



M E E K E R
C O L O R A D O

Annual Budget

Beginning January 1, 2021

Mayor: Kent Borchard

Mayor Pro Tem: Travis Day

Trustees: Scott Creecy, Wendy Gutierrez, Melissa Kindall, Scott Nielsen & Pat Turner

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M E E K E R
C O L O R A D O EST. 1885

345 Market Street, Meeker, CO 81641 - 970.878.4962
lisa@town.meeker.co.us

December 14, 2020

Division of Property Taxation
1313 Sherman Street Room 419
Denver, CO 80203

RE: Town of Meeker Certification of Tax Levy
Ordinance 5, Series 2020 Adoption of 2021 FY Budget
Ordinance 6, Series 2020 Adoption of Mill Levy

To Whom It May Concern:

Enclosed are certified copies of the Town of Meeker's Certification of Tax Levy and cover letter to the Rio Blanco County Commissioners, Ordinance #5, Series 2020 adopting the 2021 FY Budget, and Ordinance #6, Series 2020 levying the general property tax mill levy. These documents were passed, adopted, and approved on December 14, 2020 by the Board of Trustees of the Town of Meeker.

Sincerely,

Lisa Cook
Town Administrator

Enclosures



M E E K E R
C O L O R A D O EST. 1885

345 Market Street, Meeker, CO 81641 - 970.878.4962
lisa@town.meeker.co.us

December 14, 2020

Jeff Rector, Chairman
Board of County Commissioners
Rio Blanco County
PO Box I
Meeker, CO 81641

Honorable Chairman and County Commissioners:

Enclosed is the Town of Meeker's Certification of Tax Levy to be assessed by the Board of County Commissioners upon all property within the limits of the Town of Meeker based on a total assessed valuation of \$21,837,150.00 for the year 2020 as determined and fixed by the Town of Meeker Board of Trustees on December 14, 2020.

At the Town's regular municipal election on April 1, 2008, the Town's registered electors approved a ballot question authorizing and permitting the Town to collect, retain and spend or reserve all property tax revenue collected, in the amount of the Town's 1999 property tax mill levy (which was 9.781 mills), prior to the Town's approval of its temporary tax credit, which would be effective on January 1, 2010 and, further, authorized the Town to collect and spend or reserve the full revenues from such revenue increase, notwithstanding the restrictions on the collection or spending of revenues under Article X, Section 20 of the Constitution of the State of Colorado, C.R.S. 29-1-301, or any other state law.

The Board of County Commissioners is hereby authorized and directed to extend said levy upon its tax list.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Meeker, Colorado, this 14th day of December 2020.


Kent A. Borchard, Mayor


Lisa Cook, Town Administrator



cc: County Budget Officer
Division of Local Government

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Rio Blanco County, Colorado.
 On behalf of the Town of Meeker,
 (taxing entity)^A
 the Board of Trustees
 (governing body)^B
 of the Town of Meeker
 (local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 21,837,150 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 21,837,150 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/15/2020 for budget/fiscal year 2021
 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	9.781 mills	\$ 213,589
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	9.781 mills	\$ 213,589
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
_____	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	9.781 mills	\$ 213,589

Contact person: (print) Lisa Cook Daytime phone: (970) 878-5344
 Signed:  Title: Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

ORDINANCE No. 5, Series 2020

**AN ORDINANCE ADOPTING A BUDGET, SUMMARIZING EXPENDITURES AND REVENUES
AND MAKING APPROPRIATIONS FOR EACH FUND FOR THE TOWN OF MEEKER,
COLORADO, FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JANUARY 2021 AND
ENDING THE LAST DAY OF DECEMBER 2021.**

WHEREAS, the Town of Meeker Board of Trustees, the "Town Board", has received from the Town budget office a proposed budget for the 2021 fiscal year; and,

WHEREAS, upon due and proper notice, published in accordance with Local Government Budget Law of Colorado, the proposed budget was open for public inspection at the Meeker Town Hall, a public hearing was held on November 17, 2020, and interested Town electors were given the opportunity to file or register any objections to the proposed budget, up to the time of final adoption of the proposed budget; and,

WHEREAS, whatever increases or decreases may have been made in expenditures, like increases or decreases were made to the revenues, so that the budget remains in balance, as required by law;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF MEEKER, COLORADO:

1) The estimated expenditures and reserves in each fund are as follows:

<u>GENERAL FUND</u>	
Operating Expenses	\$1,786,570.00
Systems Development Amount	881,865.00
Highway Users Tax Fund	110,650.00
Estimated Fund Reserve	4,993,854.00
Emergency Reserve	<u>110,650.00</u>
Total General Fund	\$7,883,589.00

<u>WATER FUND</u>	
Operating Expenses	\$ 605,003.00
Systems Development Amount	336,900.00
Estimated Fund Reserve	<u>903,510.00</u>
Total Water Fund	\$1,845,413.00

<u>ABATEMENT FUND</u>	
Abatement Expenses	\$ 125,264.00
Estimated Fund Reserve	<u>250,582.00</u>
Total Abatement Fund	\$ 375,846.00

<u>CONSERVATION TRUST FUND</u>	
Park Expenses	\$12,006.00
Estimated Fund Reserve	<u>\$18,576.00</u>
Total Conservation Trust Fund	\$30,582.00

2) The estimated revenues and reserves for each fund including transfers are as follows:

<u>GENERAL FUND</u>	
Sources other than General Property Tax and	
Highway Users Tax, including appropriated reserve	\$2,488,996.00
Emergency Reserve	110,650.00
General Property Tax	213,589.00
Highway Users Tax Fund	76,500.00
Reserve Funds and Unencumbered	
Estimated Opening Balance	<u>\$4,993,854.00</u>
Total General Fund	\$7,883,589.00

<u>WATER FUND</u>	
Non-water Service Income, including appropriated reserve	\$ 366,908.00
Water Service Fees	575,000.00
Reserve Funds and Unencumbered	
Estimated Opening Balance	<u>903,510.00</u>
Total Water Fund	\$1,845,418.00

ABATEMENT FUND

Income	\$ 125,264.00
Estimated Opening Balance	<u>250,582.00</u>
Total Abatement Fund	\$ 375,846.00

CONSERVATION TRUST FUND

State Lottery Share & Reserve for Parks Expenses	\$12,000.00
Interest	6.00
Estimated Opening Balance	<u>18,576.00</u>
Total Conservation Trust Fund	\$30,582.00

3) That the budget as submitted, amended, and hereinabove summarized by Fund, hereby is approved and adopted as the budget of the Town of Meeker for the 2021 fiscal year and funds are hereby authorized and allocated to be appropriated to each fund for the purpose of meeting expenditures therein.

