

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, June 21, 2022, at Town Hall.

Members Present

Mayor
Trustees

Borchard
Day
Gutierrez
Jehorek (attended by phone)
Kindall
Lockwood
Nielsen

Town Staff Present

Administrator
Town Clerk
Attorney
Comm. Dev./Planner
Police Chief

Etheridge
Cook
Massih (attended by phone)
Thomson
Thompson

Citizens Present: Powell, Sarah; Overton, Lee; Allen, Zack; Sullivan, Joe; Rogers, Mark; Turner, Niki; MacNab, Deirdre.

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present.

APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. Administrator Etheridge stated Item b. under New Business has been postponed until the 2nd meeting in July. A motion was made by Trustee Kindall to accept the agenda as submitted. Second by Trustee Nielsen. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Kindall to approve the minutes of June 7, 2022, as corrected. Second by Trustee Gutierrez. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Nielsen to approve the disbursements dated June 21, 2022. Second by Trustee Gutierrez. All ayes. Motion carried.

PUBLIC PARTICIPATION

None.

PUBLIC HEARINGS

Consideration of a Special Event liquor license for Meeker Lions Club on July 1, 2, 3, and 4, 2022 for Range Call events at RBC Fairground Grandstands. Mayor Borchard opened the public hearing at 7:04 p.m. Clerk Cook stated the Special Event permit is for the Meeker Lions Club for the rodeo events to be held at 700 Sulphur Creek Rd. licensing the grandstands on July 1st, 2nd, 3rd and 4th, Mark Rogers representing the Lions Club was present, Travis Goodwin is the event manager, the perimeter will be signed "No Alcohol Beyond This Point", food will be available, IDs will be checked, permission has been given by the RBC Commissioners for use of the property, the public hearing was advertised, the property posted, and staff recommends approval.

Mayor Borchard asked for questions, upon hearing none closed the public hearing at 7:05 p.m. and called for a motion to approve the Special Event Liquor permit for the Meeker Lions Club on July 1st, 2nd, 3rd, and

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4th. Moved by Trustee Day. Second by Trustee Lockwood. Ayes: Trustees Day, Gutierrez, Kindall, Lockwood and Nielsen. Trustee Jehorek abstained. Motion carried.

Consideration of a Special Event liquor license for Meeker Lions Club on July 2, 2022, for Range Call Concert at RBC Fairgrounds Indoor Arena and grounds. Mayor Borchard opened the public hearing at 7:06 p.m. Clerk Cook stated the Special Event permit is for the Meeker Lions Club for the concert and barn dance to be held at 700 Sulphur Creek Rd. licensing the indoor arena and ball field areas, Mark Rogers representing the Lions Club was present, Travis Goodwin is the event manager, the perimeter will be signed “No Alcohol Beyond This Point”, food will be available, IDs will be checked, permission has been given by the RBC Commissioners for use of the property, Chief Thompson has no objection to issuing the license, the public hearing was advertised, the property posted, and staff recommends approval.

Mayor Borchard asked for questions, upon hearing none closed the public hearing at 7:07 p.m. and called for a motion to approve the Special Event Liquor permit for the Meeker Lions Club on July 4th. Moved by Trustee Lockwood. Second by Trustee Gutierrez. Ayes: Trustees Day, Gutierrez, Kindall, Lockwood and Nielsen. Trustee Jehorek abstained. Motion carried.

Consideration of Premises Modification for Ol’ Crows Beer & Beverage. Mayor Borchard opened the public hearing at 7:07 p.m. Clerk Cook stated the application was to modify the premises located at 1030 Market Street by adding a storage area at the rear of the building, Joe Sullivan is the owner of the establishment and was present, the addition of the storage area meets building and zoning codes and referenced a letter stating this from Building Inspector, Carl Padilla, the public hearing was published, the property posted, and staff recommends approval. Trustee Gutierrez asked what type of construction the addition would be. Mr. Sullivan explained it will be a Conex container that will be attached to the existing building via a walkway between the two with the permitter being fenced and it will be painted to match the rest of the building.

Mayor Borchard asked for questions, upon hearing none closed the public hearing at 7:09 p.m. and called for a motion to approve the Modification of Premises for Ol’ Crows Beer & Beverage located at 1030 Market Street. Moved by Trustee Nielsen. Second by Trustee Gutierrez. Ayes: Trustees Day, Gutierrez, Kindall, Lockwood and Nielsen. Trustee Jehorek abstained. Motion carried.

