

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, May 2, 2023, at Town Hall.

Members Present

Acting Mayor
Trustees

Gutierrez
Jehorek
Kindall
Nielsen
Lockwood

Town Staff Present

Administrator
Town Clerk
Admin Asst

Etheridge
Cook
Pakuer

Citizens Present:

Niki Turner
Emma Bauer

Kendall Bergman
Jan Zuber

Kailynn Watson
Travis Goodwin

CALL TO ORDER

Administrator Etheridge unofficially called the meeting to order at 7:00 p.m. stating Mayor Borchard and Mayor Pro Tem Day are both absent. The Colorado Revised Statute 31-4-207 (2) states: "The city council may appoint one of its members as acting mayor in the event both the mayor and the mayor pro tem are temporarily absent from the city or unable to perform the duties of the mayor." Etheridge asked for a motion to appoint a present trustee to perform as acting mayor. Motion made by Trustee Jehorek to appoint Trustee Gutierrez. Second by Trustee Nielsen. All ayes. Motion carried.

Acting Mayor Gutierrez officially called the meeting to order and led the Pledge of Allegiance.

ROLL CALL

All Board members were present except for Mayor Borchard and Mayor Pro Tem Day.

APPROVAL OF THE AGENDA

Acting Mayor Gutierrez asked for changes to the agenda. Administrator Etheridge stated under Old Business there is an addition, Circle Park-Meeker River project update. A motion was made by Trustee Nielsen to accept the revised agenda. Second by Trustee Jehorek. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Lockwood to approve the minutes for April 18th as submitted. Second by Trustee Nielsen. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Jehorek to approve the disbursements dated April 30, 2023. Second by Trustee Nielsen. All ayes. Motion carried.

PUBLIC PARTICIPATION

Jan Zuber was present representing Rio Blanco Pioneers Association. Ms. Zuber was inviting everyone to attend the 111th Anniversary Dinner and Dance. It will be held on June 3rd at the Fairfield Center; the theme is Country Barn Dance; the doors will open at 4:00 pm; the cost will be forty dollars per person, and everyone is welcome.

NEW BUSINESS

Bid opening for 11th & 12th street paving project. Acting Mayor Gutierrez stated there are two bids submitted.

- Oldcastle SW Group Inc Db a United Companies of Mesa County in Grand Junction CO in the amount of \$518,570.00.
- Frontier Paving Inc in Silt CO in the amount of \$561,907.50.

Administrator Etheridge stated she will compile a tabulation sheet for the next meeting and have PW Overton and Engineer Chris Hale look over the bids.

Consideration of donation request from Meeker Youth Softball “Meeker Stampede.” Acting Mayor Gutierrez introduced coach Kendall Bergman. Coach Bergman introduced two of her softball players Kailynn Watson and Emma Bauer. The Meeker Stampede team is requesting \$1,000.00 to help with scholarships for players and parents who cannot afford the fee for the summer season. The remainder of the funds will be used for tournament fees and to help purchase new uniforms. Coach Bergman stated that without the help of donations there would be players who would not be able to play in the summer league, and the goal is to not have to turn any interested player away due to lack of funds. Trustee Jehorek suggested they ask for a donation from the BOCC since there are also Rangely players on the team. Trustee Lockwood made a motion to donate the requested \$1,000.00 to the Meeker Youth Softball Team “Meeker Stampede”. Second by Trustee Jehorek. All ayes. Motion carried.

Consideration of donation/sponsorship request from Range Call. Travis Goodwin was present representing the Range Call committee. Range Call is requesting \$1,500.00 to help with funding during the Range Call 4th of July celebration including rodeos, concerts, and stages for entertainment. The funds would also help pay for radio and social media advertising as well as printing and wristbands. Sarah Evans will be the lead entertainment for the 2023 concert with Josh Gracin performing as the opening band. The Town of Meeker was a Bronze Sponsor for 2022 donating \$1,500.00, Goodwin asked for the BOT to consider donating again for 2023. Acting Mayor Gutierrez called for a motion to approve the donation/sponsorship request for Range Call of \$1,500.00. Moved by Trustee Nielsen. Second by Trustee Lockwood. All ayes. Motion carried.

