

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, August 16, 2022, at Town Hall.

Members Present

Mayor
Trustees

Borchard
Day
Gutierrez
Jehorek
Kindall
Lockwood
Nielsen

Town Staff Present

Administrator
Town Clerk
Planner/Comm. Dev.
PW Superintendent

Etheridge
Cook
Thomson
Overton

Citizens Present: Granahan, Kyle and Trisha; Halandras, Regas; Rogers, Mark.

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present.

APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. A motion was made by Trustee Jehorek to accept the agenda as submitted. Second by Trustee Nielsen. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Kindall to approve the minutes of August 2, 2022, as submitted. Second by Trustee Gutierrez. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Day to approve the disbursements dated August 16, 2022. Second by Trustee Gutierrez. All ayes. Motion carried.

PUBLIC PARTICIPATION

None.

PUBLIC HEARINGS

Consideration of Special Review Use application for a Home Occupation at 756 Hill Street. Mayor Borchard opened the public hearing at 7:10 p.m. Planner Thomson thanked the applicants Kyle and Trisha Granahan for being present and stated the applicants are proposing a bike repair shop at their home at 756 Hill Street; upon review the request meets all requirements for a Home Occupation; no comments have been received from the public; there will be no noise, dust or traffic; the business is allowed 1 sq. ft. of signage to advertise the business; because of the nature of the business it will not cause any foreseeable parking issues on the street and customers can use the alley for access. Thomson stated at their meeting on August 8th the Planning Commission approved the application and gave their recommendation to the Board for approval, staff recommends approval as well.

Mayor Borchard called upon the applicant for comments. Mr. Granahan said they were trying to help fill a need in the community with space they have available at this time. Mayor Borchard asked for further comments, upon hearing none closed the public hearing at 7:12 p.m. and called for a motion to approve the

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Special Review Request. Moved by Trustee Lockwood. Second by Trustee Jehorek. All ayes. Motion carried.

Consideration of Lion's Club request for a Special Event Liquor License for Meeker Classic Jammin' Lamb, September 10th, 2022, at RBC 4-H Building. Mayor Borchard opened the public hearing at 7:14 p.m. Town Clerk Cook stated the application is for the Jammin' Lamb BBQ to be held at the 4-H Building on Sept. 10th from 3:00 to 10:00 p.m.; Lion's Club representative Mark Rogers was present, the Event Manager is Mary Cunningham, the property was posted and the public hearing advertised; IDs will be checked at the bar, food will be served, permission was received for use of the property by the RBC Commissioners, Police Chief Thomson has no objection to the license and staff recommends approval. Mark Rogers encouraged everyone to attend this year as it will be held inside, and the weather will not be a factor. Trustee Gutierrez confirmed the event will no longer be held downtown. Regas Halandras replied that is correct as the weather events of the past two years have made the conditions miserable.

Hearing no further comments Mayor Borchard closed the public hearing at 7:16 p.m. and called for a motion to approve the Special Event Permit for Jammin' Lamb. Moved by Trustee Day. Second by Trustee Nielsen. All ayes. Motion carried.

NEW BUSINESS

Bid Award for sale of 2005 Ford Expedition. Administrator Etheridge stated the bid was for the old staff car as with the purchase of the new police vehicle their oldest has been retired as the new staff car; the bid was advertised in the Herald Times with a minimum bid required of \$1,400 which was the Kelly Blue Book average. Etheridge stated one bid was received from Suzanne Gerloff in the amount of \$1,605. Trustee Nielsen made a motion to award the bid to Suzanne Gerloff in the amount of \$1,605. Second by Trustee Jehorek. All ayes. Motion carried.

Consideration of permanent trench for internet at Ute Park. Administrator Etheridge explained she had received an email from Maym Cunningham for this request, since it is a permanent change to the property it requires Board approval and she requested Regas Halandras attend to present the request. Mr. Halandras said a few years ago Travis Day and he installed a fiber conduit to one of the main poles at Ute Park, with that everyone has the ability to hook up to Wi-Fi during the Meeker Classic, last year they started livestreaming and received 9,150 live views, 4,200 unique viewers and approximately 26 hours of viewers from all over the world. Halandras said when we installed the cable, we took a cat 5 cable and shoveled it in under the grass, but we would like to install a more permanent solution by using conduit as the live stream requires more gigabytes and it would be available for everyone to use at the park, it is also used by vendors for credit card purchases and ticket sales. Halandras added the County has conduit for us to use, it is all within the park and will be protected. Trustee Gutierrez asked if the line goes dead after the events. Halandras replied yes, it is only available during the event and there will be no cost to the town. Trustee Lockwood asked Superintendent Overton if he had any issues with the request which he did not. Trustee Lockwood made a motion to allow the permanent trench for the installation of the fiber at Ute Park. Second by Trustee Gutierrez. All ayes. Motion carried.

