue from water taps has increased over years past due to new building activity. To encourage new development and building within the Town the Board of Trustees revised both the “in” and “out” of Town tap fees with the “out” of Town rates being significantly lower.
3. Miscellaneous Income: Miscellaneous income is comprised of any revenue received by the water fund which is not specified under other categories.
4. Interest Income: The Town earns interest on the Water Fund Reserve. The funds are invested with the Bank of the San Juans, Mountain Valley Bank and ColoTrust who are insured by federal depository insurance and/or secured by treasury bills. Interest rates have steadily increased over the past year and the outlook is that it will remain that way throughout the year.
5. Fund Reserve: The water fund reserve (fund balance) is set aside to assist with large maintenance and capital improvement costs.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| WATER | <i>2021</i> | <i>2022</i> | <i>2023</i> | <i>2023</i> | <i>2023</i> | <i>2024</i> |
|-----------------------------|-------------------|---------------------|-------------------|------------------|-------------------|---------------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Budget</i> | <i>Estimated</i> | <i>Approved</i> |
| REVENUE | | | | | | |
| ACCOUNT | | | | | | |
| 3441 WATER SERVICE | 677,397.50 | 644,613.38 | 607,477.56 | 625,000 | 625,000.00 | 625,000.00 |
| 3443 WATER TAPS | 0.00 | 0.00 | 27,000.00 | 10,000 | 24,500.00 | 9,000.00 |
| 3561 WREA PATRONAGE CAPITAL | 17,579.73 | 9,880.16 | 8,080.96 | 10,000 | 8,081.00 | 8,000.00 |
| 3580 MISCELLANEOUS INCOME | 2,486.25 | 0.00 | 2,460.00 | 100 | 2,460.00 | 500.00 |
| 3611 INTEREST INCOME | 1,318.40 | 1,364.43 | 4,150.03 | 1,200 | 4,300.00 | 4,300.00 |
| 3620 FLUORIDE SYSTEM GRANT | 0.00 | 0.00 | 0.00 | 150,000 | 0.00 | 150,000.00 |
| 3626 RESERVE | 0.00 | 0.00 | 0.00 | 821,563 | 0.00 | 560,438.00 |
| 3688 TRFR FROM GEN FUND | 0.00 | 566,039.65 | 0.00 | 0 | 0.00 | 0.00 |
| TOTAL ACCOUNT | 698,781.88 | 1,221,897.62 | 649,168.55 | 1,617,863 | 664,341.00 | 1,357,238.00 |

WATER FUND EXPENDITURES 2024 BUDGET YEAR

The Water Fund provides for the operation, maintenance, and distribution of potable water. The system includes: eight water pumps located in eight water wells, booster pumps, more than 25 miles of water mains and service lines, valves, fire hydrants, water meters, water storage tanks, chlorination and fluoridation equipment, system control equipment, and other items necessary to provide water to the Town. Currently, the Town is debt free but due to recent SCADA and well projects reserve funds are down.

Analysis of the electrical and communication systems, power supply, pump infrastructure and additional wellfield development was initiated in 2016. The Town was awarded a DOLA grant for assistance in this project which commenced late in the Fall of 2017. Well drilling and development of two new wells began in November 2018 and was completed in 2020.

The budget reflects funding assistance for the USGS water testing program for the White River. The federal government funded this testing project entirely until 1995 at which time the County, the Towns of Meeker and Rangely, the Sanitation District, Colorado River District and other entities agreed to fund a portion of the water testing fees to continue this very important program.

