

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, April 5, 2022 at Town Hall.

Members Present

Mayor
Trustees

Borchard
Day
Gutierrez
Jehorek
Kindall
Nielsen
Lockwood

Town Staff Present

Administrator
Town Clerk
Admin Asst
CD/Planner

Etheridge
Cook
Pakuer
Thomson

Citizens Present: Sellers, Liz; DiBendetto, Antina; Turner, Nikki; Day, Katie; Adams, Travis; Baughman, Rob; Gerloff, Rodney; Walter, Kent; Mobley, Travis; VonRoenn, Sean; Strate, John; Glasscock, Dondi; Massey, Vonnie;

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present. Trustee Kindall arrived at 7:20pm.

APPROVAL OF THE AGENDA

Administrator Etheridge requested the withdrawal of item A under New Business: Consideration of new concurrent liquor application for Maes Enterprises LLC dba Outfitters Diner stating the owners needed to withdraw the application as presented. Mayor Borchard asked for approval to the agenda with changes. A motion was made by Trustee Day to accept the agenda as revised. Second by Trustee Jehorek. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Nielsen to approve the minutes of March 15, 2022 as submitted. Second by Trustee Gutierrez. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Nielsen to approve the disbursements dated March 31, 2022. Second by Trustee Gutierrez. All ayes. Motion carried.

PUBLIC PARTICIPATION

None.

NEW BUSINESS

Bid opening for Garfield Water line replacement. Mayor Borchard stated there are a total of three sealed bids:

1) Johnson Construction Inc located in Rifle CO bid amount \$758,550.00

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2) Duran-Pearce Contractors Inc located in Craig CO bid amount \$684,595.22

3) TDA Construction located in Meeker CO bid amount \$447,000.00

Mayor Borchard stated PW Superintendent Overton and Town Engineer Chris Hale will review the bids and make a recommendation of award to the Board at the next meeting.

Bid award for Crack Seal Street project. Administrator Etheridge stated after reviewing the bid submitted Public Works Superintendent Overton recommended going with Rocky Mountain Asphalt located in Steamboat Springs CO for the crack seal street project in the amount of \$32,000.00. The Board directed Administrator Etheridge to put the signing of the contract for Rocky Mountain Asphalt on the next meeting agenda. Mayor Borchard called for a motion to award the bid to Rocky Mountain Asphalt in the amount of \$32,000.00. Moved by Trustee Lockwood. Second by Trustee Jehorek. All ayes. Motion carried.

Consideration of Building Permit Fee waiver for Hospital. Administrator Etheridge introduced Pioneers Medical Center (PMC) CEO Liz Sellers. Ms. Sellers is present requesting the boards consideration of waiving a building permit fee in the amount of \$11,436.25 for the new CT scanner remodel, central sterile internal expansion and interior/exterior Colorado Orthopedics clinic and Meeker Family Health Center Clinic remodel and staff recommends waiving the permit fee. Sellers stated PMC has had a lot of growth, currently it has gone from 174 employees to 254 employees, the patient services have expanded not only to day services but to nights as well. There are thirty-three apartments available in Meeker and twenty of those thirty-three are permanent housing for PMC staff because housing is difficult to find. The new MRI machine is bringing in quite a few out of town patients into Meeker from Craig, Rifle, Rangely and Glenwood Springs. There are currently eleven traveler positions that will need to be filled, including various surgical staff who now come to PMC two days per month instead of quarterly. The Walbridge Wing has a thirty-bed capacity and there are currently fifty-two patients on the waiting list, out of the fifty-two there are twenty-six that would meet the requirements of the Wing and need placement. PMC has a three-to-five-year long term plan for the Walbridge Wing to expand this facility. Mayor Borchard called for a motion to approve consideration of waiving the building permit fee for the hospital. Moved by Trustee Nielsen. Second by Trustee Gutierrez. All ayes. Motion carried.

Consideration of Request for Proposal (RFP) for Professional Design Services and Project Management for Circle Park Phase II project. Administrator Etheridge stated the ERBM Recreation & Park District Board of Directors were present and thanked everyone for their feedback on this project. Recent changes to the draft version of the RFP included: the project site visit must be scheduled and conducted on or before April 25, 2022; proposals must be received by the Town by 3:00pm on April 29, 2022 they may be submitted by mail or hand delivered; telephone or facsimile proposals will not be accepted, and any proposal received after the April 29th deadline will not be considered. The Project Management Committee will report to both the Town of Meeker and the ERBM Board if there is anything that is beyond what has been budgeted, and if

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any significant concerns arise. After a lengthy discussion it was decided to word the site visit as mandatory and provide two dates for the site visit. Both boards approved the draft and agreed to have Administrator Etheridge and Executive Director VonRoenn put the final touches and corrections to the existing Request for Proposals (RFP), to be due and opened at the May 3rd board meeting. Mayor Borchard called for a motion to approve the current RFP as modified by discussion. Aye: Trustees Gutierrez, Kindall, Nielsen, Lockwood, Jehorek. Nay: Trustee Day. Motion carried.

TOWN MANAGER'S REPORT

- Administrator Etheridge stated the high winds this afternoon left damage throughout town, there are large trees blown over in various places and the privacy fence between Town Hall and Mrs. Frisby has blown over.
- Etheridge introduced the new staff employee Carly Thomson our Community Development/Planner. Carly will be attending the second board meetings of the month.
- The Police Department staffing is down one patrol officer, Lieutenant Hayes' last day of employment will be April 22nd. However, Hayes has volunteered to help as a reserve officer when the PD is shorthanded.
- Upon request Administrator Etheridge stated she would like to reiterate how the Office of Just Transition grant is progressing. In January Etheridge informed the board what the guidelines were going to be for this grant process, the town could ask for 300k; the Board agreed at that time to ask for 300k putting 50k towards the Chamber of Commerce remodel, approximately \$13,500 of which would go towards setting up internet connection, then contributing the remaining 250k back into the local business grant project. On February 17th the town got regional approval and on February 18th those results were shared with the Board. Those results were looked at by our consultant Christine Rambo with Rural Economic Development Initiative (REDI) she has done some fine tuning and helped us gather up data to support our needs. Additional Board feedback increased the amount for the Chamber expansion to \$100K (with \$200K for the business grant program) to include an upgrade to the audio/visual community conference room. This data was digitally submitted on March 11th, to date we are still waiting to hear back from Just Transition.
- Progress on the second floor of Town Hall is moving along, furniture has arrived and is being assembled. Etheridge invited Board to please go upstairs and look. At the next meeting the Board will consider a lease agreement with the Chamber and discuss any other upgrades for upstairs if needed.

MAYOR'S REMARKS

None

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OTHER BOARD BUSINESS

Trustee Jehorek had some questions as to how the CCITF fund worked with the Rio Blanco County. Mayor Borchard explained the CCITF strictly belongs to Rio Blanco County and it is up to the Commissioners as to what entity will be considered for financial help if needed. The Town of Meeker or Town of Rangely are not a part of CCITF.

Trustee Lockwood commended the PW crew for a job well done on the second-floor remodel and encouraged Trustees to go up and have a look. Lockwood however pointed out the additional work that needs to be done, including cleaning up the paint that is on the trim and the ceiling tile tracking needs some attention.

ADJOURNMENT

Mayor Borchard adjourned the meeting at 8:22pm.



Kent A. Borchard, Mayor

Attest:



Lisa Pakuer, Admin. Assistant