

# RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, August 2, 2022 at Town Hall.

Members Present	Mayor Pro-Tem Trustees	Day Gutierrez Jehorek Kindall Nielsen Lockwood
Town Staff Present	Administrator Town Clerk Admin Asst Attorney	Etheridge Cook Pakuer (attended by phone) Massih (attended by phone)

Citizens Present: Anderson, Teresa; Sheridan, JH; Ford, Laura; Zuber, Jan.

## CALL TO ORDER

Mayor Pro-Tem Day called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

## ROLL CALL

All Board members were present except for Mayor Borchard.

## APPROVAL OF THE AGENDA

Mayor Pro-Tem Day asked for changes to the agenda. Administrator Etheridge stated item c. under new Business has been added to the agenda. A motion was made by Trustee Kindall to accept the agenda as revised. Second by Trustee Nielsen. All ayes. Motion carried.

## APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Jehorek to approve the minutes of July 19, 2022 as submitted. Second by Trustee Gutierrez. All ayes. Motion carried.

## APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Lockwood to approve the disbursements dated July 31, 2022. Second by Trustee Nielsen. All ayes. Motion carried.

## PUBLIC PARTICIPATION

*Rio Blanco County Pioneers Association Old Timer's Reunion 2022.* Ms. Jan Zuber was present representing Old Timers Reunion 2022 dinner and dance. Zuber stated the function will be held on August 20<sup>th</sup>, participants must be eighteen years of age or over to attend. It will be held at the Fairfield Center on 200 Main Street with doors opening at 3:00 pm, social hour begins at 5:00 pm and dinner will be served at 7:00 pm. Registration ends on August 12<sup>th</sup>.

## PUBLIC HEARINGS

*Consideration of Lion's Club request for Special Event Liquor License for Rio Blanco County Pioneers' Dinner, August 20, 2022 at the Fairfield Center.* Mayor Pro-Tem Day opened the public hearing at 7:04 pm. Town Clerk Cook stated Mr. JH Sheridan was present representing the

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Lions Club. The Special Event permit is for the Meeker Lion's Club for the Rio Blanco County Pioneer's Dinner/Dance to be held at 200 Main Street on August 20<sup>th</sup> from 3:00 pm to 12:00 am. The public hearing has been posted and advertised; permission has been granted from Rio Blanco County; identification will be check at the bar and staff recommends approval.

Mayor Pro-Tem Day asked for questions, upon hearing none closed the public hearing at 7:05 pm and called for a motion to approve the Special Event Liquor permit for the Meeker Lions Club for Rio Blanco County Pioneers Dinner on August 20<sup>th</sup>. Moved by Trustee Kindall. Second by Trustee Gutierrez. All ayes. Motion carried.

***Consideration of Lion's Club request for Special Event Liquor License for Meeker Mustang Makeover, August 26, 2022 at the RBC Fairgrounds and Exhibit Hall.*** Mayor Pro-Tem Day opened the public hearing at 7:05 pm. Town Clerk Cook stated Mr. JH Sheridan was present representing Meeker Lion's Club. The Special Event permit is for the Lion's Club requesting a liquor license for Meeker Mustang Makeover to be held on August 26<sup>th</sup>, at Rio Blanco County Fairgrounds Exhibit Hall, located at 700 Sulfur Creek Rd from 4:00 pm to 11:00 pm. The public hearing has been posted and advertised; permission has been granted from Rio Blanco County and staff recommends approval.

Mayor Pro-Tem Day asked for questions, upon hearing none closed the public hearing at 7:06 pm and called for a motion to approve the Special Event Liquor permit for the Meeker Lions Club for Meeker Mustang Makeover on August 26<sup>th</sup>. Moved by Trustee Nielsen. Second by Trustee Jehorek. All ayes. Motion carried.