Budget Item 5003 Salaries include:
46% - Town Administrator
40% - Town Clerk/Finance
60% - Water Clerk/Finance Assistant
40% - Admin. Assistant
30% - Public Works Superintendent
90% - Water Operator
30% - Utility Person
30% - Utility Person - Weed Control Officer
50% - Utility Person

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| WATER | <i>2021</i> | <i>2022</i> | <i>2023</i> | <i>2023</i> | <i>2023</i> | <i>2024</i> |
|--------------------------------|---------------|---------------|---------------|---------------|------------------|-----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Budget</i> | <i>Estimated</i> | <i>Approved</i> |
| EXPENSES | | | | | | |
| ACCOUNT | | | | | | |
| 5003 REGULAR SALARIES | 245,088.61 | 260,881.74 | 197,174.14 | 294,620 | 233,832.00 | 274,365.00 |
| 5006 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 3,119 | 0.00 | 3,119.00 |
| 5009 OVERTIME PAY | 1,093.81 | 4,449.78 | 3,641.94 | 10,000 | 10,000.00 | 10,000.00 |
| 5010 ON CALL PAY | 6,720.00 | 6,746.00 | 6,126.00 | 6,850 | 6,850.00 | 6,850.00 |
| 5012 HOLIDAY PAY | 0.00 | 0.00 | 86.50 | 500 | 0.00 | 500.00 |
| 5015 RETIREMENT | 12,167.59 | 14,268.75 | 12,398.55 | 18,906 | 14,000.00 | 16,605.00 |
| 5018 SOCIAL SECURITY | 15,673.30 | 16,868.75 | 12,835.66 | 19,536 | 15,547.00 | 17,155.00 |
| 5019 MEDICARE | 3,665.44 | 3,945.00 | 3,001.84 | 4,569 | 3,637.00 | 4,015.00 |
| 5021 WORKMAN'S COMP | 2,302.79 | 1,739.24 | 2,217.12 | 2,800 | 2,220.00 | 2,800.00 |
| 5022 HRA ADMINISTRATIVE FEE | 249.56 | 275.50 | 270.10 | 270 | 295.00 | 295.00 |
| 5023 HEALTH REIMBURSEMENT ACCT | 9,778.80 | 10,908.71 | 8,112.35 | 11,730 | 11,730.00 | 11,730.00 |
| 5024 HLTH DENTL & LIFE INS | 87,144.58 | 87,148.83 | 75,832.97 | 93,485 | 85,000.00 | 96,636.00 |
| 5027 UNEMPLOYMENT INSURANCE | 746.36 | 523.17 | 425.85 | 1,895 | 752.00 | 1,665.00 |
| 5033 AUDIT | 3,696.00 | 3,633.00 | 3,633.00 | 3,900 | 3,633.00 | 3,900.00 |
| 5034 BANK SVC. CHARGE | 75.95 | 446.40 | 440.45 | 500 | 500.00 | 600.00 |
| 5036 LEGAL FEES | 7,235.50 | 348.50 | 2,513.80 | 6,500 | 4,000.00 | 6,500.00 |
| 5037 LEGAL PUBLICATIONS | 1,125.09 | 1,186.89 | 1,056.25 | 1,250 | 1,250.00 | 1,500.00 |
| 5038 CODIFI/RECORDS MANAGEMENT | 134.50 | 253.61 | 878.89 | 625 | 1,125.00 | 420.00 |
| 5045 INSURANCE | 11,163.52 | 11,280.43 | 11,934.68 | 11,700 | 11,935.00 | 14,100.00 |
| 5048 DUES & SUBSCRIPTIONS | 643.99 | 680.00 | 665.00 | 750 | 750.00 | 750.00 |
| 5054 MEALS, TRAVEL, LODGING | 269.45 | 482.37 | 1,874.88 | 1,000 | 2,000.00 | 2,000.00 |
| 5057 TELEPHONE/INTERNET/FAX | 1,860.23 | 2,284.62 | 1,823.70 | 2,500 | 2,500.00 | 2,500.00 |