4) That the budget herewith approved and adopted by an affirmative vote of a majority of the Town Board shall be signed by the Mayor and made a part of the public records of the Town of Meeker.

5) Pursuant to C.R.S. §29-1-108, this ordinance shall be effective upon adoption.

INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED AS PROVIDED BY LAW BY A VOTE OF ___ TO ___ OF THE BOARD OF TRUSTEES OF THE TOWN OF MEEKER, COLORADO, AT ITS SPECIAL MEETING HELD IN THE TOWN OF MEEKER THIS 14TH DAY OF DECEMBER, 2020.

TOWN OF MEEKER
BOARD OF TRUSTEES

Kent A. Borchard

KENT A. BORCHARD, Mayor

ATTEST:

Amy Tupy

AMY TUPY, Town Clerk



(State of Colorado, County of Rio Blanco)

I, Amy Tupy, Town Clerk in and for the Town of Meeker, in the State aforesaid, do hereby certify that the foregoing is a full, true and correct copy of the Town of Meeker's Ordinance No. 5, Series 2020, adopting a budget for the fiscal year of 2021, the same that appears upon the records of my office. Given under the Town of Meeker's Seal this 15th day of December, 2020.

Amy Tupy

Town Clerk

ORDINANCE No. 6, Series 2020

**AN ORDINANCE APPROVING AND CERTIFYING A MILL LEVY AND LEVYING
GENERAL PROPERTY TAXES FOR THE FISCAL YEAR 2021 TO DEFRAY THE
COST OF GOVERNMENT SERVICES FOR THE TOWN OF MEEKER, COLORADO**

WHEREAS, the Town of Meeker Board of Trustees, the "Town Board", on December 14, 2020, adopted an annual budget for the 2021 fiscal year in accordance with the Local Government Budget Law of Colorado; and,

WHEREAS, at the Town's regular municipal election on April 1, 2008, the Town's registered electors approved a ballot question authorizing and permitting the Town to collect, retain and spend or reserve all property tax revenue collected, in the amount of the Town's 1999 property tax mill levy (which was 9.781 mills), prior to the Town's approval of its temporary tax credit, which was effective on January 1, 2009 and, further, authorized the Town to collect and spend or reserve the full revenues from such revenue increase, notwithstanding the restrictions on the collection or spending of revenues under Article X, Section 20 of the Constitution of the State of Colorado, C.R.S. §29-1-301, or any other state law; and,

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$2,889,735.00; and,

WHEREAS, the Town's 2020 valuation for assessment, as certified by the Rio Blanco County Assessor, is \$21,837,150.00; and,

WHEREAS, on December 14, 2020, at a special meeting, the Town Board did officially adopt a general fund property tax mill levy of 9.781 mills.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF MEEKER BOARD OF TRUSTEES:

1) For the purpose of meeting all general operating expenses of the Town of Meeker, during the 2021 fiscal year, there is hereby levied a tax of 9.781 mills upon each dollar of the total valuation for assessment of all taxable property within the Town of Meeker for the year 2020.

2) The Town Board forthwith formally certifies to the Board of County Commissioners of Rio Blanco County, Colorado, the 9.781 mill levy and said mill levy will be certified by letter to the Board of County Commissioners of Rio Blanco County, Colorado, on or before December 15, 2020.

3) The mill levy herein approved and adopted by an affirmative vote of a majority of the Town Board shall be signed by the Mayor and made a part of the public records of the Town of Meeker.

4) Pursuant to C.R.S. §29-1-108, this ordinance shall be effective upon adoption.

INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED AS PROVIDED BY LAW BY A VOTE OF 6 TO 0 OF THE BOARD OF TRUSTEES OF THE TOWN OF MEEKER, COLORADO, AT ITS SPECIAL MEETING HELD IN THE TOWN OF MEEKER THIS 14TH DAY OF DECEMBER 2020.

TOWN OF MEEKER
BOARD OF TRUSTEES


KENT A. BORCHARD, Mayor


ATTEST:


AMY TUPY, Town Clerk



(State of Colorado, County of Rio Blanco)

I, Amy Tupy, Town Clerk in and for the Town of Meeker, in the State aforesaid, do hereby certify that the foregoing is a full, true and correct copy of the Town of Meeker's Certification of Tax Levy to be assessed by the Board of County Commissioners, the same that appears upon the records of my office. Given under the Town of Meeker's Seal this 14th day of December, 2020.


Town Clerk

TOWN OF MEEKER

PUBLIC MEETINGS SCHEDULE

BOARD OF TRUSTEES

First and Third Tuesdays of each month except December

7:00 P.M.

MEEKER TOWN HALL

345 Market Street

PLANNING AND ZONING COMMISSION

Second and Fourth Mondays of each month as needed

7:00 P.M.

MEEKER TOWN HALL

345 Market Street

BUILDING BOARD OF APPEALS

Only as necessary

MEEKER TOWN HALL

345 Market Street

All meetings are open to the public. Agendas are published in the Rio Blanco Herald Times and the Town's website townofmeeker.org the week prior to a meeting and are available at the office of the Town Clerk. Special meetings, which cannot be published, due to time constraints, are posted at Town Hall, the Post Office and the Town's website. Meetings must be posted a minimum of 24 hours in advance. Each agenda contains an agenda item entitled "Public Participation", at which time citizens' comments are welcome and encouraged. A request to be included on the agenda must be made to the Town Administrator no later than 10 days prior to the meeting date.