Consideration of revised Parks Lease Agreement between Town and ERBM. Administrator Etheridge stated she had published the lease agreement on the agenda for transparency in the event we were able to approve the lease after the joint meeting with the Rec. District earlier this evening, but it appears there will need to be changes to the agreement as discussed at that meeting which include cost sharing, communication, insurance and indemnification requirements and asked for further comments and the

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Board's permission to proceed with the changes discussed. Trustee Lockwood asked to include that any capital improvements more than \$10,000 require Board approval and that Attorney Massih review the changes as any oversight of the parks that we lose I am opposed to. Mayor Borchard asked that the updated Lease Agreement be brought back to the Board at the next meeting.

STAFF UPDATES

Public Works Superintendent Overton reported during the month of July 37,139,000 gallons of water were pumped, the water loadout software and improvements are up and running, the meter is working perfectly, but the read outs were not, we found another brand that will work but they only display cubic feet and not gallons, but it is working and works correctly at the office for billing. Overton said we still don't have the fire hydrant and some of the fittings for the Garfield water line project, but we need to pay the contractor, TDA, for the supplies he has received. There was discussion about the contract and if the bid price will be honored next year. Administrator Etheridge said she will have Attorney Massih review the contract and possibly renegotiate with TDA. Overton also said Public Works had worked with WREA to cut trees down that were in the powerlines at 2nd and Water Streets, they also completed painting the streets and crosswalks and spent four days repairing a water line that was not installed properly years ago at 5th and Cleveland Streets.

Administrator Etheridge stated Chief Thomson is on vacation, but that all is well with the department, they are fully staffed and have received all the vehicles, she has not heard any feedback from the Chief or staff on the new records system but the reports, which are included in the Board packet, are very nice.

Community Development/Planner Carly Thomson stated from the planning aspect she had been working on several applications for various requests with some having been completed while others are pending and reminded the Board the Land Use Code review will begin on Sept. 12th, which will include the Board, Planning Commission and Steering Committee that consists of Sharon Day, Betty Kracht, Suzan Pelloni and Alex Plumb.

Town Clerk Cook reported she had completed a survey of the Town employee's salaries, had begun the 2023 budget and had been working on a few liquor licenses.

Administrator Etheridge reminded the Board of upcoming meetings as follows: Capital Planning workshop is next Tuesday, the 23rd, beginning at 6:00 p.m. to allow time for a tour of the Town which will include the pump house up river, 11th and 12th Streets, Ute Park and a swing through Circle Park and that she will share the information she has been working on with the Board prior to the workshop; Sept. 14th the annual CML District 11 Meeting held in Meeker will begin at 4:30-5:30 p.m. at the Fire House, with dinner at the brewery; sponsors are PMC and the PMC Ortho Dept. and TriState Generation, this is an opportunity to showcase our town and urged all Board members to attend; on August 26th we will meet with the project manager for the Circle Park Project, an invite will be sent to the Board once the details of that meeting are finalized. Trustee Lockwood asked how the survey was coming on 10th Street. Administrator Etheridge replied Jim Joy is still working on it and will provide a final report at some point. Trustee Day also requested the Building Dept. monthly reports include the dates permits are issued. Trustee Lockwood asked how well the HVAC system is working. Administrator Etheridge replied it is better, after working with Carrier in Denver we found there was a communication issue between the computer and the system.

MAYOR'S REMARKS

None.

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OTHER BOARD BUSINESS

Trustee Day informed the Board that Walt Proctor will be talking about the Circle Park water weir project at the Water District's meeting next Monday at the Fairgrounds beginning at 6:00 p.m., it will be a good overview. Trustee Jehorek asked if CNCC was going to build the weirs as it would be a good FFA project for our Senior High School students. Day replied CNCC is working toward providing training for people who need to obtain credits and that the High School students will build some of them while others will be purchased, they are also working on obtaining funding for the project through grant opportunities.

Trustee Nielsen reported the Sportsmen's Club will no longer be sponsoring the R-100 event, they can hold three smaller events that will bring in more money than R-100 and are a lot less work. Nielsen added there is another event that competitors have been attending instead of the R-100 and it has brought numbers down, interest in the event is going away.

ADJOURNMENT

Hearing no further business, Mayor Borchard adjourned the meeting at 7:57 p.m.



Kent A. Borchard, Mayor

Attest:



Lisa Cook, Town Clerk