OLD BUSINESS

Consideration of MOU with BLM to be a Cooperating Agency on the Wolf Creek Reservoir Project. Administrator Etheridge and Attorney Massih worked on the submitted MOU from the BLM for the Wolf Creek Reservoir Project making some minor adjustments. Etheridge stated since Attorney Massih could not be present, she would communicate what Attorney Massih wanted the

BOT to know.

- Attachment B: the Board would agree to the schedule and general timeframe.
- Attachment A: the Board would most likely be contributing to Data and Issue Sharing, Selection of Preferred Alternative, and Comments.
- Section VI. C: the Town is not believed to have any conflict of interest.
- Section VI. E: the Board would be subject to the confidentiality clause.
- Section VI.I: the Town was added as not making multi-year fiscal appropriations.
- Section VII.D: Attorney Massih felt comfortable with this allowance for withdrawal if necessary.

Etheridge asked for direction from the Board regarding section VII Agency Representatives, whom they would want to appoint. After some discussion, the Board decided to appoint Administrator Etheridge as the primary representative and Mayor Borchard as the backup representative. Acting Mayor Gutierrez called for a motion to approve Consideration of MOU with BLM to be a Cooperating Agency on the Wolf Creek Reservoir Project. Moved by Trustee Nielsen. Second by Trustee Lockwood. All ayes. Motion carried.

Circle Park-Meeker River project update. Administrator Etheridge stated SWCA provided 90% design completion documents for Circle Park/ Riverfront. These documents and the fact that the town is being recommended for full funding by GOCO, Etheridge would like to move forward with the Request for Proposal (RFP) process for this project. Included in each of the BOT packets are a three-month best-case scenario timeline, including a sub-committee review of the design work.

- May 16th: Draft RFP at the next board meeting
- June 6th: Consideration of Final RFP
- Week of June 19th: Mandatory pre-bid walk through
- June 30th: RFI deadline
- July 12th: Bid deadline
- July 18th: Bid award

Administrator Etheridge said if the bid is awarded on July 18th and everything goes according to plan the work should be able to start early to mid-August, with construction starting late August. Trustee Jehorek recommended checking with CPW, making sure construction in river is not going to interfere with spawning season with is normally August and September. Jehorek also advised making sure we know what the maximum flow of the river needs to be for construction.

TOWN MANAGER'S REPORT

- Public Works: TDA Construction finished the Water Valve Replacement project on Shaman trail today with no problems.
- Code Enforcement: The Town provided a court-ordered front yard clean-up.

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- The annual audit began this morning with ColoCPA, they will be working in the Town Hall. Etheridge applauded Town Clerk Cook for managing and getting everything set up, making it an easy process.
- Building Dept: Carl received a building permit request for the sanctuary at the Church at Meeker located on Sulphur Creek Rd, which will open the current building for a childcare center.
- Planning/CD: Planning Commission meeting next Monday scheduled for a public hearing on a special review use. Carly will attend the Housing Summit on Wednesday in Craig sponsored by NWCDC. There was a kick-off meeting with Ayres Assoc to cover the introductions and scope of work for the Housing Needs Assessment.
- Admin: Administrator Etheridge and Comm. Dev./Planner Thomson will be attending a Quarterly Regional meet-up with RBC, Rangely, Moffat, Craig & Meeker.
- Staffing: Jessica Perkins will be starting on May 15th to train as the new Water Billing Clerk at Town Hall. There will be a retirement party on Friday June 2nd for Julie.

Trustee Jehorek asked when the next Ute Park meeting will be. Etheridge stated that she and Community Dev/Planner Thomson are creating a strategic plan and vision statement which they will present at the May 16th BOT meeting. Trustee Lockwood requested dog waste bags and trash dispenser be readily available at Ute Park.

MAYOR'S REMARKS

Acting Mayor Gutierrez stated there are some concerned citizens worried about the big solar farm being put in the county, taking away from the agricultural land.

OTHER BOARD BUSINESS


Trustee Nielsen asked about the cost that was incurred from the court ordered resident clean up. Town Clerk Cook stated it will be minimal, she is still waiting for the landfill bill but currently it is approximately \$345.00. The resident has thirty days to make a payment, if none is made the Town will file a lien on the property.

ADJOURNMENT

Acting Mayor Gutierrez adjourned the meeting at 7:56 pm.


Wendy Gutierrez, Trustee

Attest:


Lisa Pakuer, Admin. Assistant