TOWN OF MEEKER BOARD MEMBERS

MAYOR

Kent Borchard

BOARD OF TRUSTEES

Travis Day, Mayor Pro tem

Scott Creecy

Wendy Gutierrez

Melissa Kindall

Scott Nielsen

Pat Turner

PLANNING AND ZONING COMMISSION

Chairman: Sam Hale

Chris Lockwood

Michele Morgan

Libby Morton

BUILDING BOARD OF APPEALS

Luke Renninger

Paul Vinzant

TOWN OF MEEKER STAFF

Administration Department

General and Water Funds

Lisa Cook, Administrator, Finance Officer, Treasurer

Amy Tupy, Town Clerk, Court Clerk

Julie McNay, Water and A/P Clerk

Kathy Sizemore, Liquor License and Planning Commission Clerk

Lisa Pakuer, Admin. Assistant

Community Development

Carl Padilla, Building Inspector/ Loss Control

Western Slope Consulting, LLC - Contract Planning Firm

Police Department

Eddie Thompson, Chief of Police

Otis Hayes, Lieutenant

Brian Ahearn, Officer

Willey Hetzel, Officer

Justin Yates, Officer

Kathy Sizemore, Police Secretary and Code Enforcement Clerk

Laurel Haney, Animal Control and Code Enforcement Officer

Vicki Crawford, Animal Control Facility

Cassi Hobbs, Animal Control Facility

Public Works and Water Department

Russell Overton, Public Works Superintendent

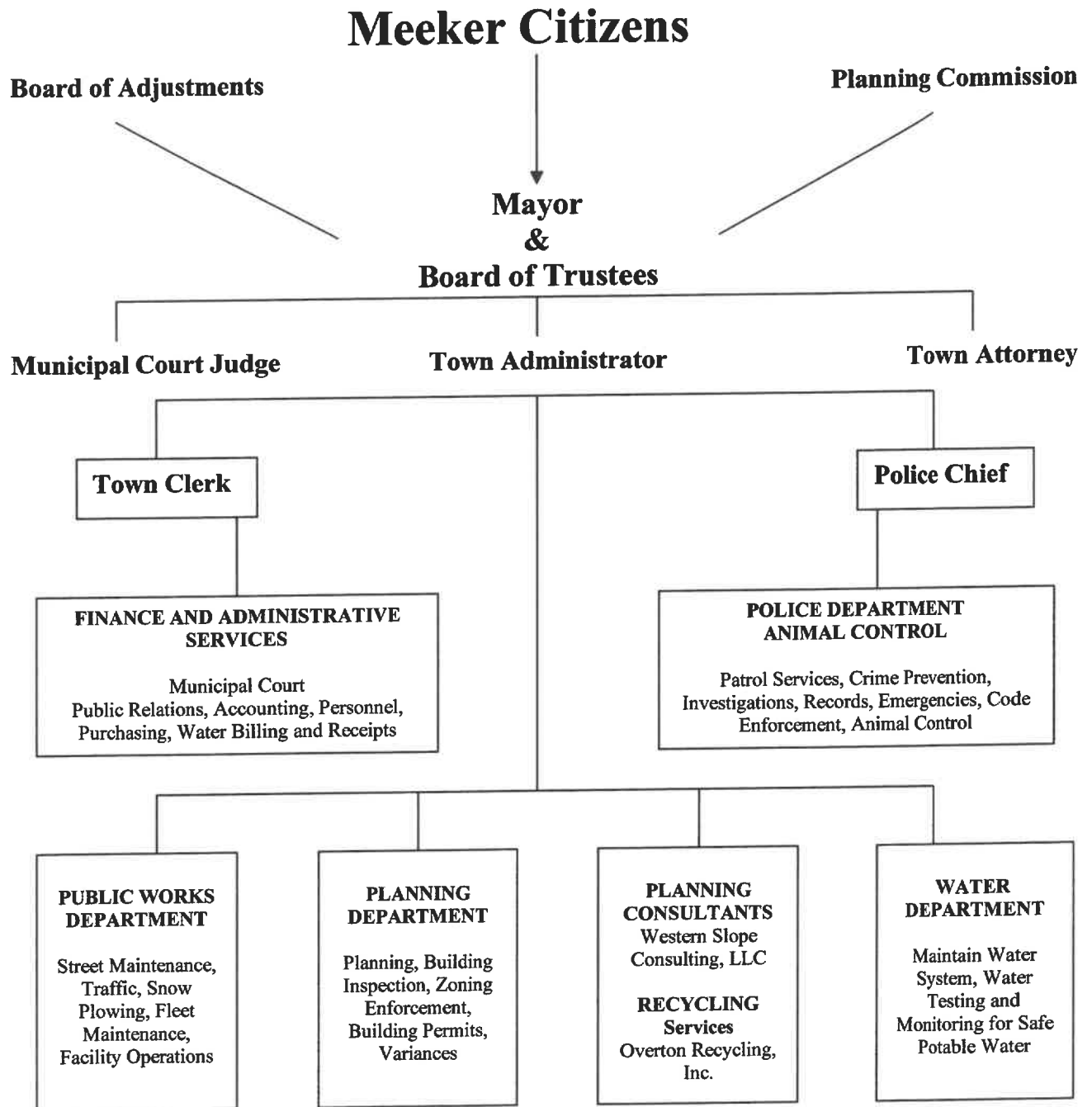
Tobey Willey, Assistant Superintendent/Water System Operator

Landon Archuleta, Utility Man

Levi Dinwiddie, Streets and Parks

Nick Smith, Utility Man

TOWN OF MEEKER ORGANIZATIONAL CHART



TOWN OF MEEKER, COLORADO

The Town of Meeker acquired its name from Nathan Meeker, who was instrumental in establishing Greeley, Colorado and later came to the Meeker area as an Indian agent for the White River Ute Indian Tribe. The Town of Meeker was incorporated in 1885, and final proof of patent recorded in 1887. The Town of Meeker was the first, and only incorporated Town in northwestern Colorado for more than twenty years. The Town of Meeker's estimated population is 2,500. The Meeker area was home to the Ute Indian Tribe for many years prior to the Town being established. It is the desire of Meeker residents and the Ute Indian Tribe to build a long-lasting relationship.

The Town of Meeker is located on the north bank of the White River in Northwestern Colorado in the east center portion of Rio Blanco County. The primary State Highway intersecting Meeker is Highway 13, the north-south connection, with Highway 64 located just west of Town, the east- west connection. The Town of Meeker is the County Seat for Rio Blanco County.

Although the Town of Meeker grew to over 2,500 during the oil shale development in the early 1980s, it has not surpassed that population again. The Town regularly experiences the ebb and flow of energy development, leading to fluctuations in population.

GOVERNING BODY

Meeker is a municipal corporation and a political subdivision of the State of Colorado. It is a statutory town and has an appointed town administrator. The voters elect a mayor and six members to the Board of Trustees. Municipal elections are held during even numbered years on the first Tuesday in April. The Mayor serves a term of two years. Board of Trustee members serve four-year terms which are staggered. The next election will be the first Tuesday in April 2020.

ECONOMIC BASE

Meeker residents are employed in various activities, such as: agriculture, mineral extraction activities, construction and government. Although it has long been recognized that Meeker must diversify to become more economically stable, diversification has been difficult. Agriculture continues to diminish in the area. Several corporations have purchased many working ranches in the immediate area and converted the land to guest ranches including providing guests with hunting and fishing activities and other ranches have been subdivided into smaller "ranchettes". The Board has identified attainable housing for the working community as an important component in economic development and has created a Builder Incentive Program. Staff continues to work with the RBC Economic Development Department to attract location neutral jobs and other development within the community.

**TOWN OF MEEKER
2021 BUDGET MESSAGE**

This budget has been prepared for the fiscal year beginning January 1, 2021 and ending December 31, 2021 with all funds balanced and in accordance with the "Local Government Budget Law" of the State of Colorado. The budget establishes revenue estimates and expenditure limits for all Town funds and departments.