***Consideration of Lion's Club request for Special Event Liquor License for Meeker Mustang Makeover, August 27, 2022 at the RBC Fairgrounds Grandstands.*** Mayor Pro-Tem Day opened the public hearing at 7:07 pm. Town Clerk Cook stated Mr. JH Sheridan was present representing Meeker Lion's Club. The Special Event permit is for the Lion's Club requesting a liquor license for Meeker Mustang Makeover to be held on August 27<sup>th</sup>, at Rio Blanco County Fairgrounds grandstands located at 700 Sulfur Creek Rd from 10:00 am to 10:00 pm. The public hearing has been posted and advertised; permission has been granted from Rio Blanco County and staff recommends approval.

Mayor Pro-Tem Day asked for questions, upon hearing none closed the public hearing at 7:08 pm and called for a motion to approve the Special Event Liquor permit for the Meeker Lions Club for Meeker Mustang Makeover on August 27<sup>th</sup>. Moved by Trustee Gutierrez. Second by Trustee Lockwood. All ayes. Motion carried.

***Consideration of request for Special Event Liquor License for RBC Fair Board 4-H Livestock Sale, August 6, 2022 at the 4-H Building Grounds.*** Mayor Pro-Tem Day opened the public hearing at 7:08 pm. Town Clerk Cook stated Mr. Clint Shults was not present to represent the Rio Blanco County Fair Board. The Special Event permit RBC Fair Board requesting a liquor license for the RBC 4-H Livestock Sale on August 6<sup>th</sup> from 12:00 pm to 12:00 am at the 4-H Building located at 700 Sulfur Creek Rd. The public hearing has been posted and advertised; permission has been granted from Rio Blanco County and staff recommends approval.

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Mayor Pro-Tem Day asked for questions or concerns. Trustee Gutierrez inquired why this application was late being turned in, Cook stated it must be posted ten days prior to the event and Mr. Shults met that deadline. Hearing no further discussion, Mayor Pro-Tem Day closed the public hearing at 7:10 pm and called for a motion to approve the Special Event Liquor License for RBC Fair Board 4-H Livestock sale on August 6, 2022. Moved by Trustee Nielsen. Second by Trustee Gutierrez. All ayes. Motion carried.

## **NEW BUSINESS**

***Donation request from Barone MS 6<sup>th</sup> Grade YMCA trip.*** Mrs. Teresa Anderson, a science teacher at Barone Middle School, started the 6<sup>th</sup> grade Outdoor Education trip eleven years ago and it has been a huge success. This program gives the whole class the opportunity to get better acquainted with classmates that would normally be out of their comfort zone, while building life coping skills such as tolerance and compassion for others. The students will be traveling to Granby, CO to study science, history, pioneering, among other subjects. This trip is funded entirely by donations, it was planned to accommodate fifty students, however there will be sixty-two students attending the 6<sup>th</sup> grade this year. With the increase in number of students and the cost of fuel, Anderson asked the board if they would be interested in donating \$1,500.00 to help fund this year's adventure. Hearing no further discussion Mayor Pro-Tem called for a motion to donate \$1,500.00 to the Barone Middle School 6<sup>th</sup> Grade YMCA Trip. Moved by Trustee Lockwood. Second by Trustee Gutierrez. All ayes. Motion carried. The Board requested the students do a presentation of their trip, Mrs. Anderson stated she would make sure that is accomplished.

***Bid opening for sale of 2005 Ford Expedition.*** Mayor Pro-Tem Day stated there is one bid to open: Mrs. Suzanne Gerloff submitted a bid in the amount of \$1,605. The staff will review the bid and report back to the board at the August 23<sup>rd</sup> meeting.