Consideration of special review permit for a Home Occupation at 760 2nd Street. Mayor Borchard opened the public hearing at 7:09 p.m. Planner Thomson introduced the applicant, Sarah Powell, and reported the Special Review Use Permit was for a home occupation located at 760 2nd Street to store outdoor rental equipment that will be made available to the public through on-site pickup by appointment only with most rentals done by mobile delivery and off-site pickup. Thomson said the application was complete, the public hearing advertised, adjacent property owners were notified with no negative comments received and staff recommends approval as there will be no impact on the character of the Town, the applicants will be using a small portion of their garage for storage and there will be no indication of a business. At the Planning Commission hearing held June 13th they voted to recommend approval of the application as well.

Trustee Lockwood asked what type of equipment will be rented? Ms. Powell replied it will be outdoor recreation equipment like inflatable stand up paddle boards, kayaks, and their accessories. Trustee Gutierrez asked Ms. Powell if at some point they anticipate moving the business out of their home to a commercial location. Ms. Powell replied yes, that is what we hope to do.

Hearing no further questions or comments Mayor Borchard closed the public hearing at 7:12 p.m. and called for a motion to approve the Special Review Permit for a Home Occupation at 760 2nd Street. Moved by Trustee Lockwood. Second by Trustee Nielsen. Ayes: Trustees Day, Gutierrez, Kindall, Lockwood and Nielsen. Abstain: Trustee Jehorek. Motion carried.

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NEW BUSINESS

Request from RBC Fire Protection District for Fireworks Donation. Zach Allen representing the Fire Protection District requested the annual donation for fireworks stating historically it has been \$1500 but we would like to ask for \$2,000 as the prices have increased again this year and availability was tough. Trustee Gutierrez asked if on the years we have not been able to have the show were the funds kept for another year, Mr. Allen replied we purchase the fireworks anyway and store them until the next year. Gutierrez asked if the district carries a fund balance, Mr. Allen replied no that there is also maintenance of the trailers and equipment in addition to the purchase of fireworks, he also said they will be asking for donations from the public this year. Trustee Day made a motion to increase the donation this year to \$2,000. Second by Trustee Lockwood. All ayes. Motion carried.

Discussion regarding aerial spraying for mosquito control. Administrator Etheridge stated she had talked to Lanny Coulter with Coulter Aviation to see if there was any update on the availability of chemical (permethrin), it is still not available and it's not looking good, but she requested direction from the Board if it does become available whether we spray or not for the 4th of July, adding there is approximately \$3000 in the budget for this. Deirdre MacNab, part of the White River Alliance, addressed the Board stating the Alliance encourages the use of less invasive BTI which does not harm other insects or animals stating Moffat County is now using this and the Town of Rangely uses an integrated pest management system and she would like to encourage the Towns of Meeker and Rangely to work with the County to move toward that. Trustee Day asked if she knew the cost, MacNab replied Moffat County's budget is \$90,000 while the Lower White River District spends \$200,000. Trustee Nielsen suggested the Town spend their budget on purchasing the BTI.

After more discussion Mayor Borchard called for a motion with Trustee Day making the motion to only aerial spray in the event of a West Nile outbreak. Second by Trustee Nielsen. All ayes. Motion carried.

OLD BUSINESS

Consideration of support for Recycling Program. Lee Overton addressed the Board stating it basically comes down to whether the Town wants to continue the recycling program or not. Trustee Day stated with the figures provided it looks like at least a \$300 loss for this year. He then asked if we increase our contribution by another \$7500 per year what budget line item would that come from? Administrator Etheridge replied she would not recommend using the Board's Community Improvement line item as it is dwindling and we're only halfway through the year, but there are funds available in Systems Development in both the Marketing/Economic Development and Community Improvement line items. Trustee Kindall stated she would like to see the Board go back to the \$15,000 per year.

Trustee Gutierrez stated if the program were no longer offered businesses like mine will increase our utilization of the trash services which will increase your number of trips to the dump and asked if he had considered that and commented that recycling is a huge benefit for the landfill. Mr. Overton replied that with the rising cost of fuel it would still be less expensive than hauling recycling to Eagle three to four times per month, adding the State just passed legislation that will require landfills to reduce by 85% the amount of compostables dumped by the year 2030. Trustee Lockwood recalled citizen input on the Community Master Plan stated they wanted recycling. Trustee Nielsen added only if it is free.

Mayor Borchard called for a motion. Trustee Lockwood made the motion to increase the recycling budget

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by \$7,500 annually, resulting in a monthly payment of \$1,875 for the remainder of this year beginning in July and for the funds to come from the Systems Development Community Improvement line item. Second by Trustee Day. Aye: Trustees Day, Jehorek, Lockwood, Kindall and Nielsen. Abstain: Trustee Gutierrez as it is a benefit to her business. Motion carried.