The budget includes beginning and ending fund balances, budget preparation and policy information, a plan for revenues and expenditures in each fund, an explanation of each department's function, both summary and line item statistics for the previous two years of revenues and expenditures. Other items included are: goals, historical information, a list of staff and board members, a description of each department's function and other general information so that the budget may be utilized as a policy and informational guide for the Town's Board, Staff Members, and Citizens. The budget was prepared in uniformity with generally accepted accounting principles using a modified accrual basis of accounting.

Budget Highlights

The budget has been prepared by projecting revenues with information available historically and incorporating other projections provided to the Town from the Department of Local Affairs, Associated Governments of Northwestern Colorado and the Colorado Municipal League. A section entitled "Budget Policies and Budget Preparation" explains the budget process in further detail. Staff members and elected officials strive to minimize expenditures without jeopardizing municipal services and maintenance for the Town's equipment and infrastructure and applying for grants when possible to assist funding various projects.

The Town's 2021 budget again includes funding to the Meeker Chamber of Commerce to assist funding the Director position to facilitate increasing tourism and economic development endeavors in the local business community as well as participating in projects involving surrounding towns and counties. It also includes the Town's payment to Rio Blanco County for dispatch fees, and a donation to the Meeker Historical Society to assist with salaries for those who work in the White River Museum to remain open on the weekends.

Town Services to be provided during 2021 include: providing water service; street repair; snowplowing; parks maintenance; planning services including zoning and building inspections; code enforcement; animal control, including operating an animal shelter; working to adopt abandoned dogs and issuing dog licenses; providing police protection services, sharing equipment with other governmental entities and other services.

The 2021 operating budgets are lower than prior years in most departments. Due to reduced revenue from Mineral Lease and Severance the focus for this year will be on maintenance more than capital improvements, but will include the second piece of updating the Comprehensive Plan by rewriting the Land Use Code; engineering for additional crosswalks on Market St. at 8th and 3rd Streets; repair of the Circle Park bridge and in partnership with ERBM Recreation and Park Dist. a study of the White River corridor through Town. There will be no raises for employees this year, the Town will continue to pay 100% of employee and family health benefits and fund a 6% match to the Colorado Retirement Association (CRA) for all employees and matches an additional 6% to CRA for police officers in lieu of Social Security from which the officers are exempt.

GENERAL FUND

Revenue Overview

Revenues projected during 2021 are estimated to include: general taxes and fees in the amount of \$1,691,395.00, grants in the amount of \$101,928.00, \$985,762.00 from the reserve fund of which \$881,865.00 is for capital improvements, plus \$110,650.00 which is a mandatory Tabor emergency reserve required by the State's Constitution, for a total budget of \$2,889,735.00. The Town has been

somewhat conservative in budgeting property and sales taxes collected which covers the staffing, operation and maintenance expenses of the Town. The Board's philosophy has been to use reserve funds (fund balance) for large maintenance projects and capital needs. Mineral Severance- and Mineral Lease Taxes distributed to the Town of Meeker vary due to commodity pricing, the amount of local extraction, and a tax holiday observed on the industry as statutorily mandated. In some years, these dollars exceed our Sales and Property Tax allocations, however much is dependent upon production of the resource and is projected to be significantly reduced in the coming years. The Highway Users Tax Fund revenue is set by the State and Federal legislators. As in the past, revenues have been budgeted conservatively. Any excess revenue collected, will be added to the reserve (fund balance) and used for capital expenditures in future years.

The Town's Certified Assessed Value by Rio Blanco County for 2020 was \$21,837,150.00 which is slightly higher than the previous year's valuation of \$21,680,500.00. The Town was authorized during the election held April 1, 2008 to "De-Tabor" property taxes and can now collect the full permanent mill levy (9.781 Mills). The Towns of Meeker and Rangely combined, receive about 1% of all property taxes collected in Rio Blanco County.

WATER FUND

Revenue Overview

The Water Fund is supported by user fees and receives no regular tax revenues. The Town Board lowered tap fees in 2020 to attract annexation and development within the Town, the largest adjustments were made in the Out-of-Town rates, this change is only impactful when new users are joining into the water system. Ongoing maintenance, replacing an overflow line on 7th Street, tank diving and leak detection are projects budgeted for 2021.

CONSERVATION TRUST FUND

Income from this fund is received from the State of Colorado Lottery funds and must be appropriated for recreational use. The funds have been budgeted for operation and maintenance costs of Ute Park.

ACCOMPLISHMENTS

Major accomplishments and activities during 2020 were:

1. Continued support and advocate for local businesses and the development of tourism by providing funding to the Meeker Chamber of Commerce to assist with the cost of the fulltime director and additional funding to fulfill the Main Street program coordinator role.
2. Supported businesses during the COVID-19 shut down with a \$1,000 grant to each who were required to completely close during the Governor's Stay At Home orders.
3. Corona Virus Relief Funds received by the Fed. Government were shared between Rio Blanco County and the Towns of Meeker and Rangely. Meeker made funds available to businesses by reimbursing them for expenses related to PPE, extending outdoor dining areas or as income replacement from the required closure, remaining funds were donated to the Elementary School for the purchase of 101 Chromebooks to be used for distance learning if the need arises again.
4. Continued the Builder Incentive program for the construction of new residential or commercial structures.
5. Sixth year of the Business Enhancement Grant Program.
6. Completed the crosswalk signal across Market Street at Fifth Street.
7. Continued the Comprehensive Plan and Land Use Code Update.
8. Created a new Town website.
9. Obtained a grant from DOLA to replace the waterline on Water Street.
10. Remodeled the Animal Shelter.
11. Constructed a parking lot/trail head at Ute Park on Main St.
12. Partnered with the BLM, Rocky Mtn. Youth Corps. and ERBM Rec. and Park District to create a hiking/bike trail at Ute Park connecting to the existing China Wall Trail.
13. Hired a new Police Chief, appointed a new Municipal Judge and conducted a successful election, all during the COVID-19 Pandemic.

Lisa Cook, Town Administrator

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MAYOR AND BOARD OF TRUSTEES MESSAGE

The Mayor and Board of Trustees have reviewed the proposed 2021 budget and are confident that its adoption and implementation will continue to provide services the community has been receiving in the past as well as protecting, maintaining and enhancing the Town's infrastructure. The Town's cash investments are guaranteed in accordance to the State of Colorado Statutes. The majority of the Town's funds are held by the local banks and ColoTrust and guaranteed by FDIC/treasury bills.

The Town of Meeker will continue to support and work to increase tourism and economic development, we are active with the Project 45 "Main Street" program and other downtown development endeavors. The Town will continue to support the business community through efforts led by the Meeker Chamber of Commerce by providing funding to the Chamber to ensure its success.

