

# RECORD OF PROCEEDINGS

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The Regular Meeting of the Meeker Town Board was held Tuesday, March 1, 2022 at Town Hall.

**Members Present**

Mayor  
Trustees

Borchard  
Day  
Gutierrez  
Kindall  
Nielsen  
Lockwood  
Jehorek

**Town Staff Present**

Administrator  
Town Clerk  
Admin Asst

Etheridge  
Cook  
Pakuer

Citizens Present: None

**CALL TO ORDER**

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

All Board members were present.

**APPROVAL OF THE AGENDA**

Mayor Borchard asked for changes to the agenda. Administrator Etheridge stated there was an addition asking for an executive session. A motion was made by Trustee Nielsen to approve the revised agenda. Second by Trustee Lockwood. All ayes. Motion carried.

**APPROVAL OF THE PREVIOUS MINUTES**

A motion was made by Trustee Gutierrez to approve the minutes of February 15, 2022, as submitted. Second by Trustee Jehorek. All ayes. Motion carried.

**APPROVAL OF MONTHLY DISBURSEMENTS**

A motion was made by Trustee Nielsen to approve the disbursements dated February 28, 2022. Second by Trustee Gutierrez. All ayes. Motion carried.

**PUBLIC PARTICIPATION**

None.

**NEW BUSINESS**

**Consideration of extra territorial water agreement for Trail & Hitch.** Administrator Etheridge requested that the consideration of extra territorial water agreement for Trail & Hitch be tabled to the March 15<sup>th</sup> meeting. Etheridge informed the board some additional information pertaining to this project came in late that will alter the agreement and she wasn't comfortable asking the owner and the Board to review alterations on such short notice. Mayor Borchard called for a motion to table the consideration of extra territorial water agreement for Trail & Hitch until the March 15<sup>th</sup> meeting. Moved by Trustee Lockwood. Second by Trustee Gutierrez. Aye: Trustees Gutierrez,

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Kindall, Nielsen, Lockwood and Jehorek. Abstain; Trustee Day due to his involvement with project. Motion carried.

**Consideration of settlement agreement with Western Slope Consulting, LLC.** Administrator Etheridge stated the settlement agreement that Attorney Massih wrote up represents what the Board discussed, and the signed copy from Western Slope Consulting LLC of the agreement was received today at 4:30 pm. The Town did receive the word document for chapters 1-12 consisting of fifty-eight pages and all the sketches and drawings have been downloaded into a google drive. Hearing no further discussion Mayor Borchard called for a motion to approve the settlement agreement with Western Slope Consulting, LLC. Moved by Trustee Nielsen. Second by Trustee Jehorek. All ayes. Motion carried.

## **TOWN MANAGER'S REPORT**

Administrator Etheridge reported the Community Development/Planner position has closed, there were three qualified local applicants that will be interviewed on Monday. The interview committee will consist of five members: Mayor Borchard, Town Administrator Etheridge, Town Clerk Cook, Town Building Inspector Padilla and Chamber of Commerce Director Kobald.

Etheridge stated the town's water planning grant will be considered at the Colorado Water Conservancy Board meeting on March 15<sup>th</sup> and 16<sup>th</sup>.

Etheridge informed the Board that today she received an invitation from Great Outdoors Colorado (GOCO) to apply for the Impact Grant. The grant is due the end of March and awarded in June.

Administrator Etheridge also reported the Just Transition Grant application for \$300,000.00 is in the process of being fine-tuned. She has been meeting with Stephanie from the Chamber and our consultant from Rural Economic Development Initiative (REDI) for the region along with Kirstie McPherson from the office of Just Transition. The goal is to turn in a solid application within the next two weeks.

Etheridge reported Public Works put a bid out for the crack seal project, the March 15<sup>th</sup> meeting will have bids submitted; currently waiting on the final specs from the engineer for the water project on Garfield Street, this will go out to bid on March 17<sup>th</sup> to be awarded in April; Rec Center informed Etheridge the high school Art department would like to finish the art work on the Town Park restroom. The wood shop will build a frame for a ceramic tile mosaic.

## **MAYOR'S REMARKS**

None.

## **OTHER BOARD BUSINESS**

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Trustee Gutierrez stated she is concerned about the condition of the alley that connects Second Street to Third Street. The residents on 232 Water Street have had numerous complaints regarding traffic, plowing, people using their yard as a park for dog exercising and relaxing. Gutierrez suggested putting up additional signage detouring people through Second Street then on to City Park instead of using the alley. Gutierrez is also disturbed by the condition of the alley due to heavy traffic usage and drainage problems, stating there are quite a few potholes. Administrator Etheridge stated the staff is aware of the issues and concerns of the residents on 232 Water Street and Etheridge herself has reached out via phone conversations with various family members, as well as meeting with them in person and getting a full tour of what the residents' concerns and issues are. Trustee Gutierrez wondered if it would be an option to pave this alley due to the fact it is used so heavily.

## **EXECUTIVE SESSION**

Mayor Borchard called for a motion to adjourn into an executive session at 7:19 p.m. pursuant to C.R.S. 24-6-402(4)(f)(i) for the purpose of discussing personnel matters. Moved by Trustee Lockwood. Second by Trustee Nielsen. All ayes. Motion carried.

## **OTHER BOARD BUSINESS AFTER EXECUTIVE MEETING**

At 7:27 pm Mayor Borchard called for a motion to reconvene the regular meeting. Moved by Trustee Day. Second by Trustee Nielsen. All ayes. Motion carried.

Trustee Lockwood asked if the Rec Center and the Board can get together to reach an agreement and produce a final draft of plan to meet GOCO deadlines. Administrator Etheridge stated she just received the email late this afternoon that contains the application documents that are required to apply for the grant. She asked for the board's patience as she prepares to figure out what is going to be required and meets with Sean from the Rec Center, her intent is to get back to the board as soon as possible. Trustee Day stressed a joint meeting with the Rec Center's board.

Etheridge stated prior to next board meeting on March 15<sup>th</sup> at 5:30 p.m., there will be a CIRSA representative here to give a presentation on elected official training.


Town Clerk Cook spoke with a director at the Department of Revenue regarding the sales of marijuana. The town would be able to collect a total of 13.6% sales tax on the sale of marijuana, 3.6% is what the town would normally collect plus an additional 10% would come to the town from the state's 15% sales tax collected. After a lengthy discussion it was decided Town Clerk Cook would continue gathering pertinent information.

## **ADJOURNMENT**

Mayor Borchard called for a motion to adjourn the meeting at 7:54 p.m. Moved by Trustee Day. Second by Trustee Nielsen. All ayes. Motion carried.

  
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Kent A. Borchard, Mayor:

Attest:

  
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Lisa Pakuer, Admin. Assistant