| 5060.1 ELECTRIC | 40,823.42 | 38,321.69 | 35,565.65 | 47,700 | 45,000.00 | 45,000.00 |
| 5060.2 GAS | 3,763.94 | 5,546.44 | 5,771.73 | 5,000 | 7,500.00 | 8,000.00 |
| 5063 POSTAGE | 5,775.45 | 5,410.81 | 5,594.06 | 6,600 | 6,600.00 | 7,200.00 |
| 5069 TRAINING & SCHOOLING | 2,467.05 | 830.00 | 3,541.19 | 3,500 | 3,500.00 | 4,000.00 |
| 5079 FIRE EXTINGUISHERS | 508.50 | 0.00 | 614.33 | 625 | 625.00 | 700.00 |
| 5086 LABOR/EQMT/OFC/OTHER | 0.00 | 496.00 | 652.50 | 500 | 655.00 | 900.00 |
| 5096 MISC SERV & EXP | 123.22 | 391.56 | 91.96 | 500 | 500.00 | 500.00 |
| 5097 SOFTWARE SUPPT | 7,532.13 | 10,707.47 | 12,147.59 | 12,000 | 12,200.00 | 15,200.00 |
| 5099 BLDG MAINT LABOR | 547.14 | 0.00 | 251.08 | 500 | 250.00 | 500.00 |
| 5107 OFFICE SUPPLIES | 2,090.78 | 2,146.73 | 1,567.35 | 2,750 | 2,750.00 | 2,750.00 |
| 5108 COPY EXPENSE | 1,256.58 | 977.86 | 650.21 | 1,250 | 1,250.00 | 1,250.00 |
| 5110 MISC SUPPLIES | 1,672.27 | 324.00 | 835.56 | 1,000 | 1,000.00 | 1,000.00 |
| 5111 COVERALLS/SHIRTS | 358.97 | 411.46 | 359.67 | 440 | 440.00 | 440.00 |
| 5112 BLDG MAINT SUPPLIES | 334.45 | 30.09 | 509.07 | 1,000 | 500.00 | 1,000.00 |
| 5116 EQMT PARTS/SUPPLIES | 10,646.25 | 9,849.85 | 11,779.59 | 12,500 | 12,500.00 | 12,500.00 |
| 5122 FUEL | 4,982.10 | 6,901.56 | 5,502.98 | 7,100 | 7,100.00 | 8,400.00 |
| 5128 GRAVEL | 2,253.46 | 2,494.11 | 1,784.34 | 2,500 | 2,500.00 | 2,500.00 |
| 5129 ASPHALT | 1,485.13 | 4,187.58 | 0.00 | 3,700 | 3,700.00 | 3,700.00 |
| 5130 WTR TEST/LINE LOC | 12,118.03 | 3,187.57 | 4,823.83 | 3,500 | 5,000.00 | 6,000.00 |
| 5133 LAB SUPPLIES | 0.00 | 0.00 | 0.00 | 1,000 | 500.00 | 1,000.00 |
| 5135 PIPES & SUPPLIES | 0.00 | 3,999.50 | 2,262.76 | 5,000 | 5,000.00 | 5,000.00 |
| 5138 WATER DISTRIBUTION FEE | 317.74 | 310.00 | 310.00 | 500 | 310.00 | 500.00 |
| 5140 UTILITY SYSTEM MAINT | 4,946.93 | 3,286.64 | 5,131.42 | 15,000 | 7,500.00 | 15,000.00 |
| 5144 PARTS, METERS & SUPPLIES | 1,919.29 | 14,741.99 | 18,277.25 | 15,000 | 20,000.00 | 15,000.00 |
| 5177 CHEMICALS | 5,111.82 | 10,851.40 | 8,636.00 | 8,500 | 10,000.00 | 10,000.00 |
| 5184 PROFESSIONAL SVCS. | 6,143.44 | 5,999.64 | 1,945.44 | 5,000 | 5,000.00 | 5,000.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| WATER | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|-------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| 5193 USGS WATER TESTING | 8,887.00 | 9,233.00 | 6,867.00 | 10,099 | 10,099.00 | 11,031.00 |
| 5198 DEPRECIATION | 353,267.18 | 348,001.07 | 0.00 | 0 | 0.00 | 0.00 |
| TOTAL ACCOUNT | 890,167.34 | 916,989.31 | 482,416.23 | 669,769 | 583,535.00 | 662,076.00 |