Board Goals for the year 2021 include:

1. Economic and Community Development are ongoing priorities.
2. Business Development and Support.
3. Comprehensive Plan and Land Use Code Update.
4. Third Street Facility Improvements.
5. Trail connectivity opportunities and improvements at Ute Park.
6. Partnership with ERBM Rec. and Park Dist. on improved river access within the Town.
7. Continued Partnership and Communication with other agencies.
8. Ongoing maintenance of infrastructure.

The Town's budget is actively monitored throughout the year by the Mayor, Trustees and Staff to ensure operating expenditures do not exceed operating revenues. The Board and staff strive to provide services in an economical manner and take an active role in promoting cooperation with other governmental entities recognizing the benefits to the community. The Town employees are to be commended for the high level of service they provide the community and their endeavor to keep operating costs at a minimum, while providing maximum services and they are essential to the success of the Town's goals. The services provided by the Town are equal or superior to other towns with many more employees. This commitment as well as that of the Mayor and Board Members, has contributed to the success of Meeker and is part of what makes it a desirable place to live.

We appreciate the confidence you, the citizen, place in us. We will continue to be responsive, with a commitment to sound fiscal policies, including modifying programs if revenues are not available. The Board's continuing goal is to offer the best services possible in the most economical manner and recognize this goal is key to the quality of life we experience in Meeker. **We believe that citizen input is very important and essential for a successful Town government and value your input!** We will endeavor to be responsive to each concern, recognizing that the final decision must be made by us, the elected representatives. We invite you to speak with us concerning any Town issue, either privately or at our meetings.

Kent A. Borchard, Mayor

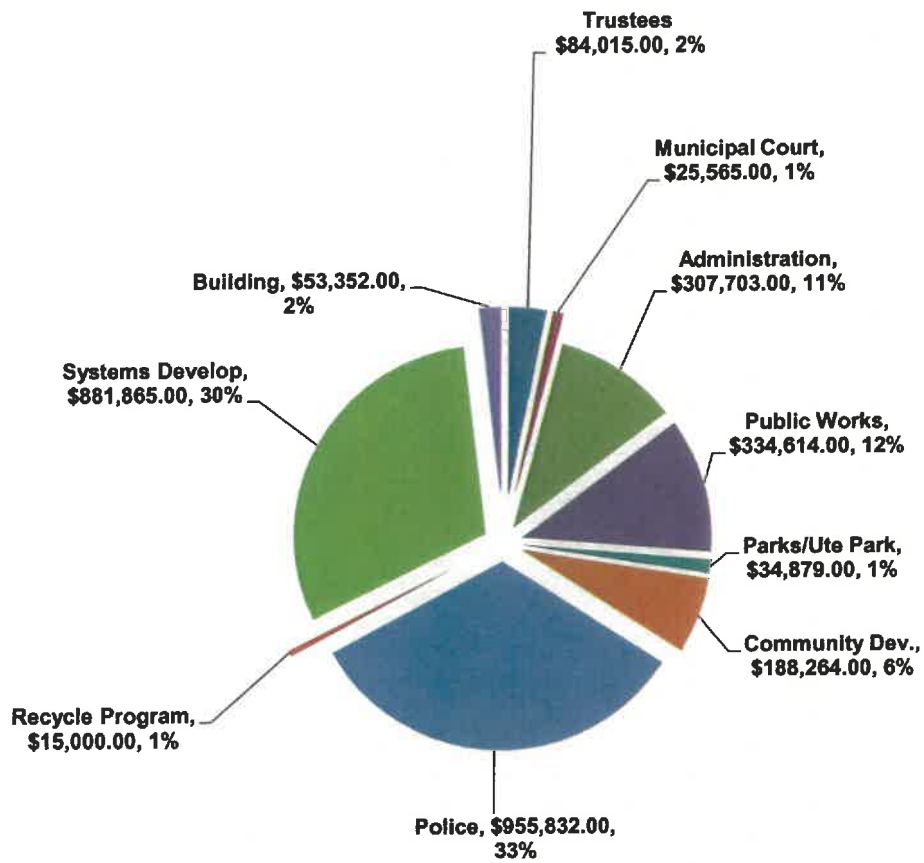
Travis Day, Mayor Pro Tem

Trustees: Scott Creecy, Wendy Gutierrez, Melissa Kindall, Scott Nielsen and Pat Turner.

