

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, November 17, 2020 at Town Hall.

Members Present

Mayor
Trustees

Borchard
Creecy
Day (attended by phone)
Gutierrez
Kindall
Nielsen
Turner

Town Staff Present

Administrator
Attorney
Town Clerk
Police Chief
Admin. Assistant

Cook
Massih (attended by phone)
Tupy (attended by phone)
Thompson
Pakuer

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present.

APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. A motion was made by Trustee Kindall to accept the agenda as is. Second by Trustee Nielsen. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Gutierrez to approve the minutes of November 3, 2020. Second by Trustee Creecy. Ayes: Trustees Creecy, Day, Gutierrez, Kindall, Nielsen. Abstained: Trustee Turner due to his absence at that meeting. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Nielsen to approve the disbursements dated November 17, 2020. Second by Trustee Creecy. Ayes: Creecy, Day, Kindall, Nielsen. Abstained: Trustee Turner due to line item 29, Trustee Gutierrez due to line item 18. Motion carried.

PUBLIC PARTICIPATION

None.

STAFF UPDATES

Chief Thompson reported there were 362 incidents for October, seven summons and no arrests.

Public Works Superintendent Overton was not able to be in attendance, Administrator Cook informed the board there were 14,676,992 gallons of water pumped; PW staff repaired two water leaks; cleaned all the valve boxes; installed the gate at Ute Park and put in the posts for the dog pound shade. Cook also reported the new employee hired for Public Works is Levi Dinwiddie his start date is November 19th.

Town Clerk Tupy stated there are two cases on the court docket and Judge Edwards is doing a good job.

PUBLIC HEARING

2021 Town of Meeker Final Budget Hearing. Mayor Borchard opened the public hearing at 7:09 pm. Administrator Cook gave an overview of the changes that have been made since the board last saw the budget in October; in the general fund revenue Property Tax increased by \$25,989; there was an

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adjustment to the Comp Plan Dola Grant of \$9,070 less; Police Department decreased by \$15,000 and an adjustment in the Comp Plan of \$13,075 less. The Water Fund an additional \$190 was added to the USGS Water Testing line item.

Total budget for the general fund is \$2,880,735 of which \$881,865 has been budgeted for Systems Development that includes: \$107,900 for equipment and a new patrol vehicle in the Police Department; \$79,465 for the land use code update; \$100,000 for improvements to the water load out building; ongoing support of the Chamber of Commerce, Building Incentive Program, Marketing and Economic Development, Street Maintenance and Town Hall building maintenance, River Corridor Study and Circle Park bridge repair, IT Support and various other projects. \$985,762 of reserves will be required to balance the General Fund.

The total budget for the Water Fund is \$941,908 of which \$336,900 has been budgeted for Capital Improvements that include: \$184,000 for replacing the overflow line at 7th Street tank site; \$59,400 carry over on well project; \$75,000 for capital maintenance; \$10,000 for tank diving; and \$8,500 for leak detection services. \$350,608 of reserves will be required to balance the Water Fund.

The mill levy has been set at the full mills of 9.781 based on \$21,837,150 gross assessed valuation generating \$213,589 in property tax. The mill levy must be certified to the County and budget adopted by the Board prior to December 15, 2020. Our December meeting is scheduled for December 14th.

The 2021 beginning fund balance for the General Fund is estimated at \$4,993,854 with the ending balance for that year estimated at \$4,008,092.

The 2021 beginning fund balance for the Water Fund is estimated at \$903,510 with the ending balance for next year estimated at \$552,902.

Hearing no further questions Mayor Borchard closed the public hearing at 7:14 pm.

NEW BUSINESS

Approval of the 2021 Holiday Schedule. Administrator Cook presented the Holiday Schedule for 2021. Mayor Borchard called for a motion to approve the request for Town of Meeker Holiday Schedule. Moved by Trustee Turner. Second by Trustee Creecy. All ayes. Motion carried.

MAYOR'S REMARKS

In an attempt to slow down traffic on Highway 13 by Samuelson's Hardware and Pioneer Medical Center entrances, Mayor Borchard contacted Andi Staley the CDOT Traffic Operations Engineer, Ms. Staley informed Borchard that previous studies of that area show the current speed limit of 65 mph is set based on 85% of the vehicle speeds going past a point. Ms. Staley suggested putting up a flashing speed sign, Chief Thompson will investigate what that involves. Mayor Borchard also strongly suggested that everyone continue wearing their masks during the COVID 19 spike in Rio Blanco County.

TOWN MANAGER'S REPORT

Administrator Cook stated the estimate from Chris Hale for engineering of the 3rd and 8th Street crossing signals came in at \$8,600 and for the 5th Street sidewalk \$20,500 totaling \$29,100. The line item in Systems Development was budgeted at \$15,500 meaning there is a short fall of \$13,600 to complete both projects. Cook suggested to complete the two engineering projects, taking the remaining \$13,600 out of Community Improvements line item which has a balance of \$30,000. After discussion the Board decided to only move forward with the engineering of the 5th Street sidewalk project and table the 3rd and 8th Street crossing signals project for another time. Administrator Cook also informed the board Anderson Structural Engineering sent a preliminary budget for the Town Park Pedestrian Bridge project totaling

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\$375,116. Cook stated after purchasing the parklet materials there is approximately \$5,600 remaining in the COVID Relief fund that needs to be dispersed. After a lengthy discussion it was decided to split the \$5,600 equally one third to the Chamber of Commerce, one third to the Senior Citizens Chuck Wagon and one third to Meals on Wheels.

ATTORNEY'S REPORT

Nothing to report.


ADJOURNMENT

Mayor Borchard adjourned meeting at 7:45 pm.



Kent A. Borchard, Mayor

Attest:



Lisa Pakuer, Admin. Assistant