Consideration of Professional Services Agreement with SWCA. Administrator Etheridge informed the Board she and Attorney Massih had modified the agreement hoping that Exhibits A and B now reflect what the Board had discussed at the last meeting. Modifications to the proposal included reducing the recommended budget amount for On-Call Technical Support to \$11,000 from \$22,000 and that staff will handle the public engagement and questions from the public reducing the cost of this item; obtaining full and separate construction documents for each portion of the project i.e.: Circle Park, 3rd & 10th Street access, river work etc.; modified schedule to reflect a three-month time frame from the effective date with completion by November 1st with the concept paper for the GOCO Grant application by November 3rd.

The Board reviewed the changes in the agreement with several questions and broad discussion which resulted in the following changes: Amend permitting specification to include any other permits that may be required to complete the project in its entirety; amend Agreement to reflect a mechanism for how SWCA will submit any change order; add the word “approximately” before 600 feet and clearly define what the study area is.

Trustee Jehorek raised the question about how the Scope of Work does not include collection of topographic, bathymetric, or utility survey data. Administrator Etheridge agreed to confirm that RBC Surveyor is qualified and intends to complete the survey with the Town and ERBM covering any cost for these services and clarify with SWCA what their intentions are regarding the geomorphology survey.

Administrator Etheridge stated these changes can be made fairly quickly, the ERBM Board is reviewing it tonight and I will send the new changes to them for their approval. Trustee Day requested the Board receive a redlined copy of the agreement with the new changes before sending it out. Mayor Borchard requested the agreement be signed by SWCA before bringing it back before the Board for final approval.

Update on Just Transition Grant application. Administrator Etheridge reported she did not have a lot to share at this time regarding the grant application but that she did have a conversation with Stephanie Kobald and Christine Rambo who is our REDI Grant Consultant and has an overall idea on strategizing the region. Etheridge also said she had met with Carly Thomson and Ms. Kobald this morning to go over the application and would like to propose the July 5th meeting be a Board workshop to discuss the application and to get the Board’s input on what this could all look like moving forward, adding that she would also like to invite Stephanie, Christine Rambo, and Kirstie McPherson.

STAFF UPDATES

Administrator Etheridge reported the public works crew had been on a water leak all day, but that Superintendent Overton had informed her due to supply chain issues for the water loadout software it now looks like it will be July, and he found out today that TDA Construction has been receiving some supplies for the Garfield St. waterline project but no pipe until the 2nd week in July which will require us to look at how we mitigate traffic to the schools once it starts.

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Police Chief Thompson reported during the month of May there were 276 incidents resulting in three arrests and 14 summons issued and the PD, as of this week, has a full staff. Trustee Gutierrez asked if there had been delays taking people to the Craig jail and Chief Thompson replied there have been no issues, the Sheriff's Department has been transporting if we need and we always have a car on call.

Planner Thomson reported she had attended an Advocating the Needs of NW Colorado workshop sponsored by El Pomar in Glenwood Springs, their focus was on helping northwest Colorado learn about the grant opportunities available to them. Thomson stated the Town will be hosting a housing workshop on July 26th where Margie Joy with CHFA will be presenting and she will invite Dana Hlavac with DOLA. Thomson also reported she has been working on the LUC update and would like to hear from the Board of any specific concerns they have regarding the update and is planning workshops for later this summer.

Clerk Cook reported she had received notification the Town will receive the second payment of the American Rescue Funds very soon; she had been putting budget items together and had used some vacation time.

Administrator Etheridge informed the Board Project 45 was holding a Board Training Workshop the next evening here at Town Hall and asked anyone who planned to attend to let her know. Trustee Gutierrez said she had seen where the Town will be hosting a CML workshop later this fall and Etheridge informed the Board it will be for the annual District 11 fall regional meeting to be held September 14th and she, Carly and Stephanie have been planning and looking for sponsorship (which has been received for the happy hour), and that this is a nice marketing opportunity for smaller businesses. Etheridge also said she will be attending the annual CML conference in Breckenridge beginning tomorrow. Trustee Lockwood asked the status of the fire mitigation plan, Etheridge replied it is in the County's hands, she asked if they needed any resources from the town which they said they didn't, and there had been no recent updates from the County.

Attorney Massih had nothing to report.

MAYOR'S REMARKS

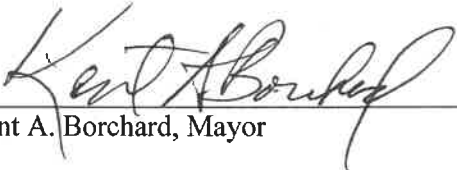
Mayor Borchard reminded everyone it is Ride Your Bike to Work Day tomorrow.

OTHER BOARD BUSINESS

None.

ADJOURNMENT

Mayor Borchard adjourned the meeting at 8:40 p.m.


Kent A. Borchard, Mayor

Attest:


Lisa Cook, Town Clerk