**TAX AND BUDGET
INFORMATION
AT A GLANCE**

BUDGET SUMMARY REPORT BY DEPARTMENTS												
PROPOSED 2021 BUDGET - ACTUAL 2011 THRU 2020 BUDGET AND PROPOSED 2021												
GENERAL FUND	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Proposed	
Revenue	\$3,018,558.90	\$3,402,602.04	\$2,309,529.45	\$2,895,091.08	\$3,268,074.35	\$2,274,011.31	\$2,310,208.76	\$2,343,993.05	\$2,632,928.19	\$3,463,166.00	\$2,889,735.00	
Expenditures/dept												
Trustees	\$53,049.23	\$49,399.55	\$41,866.84	\$44,082.93	\$48,118.38	\$61,760.71	\$67,804.07	\$77,211.32	\$88,667.54	\$118,620.00	\$92,661.00	
Municipal Court	\$22,013.32	\$22,476.61	\$25,402.23	\$28,027.77	\$30,291.97	\$27,290.93	\$24,003.50	\$27,993.35	\$20,824.80	\$32,998.00	\$25,565.00	
Administration	\$199,846.04	\$230,605.55	\$216,767.44	\$200,734.80	\$165,024.12	\$223,770.76	\$238,761.48	\$252,209.99	\$211,614.08	\$245,633.00	\$307,703.00	
Public Works	\$251,460.90	\$282,084.92	\$285,934.48	\$289,475.64	\$258,105.98	\$283,192.77	\$270,741.34	\$272,077.40	\$278,019.09	\$373,790.00	\$334,614.00	
Parks	\$42,360.58	\$10,287.72	\$22,381.82	\$21,501.27	\$18,020.94	\$23,209.46	\$21,993.62	\$22,508.14	\$25,776.04	\$38,248.00	\$34,879.00	
Community Dev.	\$100,634.78	\$64,705.90	\$71,035.63	\$75,973.05	\$84,585.82	\$116,938.57	\$129,549.97	\$159,379.10	\$120,426.43	\$187,242.00	\$188,264.00	
Police	\$724,714.43	\$747,979.11	\$736,086.19	\$750,467.32	\$732,695.25	\$717,333.22	\$707,302.88	\$713,632.28	\$701,439.18	\$973,408.00	\$955,832.00	
Recycle Program	\$35,540.60	\$33,966.44	\$57,225.18	\$59,841.19	\$47,129.98	\$42,366.10	\$41,335.77	\$36,554.25	\$13,575.24	\$21,600.00	\$15,000.00	
Systems Develop	\$879,757.48	\$908,186.00	\$707,868.10	\$277,868.63	\$2,251,224.43	\$1,210,455.81	\$917,975.22	\$1,766,126.95	\$2,146,809.37	\$1,407,392.00	\$681,865.00	
Building	\$44,202.16	\$51,325.29	\$43,286.60	\$42,720.70	\$42,634.03	\$40,646.54	\$42,860.20	\$40,517.35	\$40,744.40	\$54,235.00	\$53,352.00	
Build A Generation	\$14,888.97	\$22,491.47	\$9,247.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Main St. Elem Schoc	\$12,014.26	\$15,672.59	\$11,649.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Expenses	\$2,380,482.73	\$2,437,181.15	\$2,228,750.76	\$1,790,693.30	\$3,688,030.90	\$2,746,964.87	\$2,462,328.05	\$3,368,110.13	\$3,647,896.17	\$3,463,166.00	\$2,889,735.00	
Revenue less exp.	\$638,076.17	\$965,420.89	\$80,778.69	\$1,104,397.78	-\$419,956.55	-\$472,953.56	-\$152,119.29	-\$1,024,117.08	-\$1,014,967.98	\$0.00	\$0.00	
WATER FUND												
Revenue	\$630,433.26	\$651,481.29	\$624,139.70	\$4,959,441.80	\$759,357.21	\$1,062,896.93	\$912,044.67	\$1,502,446.46	\$1,620,598.82	\$2,636,957.00	\$941,908.00	
Expenditures	\$820,244.68	\$670,149.11	\$886,475.09	\$703,018.69	\$735,778.67	\$503,785.80	\$771,628.32	\$778,182.67	\$519,372.38	\$621,937.00	\$605,008.00	
Systems Dev.	\$53,127.02	\$0.00	\$15,175.00	\$4,236,962.88	\$1,101,791.33	\$692,347.26	\$265,912.10	\$580,665.33	\$791,824.24	\$2,015,020.00	\$336,900.00	
Totals	\$673,371.70	\$670,149.11	\$701,650.09	\$4,939,971.57	\$1,837,570.00	\$1,196,133.06	\$1,037,540.42	\$1,358,848.00	\$1,311,196.62	\$2,636,957.00	\$941,908.00	
Revenue Less exp.	-\$42,938.44	-\$18,667.82	-\$77,510.39	\$19,470.23	-\$1,078,212.79	-\$133,236.13	-\$125,495.75	\$143,598.46	\$309,400.20	\$0.00	\$0.00	
Balances showing negative amounts in the "Revenue less expenditures" line equal the amount of reserve used in the calendar year. Positive amounts are additional revenues collected over exp.												
Notes:												
2012 budget includes \$0.00 in reserve	General Fund											
2013 budget includes \$0.00 in reserve	General Fund											
2014 budget includes \$0.00 in reserve	General Fund											
2015 budget includes \$419,956.55 in reserve	General Fund											
2016 budget includes \$472,953.56 in reserve	General Fund											
2017 budget includes \$152,119.29 in reserve	General Fund											
2018 budget includes \$1,024,117.08 in reserve	General Fund											
2019 budget includes \$1,014,967.98 in reserve	General Fund											
2020 budget includes \$1,112,487.00 in reserve	General Fund											
2021 budget includes \$985,762.00 in reserve	General Fund											
2012 budget includes \$18,667.82 in reserve	Water Fund											
2013 budget includes \$77,510.39 in reserve	Water Fund											
2014 budget includes \$0.00 in reserve	Water Fund											
2015 budget includes \$1,078,212.79 in reserve	Water Fund											
2016 budget includes \$133,236.13 in reserve	Water Fund											
2017 budget includes \$125,495.75 in reserve	Water Fund											
2018 budget includes \$0.00 in reserve	Water Fund											
2019 budget includes \$1,255,345.00 in reserve	Water Fund											
2020 budget includes \$1,469,949.00 in reserve	Water Fund											
2021 budget includes \$350,608.00 in reserve	Water Fund											

2021 General Fund Budget





SUMMARY OF LEVIES AND VALUES

also Tax Levies for State, County, School and all other purposes

2019



Rio Blanco County Assessor
 Ronae Nelson
 Assessor's Office
 P O Box 508
 Meeker, CO 81641
 Phone: (970) 878-9410 • Fax: (970) 878-3341
 Email: assessor@rbc.us
 Office Hours: Monday-Friday 8:00 AM - 5:00 PM

GENERAL INFORMATION

The Abstract is the final tabulation of the valuation, revenues, and levies produced each year.

It is the duty of the Assessor to assess all real and personal property on an equitable basis in accordance with state guidelines. All property, except specified exempt by law, is subject to taxation. It is the responsibility of the owner to see that the property is listed on the Assessor's records.

County tax is levied by the County Commissioners.
 School mill levies are set by the School Boards.
 City & Town mill levies are set by the City & Town councils.
 Special districts, such as fire, recreation, and hospital districts are set by the various boards.
 Utilities are assessed by the Department of Property Taxation.

Taxes are figured: **Assessed Value x Mill Levy = Taxes Due**

2019 taxes are due and payable January 1, 2020
 First half of taxes are due February 29, 2020
 Second half of taxes are due June 15, 2020
 Tax payments in full are due by April 30, 2020

2019 TOP TEN ASSESSED VALUE

ASSESSED VALUE	Entity
208,196,480	Enterprise Gas Processing, LLC
152,784,860	Chavron U.S.A., Inc.
74,727,420	XTO Energy, Inc.
72,248,950	Willow Creek
39,565,720	TEP Rocky Mountain, LLC
28,491,710	Merit Energy Mid-Con Div.
21,883,760	Blue Mountain Energy, Inc.
21,083,610	Bargath, LLC
19,267,160	Utah Gas Corporation
12,843,400	White River Hub, LLC
648,893,070	Top Ten Total Assessed
	of Total County Assessed Value

Top Ten = 75%

HISTORICAL INFORMATION

Year	Total Assessed Value	Revenue Generated
2006	\$ 575,347,810	\$ 20,979,825
2007	\$ 712,444,241	\$ 26,448,920
2008	\$ 821,281,380	\$ 33,989,157
2009	\$ 1,161,209,220	\$ 46,170,640
2010	\$ 1,128,334,240	\$ 46,784,981
2011	\$ 1,303,991,810	\$ 54,109,317
2012	\$ 1,383,178,070	\$ 57,785,901
2013	\$ 1,231,537,460	\$ 52,370,085
2014	\$ 1,178,502,420	\$ 45,833,003
2015	\$ 1,211,159,950	\$ 49,705,841
2016	\$ 888,392,910	\$ 39,083,740
2017	\$ 823,208,760	\$ 36,847,662
2018	\$ 824,559,380	\$ 37,608,985
2019	\$ 870,745,820	\$ 41,369,754