WATER FUND SYSTEMS DEVELOPMENT 2024 BUDGET YEAR

This department includes the Capital Costs to continue to deliver water in a safe and continuous manner.

Capital items for this year include engineering for future water line replacement projects and will be offset by remaining American Rescue Plan funds. Replacing an overflow line on 7th Street has been deferred for several years now but is budgeted again for completion in 2024. With the assistance and funding from CDPHE replacement of the Town's fluoridation equipment is scheduled for this year.

Water Fund Systems Development

| | | |
|--------------------------------|---------------------|--|
| Capital maintenance | \$75,000.00 | |
| Flouridation system | \$150,000.00 | <i>CDPHE grant funding</i> |
| ARP Grant water line project | \$95,162.00 | <i>remaining Federal American Rescue Plan Funds</i> |
| Garfield water line | \$200,000.00 | <i>infrastructure grant funding - could go into 2025</i> |
| 7th Street overflow line | \$150,000.00 | |
| Neptune software upgrade | \$25,000.00 | |
| | | |
| TOTAL Water Fund Budget | \$695,162.00 | |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| WATER | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| WATER SYSTEMS DEVELOPMENT | | | | | | |
| 6003 TANK DIVING | 9,428.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 6004.4 LEAK DETECTION | 4,174.80 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 6007.1 CAPITAL MAINTENANCE | 0.00 | 0.00 | 4,500.84 | 75,000 | 37,500.00 | 75,000.00 |
| 6009 ARP GRANT WATER LINE PROJ | 0.00 | 0.00 | 343,931.53 | 439,094 | 343,932.00 | 95,162.00 |
| 6009.1 FLUORIDE SYST. EQUIP | 0.00 | 0.00 | 0.00 | 150,000 | 0.00 | 150,000.00 |
| 6009.4 UTE TERRACE VALVE REPL | 0.00 | 3,937.50 | 125,158.28 | 100,000 | 125,200.00 | 0.00 |
| 6034 WATER SYSTEM EQUIPMENT | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 25,000.00 |
| 6035 WATER LINE REPLACEMENT | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 200,000.00 |
| 6036 RELINE/REPLACE OVERFLOW LIN | 510.00 | 0.00 | 0.00 | 184,000 | 0.00 | 150,000.00 |
| TOTAL WATER SYSTEMS DE | 14,112.80 | 3,937.50 | 473,590.65 | 948,094 | 506,632.00 | 695,162.00 |

Blank Page

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| WATER | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|----------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| TOTAL REVENUE | 698,781.88 | 1,221,897.62 | 649,168.55 | 1,617,863 | \$664,341.00 | \$1,357,238.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| WATER | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|-----------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| TOTAL EXPENSES | 904,280.14 | 920,926.81 | 956,006.88 | 1,617,863 | \$1,090,167.00 | \$1,357,238.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| WATER | <i>2021 Actual</i> | <i>2022 Actual</i> | <i>2023 Actual</i> | <i>2023 Budget</i> | <i>2023 Estimated</i> | <i>2024 Approved</i> |
|---|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------------|
| EXCESS REVENUE OVER (UNDER) EXPENSES FOR WATER | -205,498.26 | 300,970.81 | -306,838.33 | 0 | 425,826.00 | 0.00 |

ABATEMENT FUND 2024 Budget

An Abatement Fund was established in 2019 to be designated as the repair and demolition fund as required by the State of Colorado to defray the costs and expenses which may be incurred by the Town in doing or causing to be done the necessary work of repair or demolition of dangerous buildings.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| ABATEMENT FUND | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| REVENUE | | | | | | |
| 3404 ABATEMENT REVENUE | 0.00 | 0.00 | 0.00 | 125,000 | 0.00 | 125,000.00 |
| 3611 INTEREST INCOME | 250.64 | 431.08 | 4,872.89 | 250 | 4,600.00 | 4,600.00 |
| TOTAL | 250.64 | 431.08 | 4,872.89 | 125,250 | 4,600.00 | 129,600.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| ABATEMENT FUND | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|----------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| EXPENSES | | | | | | |
| 5041 ABATEMENT COSTS | 0.00 | 0.00 | 0.00 | 125,250 | 0.00 | 129,600.00 |
| TOTAL | 0.00 | 0.00 | 0.00 | 125,250 | 0.00 | 129,600.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| ABATEMENT FUND | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| EXCESS REVENUE OVER (UNDER) EXPENSES FOR ABATEMENT FUND | 250.64 | 431.08 | 4,872.89 | 0 | -4,600.00 | 0.00 |

CONSERVATION TRUST FUND 2024 Budget

This fund is required by the State of Colorado in order to receive the Town's allocation of lottery proceeds from the State of Colorado.