***Consideration of temporary Hotel Restaurant Liquor License for Powell Park Investments LLC.*** Town Clerk Cook stated Beth Ford was present representing Powell Park Investments. Beth Ford and her husband Richard are requesting a temporary hotel restaurant liquor license permit for MaFamilia Restaurant located at 410 Market Street. This would be allowing them one hundred twenty days to continue serving alcohol while they go through the application for the transfer of the license. Their application has been completed for both the temporary and the transfer. Town Clerk Cook is asking for approval of the temporary permit and to set the public hearing for the transfer for September 6<sup>th</sup>. Mayor Pro-Tem Day called for a motion to approve a temporary Hotel Restaurant Liquor License for MaFamilia Restaurant located at 410 Market Street. Moved by Trustee Lockwood. Second by Trustee Jehorek. All ayes. Motion carried.

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## OLD BUSINESS

***Consideration of changes to SWCA Professional Services Agreement.*** Administrator Etheridge stated the ERBM Recreation & Park District Board looked over the agreement and approved with four modifications which include:

- Section 1.2.7 General Contractor Bid Process ERBM wants to add back into the contract *the Project Management Committee and*
- Section 1.2.8 Construction Agreement ERBM wants to add back into the contract *the Project management Committee and*
- Section 1.2.9 Progress Reports and Attendance at Meetings ERBM wants to add back into the contract *the Project Management Committee and/or*
- Section 2.1 Industry Standards ERBM wants to add back into the contract *the Project Management Committee and /or*
- Section 2.5 Subcontractors ERBM would like to delete this whole section; *CONTRACTOR shall not knowingly comply or contract with an illegal alien to perform work under this contract and will verify immigration status to confirm employment eligibility. CONTRACTOR shall not enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under the Contract.*

Attorney Massih suggested it would be best to keep Section 2.5 out of contract. Etheridge pointed out once again that the Project Management Committee will report to both the Town of Meeker and ERBM Boards if there is anything that is beyond what has been budgeted, and if any significant concerns arise. After a lengthy discussion Mayor Pro-Tem Day called for a motion to accept the four modifications made to the SWCA Professional Services Agreement. Moved by Trustee Gutierrez. Second by Trustee Nielsen. All ayes. Motion carried.

## TOWN MANAGER'S REPORT

- Administrator Etheridge stated the Police Department will go live on Monday with their new records management software program. The staff has been in training for two weeks.
- Police Department got Officer Hetzel's vehicle fixed that was out of commission, and after an eighteen month wait the new truck that has been on order arrived, it will go to Officer Amick.
- There will be a Planning Commission meeting next Monday.
- The Chamber of Commerce is holding an open house next Thursday upstairs at Town Hall.
- Etheridge reminded the board of the workshop on August 13<sup>th</sup> at 6:00pm at the Rec Center. Agenda items will include presentation by Travis Day on the Water Measuring Project installation and the lease agreement between the Town and the Rec District for maintenance and operations of the parks. The Town is currently ten years into this twenty-year agreement during which time there have been three amendments incorporated into this agreement.

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- The bulk water plant is under way with new installation of software. Communications with the public has been put out there in various forms making sure all customers are aware of the new keys being issued and that water will be shut down for two days. There has been some internet connection issues, however that should be resolved by end of day tomorrow.

## **MAYOR'S REMARKS**

None.

## **OTHER BOARD BUSINESS**

Trustee Lockwood requested that information for the Board be sent out sooner. Trustee Kindall expressed concern regarding the \$1,000 donation that was made last year to the Rio Blanco County Fair Board for the Kansas City Barbeque. The event was cancelled, Kindall was wondering what happened to the town's \$1,000.00 donation. Administrator Etheridge will get in contact with Clint Shults and find out. Trustee Lockwood reported the National Night Out sponsored by the Police Department was well attended. Trustee Jehorek stated the meals at the schools will be free this year, and possibly all the fall season activity fees for high school students will be paid for.

## **ADJOURNMENT**

Mayor Pro-Tem Day adjourned the meeting at 7:56 pm.

  
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Travis Day, Mayor Pro-Tem:

Attest:

  
\_\_\_\_\_  
Lisa Pakuer, Admin. Assistant