SUMMARY OF THE TAXES

VALUE	LEVY	REVENUE
RIO BLANCO COUNTY		
General Fund	4.885	4,253,593
Road & Bridge	3.400	2,980,536
Public Welfare	0.255	222,040
Capital Expenditures	0.400	348,298
County Public Health	0.110	95,782
TOTAL COUNTY	9.050	7,880,249

SCHOOL DISTRICT RE-1

General Fund	6.502	3,788,338
Bond	3.851	2,249,677
Bond #2	4.023	2,350,166
	14.376	8,388,171

SCHOOL DISTRICT RE-4

General Fund	7.133	2,041,833
Bond	0.000	0
Transportation	0.825	236,158
	7.958	2,277,991

SCHOOL DISTRICT RE-13

General Fund	34.461	10,830
Bond	9.111	2,863
	43.572	13,693

TOTAL SCHOOLS 10,689,855

RANGELY JUNIOR COLLEGE

General Fund	5.000	1,431,258
Contractual Obligation	1.600	458,003
TOTAL	6.600	1,889,261

TOWN OF MEEKER

General Fund	9.781	212,057
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TOWN OF RANGELY

General Fund	10.000	167,314
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SPECIAL DISTRICTS

Meeker Sanitation	7.470	150,239
Eastern R.B.C. Health	7.280	4,285,117
Rangely Hospital	26.320	7,134,144
E. RB Park & Rec.	5.699	3,187,748
W. RB Park & Rec.	4.750	1,339,529
Rio Blanco Fire	2.323	1,357,780
Meeker Rural Fire	0.874	250,164
Meeker Regional Library	2.032	1,187,054
Rangely Regional Library	0.500	143,128
Meeker Cemetery	0.887	401,332
Rangely Cemetery	0.139	39,789
White River SCD	0.275	35,180
Douglas Creek SCD	0.037	5,989
Colorado River WCD	0.235	204,825
Yellow Jacket WCD	0.209	18,546
Rio Blanco WCD	0.623	178,353
Piñacee Creek Past	2.000	154,247
Lower White River Past	2.000	118,044
TOTAL SPECIAL DISTRICTS	2.000	20,531,018

TOTAL REVENUE TO BE COLLECTED 41,369,754

VACANT LAND

ASSESSED VALUE
Residential
Commercial
Other
TOTAL

RESIDENTIAL

ASSESSED VALUE
Land
Real Improvements
TOTAL

COMMERCIAL

ASSESSED VALUE
Possessory Interest
Land
Real Improvements
Personal Property
TOTAL

INDUSTRIAL

ASSESSED VALUE
Land
Real Improvements
Personal Property
TOTAL

AGRICULTURE

ACRES	ASSESSED VALUE
Irrigated	682,730
Dry Farm	365,820
Meadow Land	2,519,500
Dry Grazz	2,719,530
Waste	49,360
Forest Land	17,370
Other Ag	3,909,850
Possessory Interest	34,040
Support Buildings	5,562,040
TOTAL	15,846,246

NATURAL RESOURCES

ASSESSED VALUE
Coal - Land
Coal - Real Improvements
Coal - Personal Property
Earth & Stone - Land
Earth & Stone - Real Improvements
Earth & Stone - Personal Property
Sourced Minerals
TOTAL

OIL AND GAS

ASSESSED VALUE
Oil & Gas - Land
Oil & Gas - Real Improvements
Oil & Gas - Personal Property
TOTAL

STATE ASSESSED

State Assessed Property
TOTAL ASSESSED VALUE

TOTAL ASSESSED VALUE 870,745,820

**BEGINNING
AND ENDING
FUND BALANCES**

BEGINNING AND ENDING FUND BALANCES

2019

Beginning Balance	
General Fund	\$6,480,790.72
Water Fund	\$1,555,764.44
Depository Act.	\$ 1,000.00
Abatement Fund	\$ 0.00
Cons. Trust Fund	\$ 21,959.35
Total All Funds	\$8,059,514.51

This total includes restricted funds

2019 Ending Balance

Ending Balance	
General Fund	\$4,450,854.76 + \$1,014,967.98 restricted
Water Fund	\$1,875,953.63
Depository Act.	\$ 1,009.17
Abatement Fund	\$ 250,131.86
Cons. Trust Fund	\$ 18,575.45
Total All Funds	\$6,596,524.87

excluding restricted funds shown above

2020

Beginning Balance	
General Fund	\$5,396,149.45
Water Fund	\$1,639,078.37
Depository Act.	\$ 1,000.00
Abatement Fund	\$ 250,131.86
Cons. Trust Fund	\$ 18,575.93
Total All Funds	\$7,304,935.61

This total includes restricted funds

2020 October Balance

Ending Balance	
General Fund	\$4,640,973.70 + \$ 774,532.00 restricted
Water Fund	\$ 933,035.43 + \$ 170,250.25 restricted
Depository Act.	\$ 1,014.64
Abatement Fund	\$ 250,478.91
Cons. Trust Fund	\$ 24,137.63
Total All Funds	\$5,849,640.31

excluding restricted funds shown above

2021 Estimated

Beginning Balance	
General Fund	\$4,993,854.45
Water Fund	\$ 903,510.37
Depository Act.	\$ 1,000.00
Abatement Fund	\$ 250,581.86
Cons. Trust Fund	\$ 18,575.93
Total All Funds	\$6,167,522.61

This total includes restricted funds

2021 Estimated

Ending Balance	
General Fund	\$ 4,008,092.45 + \$ 985,762.00 restricted
Water Fund	\$ 552,902.37 + \$ 350,608.00 restricted
Depository Act.	\$ 1,010.17
Abatement Fund	\$ 250,845.86
Cons. Trust Fund	\$ 18,575.93
Total All Funds	\$4,831,426.78

excluding restricted funds shown above

Financial cash position reports are prepared monthly delineating where all funds belonging to the Town of Meeker are deposited and depicts beginning and ending monthly balances in each fund. Fund balance excludes the amounts shown on the right side by the general and water funds as restricted. Further information concerning restricted funds is available at Town Hall, 345 Market Street, Meeker, CO.