Revenues

This fund receives revenue from the State of Colorado lottery proceeds and interest earned on cash reserves.

Expenditures

Funds are transferred to the General Fund and assist with the cost of the Town's parks expenses. Conservation Trust Funds shall only be spent for expenses associated with parks.

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| CONSERVATION TRUST FUND | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| REVENUE | | | | | | |
| ACCOUNT | | | | | | |
| 3300 STATE LOTTERY SHARE | 13,712.25 | 15,219.65 | 11,681.03 | 12,000 | 12,000.00 | 12,000.00 |
| 3611 INTEREST INCOME | 7.32 | 11.77 | 22.60 | 14 | 23.00 | 23.00 |
| 3626 RESERVE | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| TOTAL ACCOUNT | 13,719.57 | 15,231.42 | 11,703.63 | 12,014 | 12,023.00 | 12,023.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| CONSERVATION TRUST FUND | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|---------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| EXPENSES | | | | | | |
| ACCOUNT | | | | | | |
| 5034 BANK SVC. CHARGE | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 6000 RECREATION EXPENSES/TRAILS | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 6001 PARKS EXPENSES | 0.00 | 12,014.00 | 0.00 | 12,014 | 12,023.00 | 12,023.00 |
| TOTAL ACCOUNT | 0.00 | 12,014.00 | 0.00 | 12,014 | 12,023.00 | 12,023.00 |

Town of Meeker Budget Worksheet

Report Date: 1/1/2024

| CONSERVATION TRUST FUND | <i>2021</i> <i>Actual</i> | <i>2022</i> <i>Actual</i> | <i>2023</i> <i>Actual</i> | <i>2023</i> <i>Budget</i> | <i>2023</i> <i>Estimated</i> | <i>2024</i> <i>Approved</i> |
|--|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| EXCESS REVENUE OVER (UNDER) EXPENSES FOR CONSERVATION TRUST | 13,719.57 | 3,217.42 | 11,703.63 | 0 | 0.00 | 0.00 |

**EMPLOYEE
INFORMATION**

Full Time:

| | |
|-----------------|---|
| Mandi Etheridge | Administrator, Treasurer, Deputy Town Clerk |
| Lisa Cook | Town Clerk, Finance Officer |
| Jessica Perkins | Water Clerk, Finance Assistant |
| Carl Padilla | Building Inspector |
| Tobey Willey | Public Works Superintendent |
| JAK Kilduff | Water Operator |
| Levi Dinwiddie | Utility Man |
| Nick Smith | Utility Man |
| Daylon Nielsen | Utility Man |
| Eddie Thompson | Police Chief |
| Thomas Dietrich | Police Lieutenant |
| Jim Amick | Police Officer |
| Wylie Hetzel | Police Officer |
| Justin Yates | Police Officer |
| Keydon Long | Police Officer |

Part Time:

| | |
|--------------------|---|
| Lisa Pakuer | Administrative Assistant/Municipal Court Clerk |
| Laurel Haney | Community Service/Code Enforcement Officer |
| Elizabeth Ridgeway | Police Dept. Office Manager/Evidence Technician |

Part Time Hourly:

| | |
|----------------|----------------------------|
| Cassie Hobbs | Animal Shelter |
| Vicki Crawford | Animal Shelter |
| Seasonal | Parks and Streets Division |
| Elsa Garcia | Custodian |
| Mayra Zubia | Custodian |

