

# RECORD OF PROCEEDINGS

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The Regular Meeting of the Meeker Town Board was held Tuesday, April 6, 2021 at Town Hall.

Members Present	Mayor Trustees	Borchard Creecy Day Gutierrez Kindall Nielsen Lockwood
Town Staff Present	Administrator Admin. Assistant	Cook Pakuer

Citizens Present: Smith, David; Smith, Matt; Trout, Vanessa (attended by phone).

## CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

## ROLL CALL

All Board members were present.

## APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. Administrator Cook noted under New Business item (d) Discussion regarding Smith Ranches Permit Agreement and signage at Ute Park was added to the agenda. A motion was made by Trustee Nielsen to accept the revised agenda. Second by Trustee Gutierrez. All ayes. Motion carried.

## APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Lockwood to approve the minutes of March 16, 2021 as presented. Second by Trustee Gutierrez. Ayes: Trustees: Day, Gutierrez, Kindall, Nielsen, Lockwood. Abstain: Trustee Creecy due to his absence at that meeting. Motion carried.

## APPROVAL OF MONTHLY DISBURSEMENTS

Administrator Cook stated line items 46 and 59 were for Chief Thompson's Criminal Justice Associate's Degree. A motion was made by Trustee Nielsen to approve the disbursements dated March 31, 2021. Second by Trustee Day. All ayes. Motion carried.

## PUBLIC PARTICIPATION

None.

## PUBLIC HEARINGS

*Adoption of Ordinance 01-2021 amending Chapter 2.06 of the Meeker Municipal Code regarding residency requirements of the Town Administrator.* Mayor Borchard opened the public hearing at 7:05 p.m. Administrator Cook informed the board, staff had drafted an ordinance amending Chapter 2.06 of the code allowing the residency requirement of the Town Administrator to be within a five-mile radius from town. Mayor Borchard asked for further discussion, hearing none he closed the public hearing at 7:06 p.m. and called for a motion to adopt Ordinance 01-2021 amending Chapter 2.06 of the Meeker Municipal Code regarding the residency requirement of the Town Administrator. Moved by Trustee Day. Second by Trustee Gutierrez. All ayes. Motion carried.

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## **NEW BUSINESS**

***Award of the 2021 Hot Pour Crack filling project bid.*** Administrator Cook stated after reviewing the bids Public Works Superintendent Overton recommended going with the lowest bid from Rocky Mountain Asphalt located in Steamboat Springs, in the amount of \$31,000.00. Mayor Borchard called for a motion to award the bid to Rocky Mountain Asphalt in the amount of \$31,000.00. Moved by Trustee Nielsen. Second by Trustee Lockwood. All ayes. Motion carried.

**Consideration of a Fermented Malt Beverage License Application by The little Cheese Shop, LLC, dba Glou Glou and scheduling a public hearing.** Owner Vanessa Trout was present by phone and explained that Glou Glou is a separate entity from Blanco Cellars. The outdoor patio for the little Cheese Shop will be located at the back of the building, accessing it through the main entrance and down the hall, there is an eight-foot-tall fence enclosing the patio with an outside exit on the patio per state regulation, they will be serving fermented malt beverages for patrons to enjoy with their cheese trays. Administrator Cook stated the Board would need to set the public hearing for May 18<sup>th</sup>. Hearing no further discussion Mayor Borchard called for a motion to set the public hearing for May 18, 2021 at 7:15p.m. and to accept the Fermented Malt Beverage License Application by The little Cheese Shop, LLC, dba Glou Glou. Moved by Trustee Nielsen. Second by Trustee Creecy. All ayes. Motion carried.

**Adoption of Resolution 05-2021 authorizing updates to the Personnel Policy and Procedures to comply with the Healthy Families and Workplaces Act.** Administrator Cook stated the resolution amending the Town's sick leave policies are required by the Healthy Families and Workplaces Act (HFWA) and became effective January 1, 2021. This act requires all Colorado employers to provide paid leave to its employees, which includes paid leave due to a public health emergency. The Town's current policy already provides the required number of hours of sick leave for regular and part time employees, excluding the part time employees working at the Animal Shelter who now will earn one hour of sick leave for every thirty hours worked. The new policy includes the required eighty hours of public health emergency (PHE) related paid leave. Beginning January 1, 2021 any employee who has had to miss work because of a pandemic related issue will have their regular sick leave time adjusted to PHE. Hearing no further discussion Mayor Borchard called for a motion to adopt Resolution 05-2021 authorizing updates to the Personnel Policy and Procedures to comply with the Healthy Families and Workplaces Act. Moved by Trustee Day. Second by Trustee Creecy. All ayes. Motion carried.

**Discussion regarding Smith Ranches Permit Agreement and signage at Ute Park.** Mr. David Smith and Mr. Matt Smith were present. Administrator Cook stated that David Smith has been in contact with her voicing his concerns of people walking their dogs in Ute Park during calving season. Cook informed the board in the past, there had never been any signage put up warning people of cows with calves. Mr. Smith voiced his concern of the possibility of someone getting mauled or seriously hurt by a cow that is protecting her calf, especially if there is a dog in sight and whether that dog is on a leash or not the cow's instinct is to protect. Smith informed the board not all the cows are going to be aggressive in this situation however there are few that can be. After a lengthy discussion it was decided to post signs at trail head entrances located on Hill, Cleveland, Garfield and Park Streets, cautioning hikers and bicyclists to remain on the trail and due to calving operations and wildlife in the area, no dogs will be allowed for the period of the permit.

## **MAYOR'S REMARKS**

Mayor Borchard inquired about the town providing a cleanup day for residents. Administrator Cook stated the Town used to provide this service until people started taking advantage of it. Animal Control Officer Haney will be running the yearly ad for two weeks in the Herald Times reminding people to keep their property cleaned up and weeds mowed, she does a good job of enforcing the code. Trustee Nielsen

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stated in the past people were abusing the Town's efforts for cleaning up by bringing items in from out of town and expecting the Town to dispose of it, also the county offers a free dump pass to everyone. Trustee Gutierrez reminded the Board the Town had to extend the time frame for picking up items because there was more participation than the Town was equipped to handle.

Mayor Borchard also stated there have not been any applications submitted for the Administrator position yet, however the cutoff date is not until April 30, 2021.

## **TOWN MANAGER'S REPORT**

Administrator Cook was contacted by Kay Bivens from the Historical Society Committee (HSC) regarding the historical Bank Robbery and they would like to paint boot imprints on the sidewalk from the Museum door down sixth street to the highway, the Board suggested ending the boot prints at a destination of interest and that the HSC would need to maintain them when they need repainted; Nick Smith and Levi Dinwiddie completed and passed their Class D Water and Class One Distribution tests and received their licenses; The Town received a check for \$1,955.00 from Pinnacol for 2020 dividends on our workers comp insurance; Cook reminded the board there is a Land Use Code meeting April 13 at 7:00 p.m. at the library.

## **ATTORNEY'S REPORT**

None.

## **OTHER BOARD BUSINESS**

None.

## **ADJOURNMENT**

Mayor Borchard adjourned the meeting at 8:14 p.m.



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Kent A. Borchard, Mayor

Attest:



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Lisa Pakuer, Admin. Assistant