Elected Officials (Paid):

| | |
|-----------------|---------------------------|
| Kent Borchard | Mayor |
| Travis Day | Mayor Pro Tem |
| Wendy Gutierrez | Trustee |
| Tiffany Jehorek | Trustee |
| Melisa Kindall | Trustee |
| Chris Lockwood | Trustee |
| Scott Nielsen | Trustee |
| Leif Joy | Planning Chairman |
| Amanda Back | Planning Commissioner |
| Greg Hanberg | Planning Commissioner |
| Michele Morgan | Planning Commissioner |
| Amanda Smith | Planning Commissioner |
| Lucas Renninger | Building Board of Appeals |
| Paul Vinzant | Building Board of Appeals |

SUMMARY OF SALARY DISTRIBUTIONS

Many Town employees perform tasks for more than one department. Therefore, salaries for those employees are proportioned throughout the various departments for cost accounting purposes.

| POSITION | GENERAL FUND | WATER FUND |
|---|--------------------------------------|------------|
| Town Administrator/Treasurer | Administrative 54% | Water 46% |
| Town Clerk/Finance | Administrative 60% | Water 40% |
| Water Clerk, Finance Assist. | Administrative 40% | Water 60% |
| Administrative Asst. Municipal Court Clerk | Administrative 50% Muni Court 10% | Water 40% |
| Community Development/Planner | Community Dev. 100% | |
| Building Insp./Code Enforcement | Community Dev. 100% | |
| Water Operator-Asst. Supt. | Public Works 10% | |
| Utility Man | Public Works 70% | Water 30% |
| Utility Man | Public Works 50% Parks 20% | Water 30% |
| Utility Man/Weed Control | Public Works 50% | Water 50% |
| Police Chief | Police Dept. 100% | Water 50% |
| Police Lieutenant | Police Dept. 100% | |
| Five Patrolmen | Police Dept. 100% | |
| Police Office Mgr./Evidence Tech. | Police Dept. 100% | |
| Community Service/Code Enforcement Officer | Police Dept. 100% | |
| Custodian | Bld. Dept. PT | |
| Animal Shelter Caretakers | Police Dept. 100% | |

OVERVIEW OF EMPLOYEE DUTIES

Job descriptions for each Town employee are available at Town Hall. A short summary of each Town employee's duties follows:

Town Administrator/Treasurer/Deputy Clerk

The Town Administrator is responsible for providing administrative support, direction, and interpretation of the Board's policies and projects to the Town's Departments. The Town Administrator also serves as Town Treasurer and Deputy Clerk, prepares a budget proposal with the aid of the Town Clerk for the Board's consideration, recruits, and hires the Town Staff, handles personnel items, prepares Board agendas and packets for Board meetings, administers contracts for Town projects, applies for, and administers grants and supervises the day-to-day administration and operations of the Town.

Town Attorney

Serves at the pleasure of the Board of Trustees and is appointed every two years. The Attorney is responsible for providing legal advice to the Board of Trustees and other Town Boards as needed, the Town Administrator and other management personnel on both civil and criminal matters relative to policies, practices, and procedures of the Town. The Town Attorney serves as prosecuting attorney for the Town Municipal Court, reviews contracts and various work products as directed for the Town.

Town Clerk

Serves at the pleasure of the Board of Trustees and is appointed every two years. The Town Clerk assists in preparing the annual budget, prepares Board minutes and maintains records of the Town; is the Town's election official; provides financial reports, completes all accounting tasks including payroll, accounts receivable and accounts payable, assists in monitoring the Town's investments, is responsible for maintaining personnel records and administers employee benefits. Oversees Municipal Court and other administrative duties.

Water Clerk/Finance

Provides administrative support and customer service. Balances the daily revenue sheets, answers numerous public inquiries, receives water payments and other payments, prepares customer water billing, posts, and maintains customer records, processes bulk water sales, orders office supplies, prepares accounts payable vouchers and processes payments after vouchers are approved. Assists the Town Clerk with finance matters.

Administrative Assistant/Municipal Court Clerk

Part time at 30 hours per week serves as receptionist, customer service and provides administrative support, receives water and other payments, balances cash drawer daily, processes mail, serves as the Municipal Court Clerk, prepares one set of Board minutes per month and other administrative duties as assigned.

Community Development Director/Planner

Performs administrative, professional, and technical work in the development and implementation of current planning programs related to land use, building code and related municipal plans and policies; acts as municipal liaison to developers, property owners, and the public; manages long-range planning goals; serves the Planning Commission. Assists the Town Administrator in a

community development role through public relations and communication; grant acquisition and application; community outreach and engagement.

Building Inspector/Risk Management/Code Enforcement

Approves plans prior to building permits being issued, monitors, and inspects new construction and enforces the International Building, Mechanical and other related codes adopted by the Town, issues building permits, contacts citizens concerning building code violations and other building/planning issues, and code enforcement issues. Serves as risk manager which includes maintaining an up-to-date safety manual, facilitating safety training, enforcing the Town's safety regulations, and investigating accidents. Assists the Planning Department with variance and special review applications. Performs routine maintenance/repair of Town Hall Building as necessary.

Public Works Superintendent

Supervises employees in the department, completes day to day tasks, such as: patching and repairing damaged pavement, painting, and general maintenance for the Town's various properties, maintaining the Town's vehicles, plowing snow and sanding, spring cleanup, grading alleys, weed control, sign installation and maintenance. Assists in preparing bid proposals for the department, reads water meters, maintains service lines and meters, assists in daily maintenance. Supervises public works and water projects as well as construction of infrastructure in new subdivisions.

Water Operator

Completes day to day tasks as described above: monitors and maintains the water system daily, collects weekly water samples and other mandated water tests, reads water meters, maintains service lines, the water system, and meters. Assists with other projects as time permits. Serves as supervisor in the absence of the Public Works Superintendent. Must maintain water operator and other state required licensing.

Utility Man Weed Officer,

Assists in day-to-day activities of the public works department, including snow plowing, street repair, vehicle maintenance, etc.; as weed control officer, controls weeds in the Town's rights-of-way and park. Assists in water line maintenance, reads meters, maintains equipment used by the water department. Performs other day to day tasks as assigned.

Utility Man, Class C and D Water License

Assists in day-to-day activities listed above, including plowing snow, assists with the Town's water system, including water line maintenance, reading, and repairing meters and taking emergency calls.

Chief of Police

Serves at the pleasure of the Board and is appointed every two years. The Chief of Police manages the Police Operations to include managing of police officers, the animal control/ code enforcement officer and the Department's part time secretary. Also performs day to day tasks, such as, enforcement of state, and local laws, performing vehicle inspections, searching for missing persons, and investigating alleged crimes. The Police Department provides a home watch program and numerous other services, including enforcement of the Town's Municipal Code.

Lieutenant

Serves under the Chief of Police and as Training officer for the department. Reviews officer's reports, performs day to day tasks, including patrol, and other tasks as assigned by the Chief of Police.

Patrolmen

There are four officers (patrolmen), in addition to the Police Chief and Lieutenant who perform the various tasks listed above. The Police Chief, Lieutenant, and Police Officers work 10-hour shifts, four days per week, on a rotating schedule.

Police Dept. Office Manager/Evidence Technician

Records and files police reports, bicycle licenses, dog licenses, prepares various reports, performs general day to day tasks including correspondence, collects mail, delivers various documents to the Sheriff's office, combined courts, and district attorney. Answers telephones, assists customers, processes liquor license renewals and special events, NIBRS Data entry and serves as the department's evidence technician under the direction of the Lieutenant.

Community Service/Code Enforcement Officer

Patrols the Town for dogs at large, impounds dogs that are found at large, enforces the leash law and mandatory dog license requirements, reunites owners with lost pets, finds unwanted animals loving homes and administers a program which controls skunks in town. Enforces the Town's Codes including inspecting the Town routinely for code violations, and contacts citizens concerning code violations.

Animal Shelter Employees - Two employees rotate three-day schedules, with the Animal Control Officer also covering some shifts. Employees only work if there are animals in the shelter and are paid for hours worked.

Janitor - Cleans the Town Hall Facility and is paid hourly.