BUDGET POLICIES
AND
PREPARATION

BUDGET PREPARATION

The budget for governmental and proprietary funds is prepared in uniformity with generally accepted accounting principles (GAAP) using a modified accrual basis of accounting. The proprietary fund differs from GAAP principles in that outlays for debt retirement principal and acquisitions of fixed assets are included as expenses, and depreciation is excluded from expenses. All appropriations lapse at the end of each calendar year in accordance with the statutes. The budget is adopted in a manner that reflects the intent of the Board of Trustees for that budget year. The budget is presented with a related appropriating ordinance.

Actual annual Town expenditures cannot exceed the total amounts appropriated for each fund, except in the case of an emergency which was not reasonably foreseeable at the time of adoption of the budget. Under such circumstances, the Board may authorize the expenditure of funds in excess of the budget by an ordinance duly adopted by an affirmative majority vote of the Board. If revenues are received which are unanticipated at the time of adoption of the budget, the Board of Trustees may authorize by an affirmative majority vote at a public hearing, after advertising requirements have been met, the expenditure of unanticipated funds by enacting a supplementary budget and appropriation. Any fund transfer requires the Board's approval.

The Town sets aside its statutorily required reserve after the audit for the prior year is completed. Adjustments to the reserve to comply with Article X, Section 20, if required, are appropriated at that time. The adopted budget is always available to the media and the public for inspection. Yearly audits are available to the public upon request.

The Town's financial information is audited annually by Colorado CPA Services, PC. Copies of the Town's audits are available at Town Hall.

TOWN OF MEEKER, COLORADO
BUDGET POLICIES AND BUDGET PREPARATION

Legal Requirements

The annual budget is a fiscal plan which presents the funds needed to perform the services provided by the Town and defining what those services will be. The calendar is written in accordance with State Law.

The budget officer is required to submit a proposed budget to the Town Board of Trustees for each budget year (January 1st to December 31st) no later than October 15th. A "Notice of Budget" must then be published after the Board has received the budget. The Town of Meeker presented the proposed 2019 budget in accordance to the legal requirements.

The following calendar is a listing of the various deadlines for the budget process and certification of mill levies. Deadlines set by state statutes are noted by an asterisk (*).

<u>Date</u>	<u>Event</u>
1/1	*Start of Fiscal Year; planning begun for next year's budget. (CRS 29-1-102,9)
1/31	A certified copy of the adopted budget must be filed with the Division of Local Government (DLG) no later than January 31. The ordinance/resolution to adopt the budget, ordinance/resolution to set the mill levies and the ordinance/resolution to appropriate funds should accompany the budget. (Colorado Revised Statutes (C.R.S.) 29-1-113(1)(3). If the budget is not filed, tax revenue will be withheld by the county treasurer at the Division of Local Government's authorization.
Feb.	Board of Trustees meet with staff to update capital plan.
3/ 1	U.S. Bureau of Labor & Statistics (BLS) releases Consumer Price Index for the Denver/Boulder area. The percent change in this figure is to be used with "local growth" to calculate "fiscal year spending" and property tax revenue limitations. (Article X, Sec. 20 Colo. Constitution)
3/31	*Deadline for qualifying entities to request exemption from audit from the State Auditor. (C.R.S. 29-1-604,3) The division notifies local governments of the determination that the entity has exceeded the 5.5% property tax revenue limit.
6/30	*Deadline for auditor to submit audit report to local government governing board. (C.R.S. 29-1-606)
7/31	*Deadline for governing board to submit annual audit report to State Auditor. Penalty: If audit is not filed, the County Treasurer may be ordered to withhold property tax revenues. (C.R.S. 29-1-606.3)
8/25	*Assessors must submit abstract of assessments reflecting assessed values of property

in the county by class and subclass to the Division of Property Taxation. (CRS 39-2-115)

- Sept. Board of Trustees gives staff direction regarding possible salaries and capital outlay to prepare preliminary budget.
- 10/15 On or before October 15th, the Manager and Department Heads present Board of Trustees with preliminary budget. *Budget officer must submit proposed budget to the governing board. Governing body must publish "Notice of Budget" upon receiving proposed budget.
- 11/19 Public Hearing held for Final Budget and property tax mill levy.
- 12/11 Board of Trustees adopts budget, then adopts certification of mill levy.
*Changes in assessed valuation made by the assessors will be made once only by a single notification to the county commissioners or other body authorized by law to levy property tax, and to the DLG.
- 12/15 *Deadline for certification of mill levy to Board of County Commissioners. If the budget is not adopted by certification deadline, only 90% of the amounts appropriated for operating and maintenance expenses in the last appropriating ordinance or resolution is deemed appropriated.
- 12/22 Deadline for county commissioners to levy taxes and to certify the levies to the assessor.
- 12/31 *Local governments must file a certified copy of the adopted budget with the DLG no later than thirty days following the beginning of the fiscal year of the budget adopted. (Jan. 30). If budget is not filed, tax revenues will be withheld by county treasurer at DLG's authorization.

GENERAL FUND

TOWN OF MEEKER

GENERAL FUND BUDGET SUMMARY

2021 BUDGET YEAR

THE GENERAL FUND IS THE TOWN'S LARGEST OPERATING FUND. IT IS COMPRISED OF THE FOLLOWING DEPARTMENTS: BOARD OF TRUSTEES, MUNICIPAL COURT, ADMINISTRATION, PUBLIC WORKS, COMMUNITY DEVELOPMENT, PARKS, POLICE, SYSTEMS DEVELOPMENT, RECYCLING AND BUILDING.

**TOWN OF MEEKER
GENERAL FUND REVENUES
2021 BUDGET YEAR**

Revenue sources for the General fund include the following:

Taxes and Intergovernmental Revenue

1. **General Property taxes:** Rio Blanco County collects property taxes for the Town of Meeker. A 2% treasurer's fee is paid to the County by the Town of Meeker to compensate for the County's administrative costs to collect the revenue. The Town's permanent mill levy is 9.781. The Town was authorized to collect its full permanent mill levy after the voters ratified a ballot issue during the Town's April 1, 2008 municipal election. The permanent mill levy of 9.781 may not be increased without an election. The Town will be using reserve funds collected in previous years to balance the 2021 budget.
2. **Road and Bridge Assessment:** The Town is required to use funds received, specifically for the following: new construction, maintenance and administration of roads and bridges located within the Town of Meeker. This revenue is generated from a mill levy assessment by the Rio Blanco County Commissioners, of which the Town receives one half. The mill levy is determined by the County Commissioners.
3. **Specific Ownership taxes and Motor Vehicle Registration:** This revenue is received from a portion of motor vehicle license fees. Specific Ownership tax is calculated using the year the vehicle was manufactured and its taxable value. The Motor Vehicle Registration fee is determined by the type and weight of the vehicle. Rio Blanco County administers and collects the revenue and the Town, in turn, pays treasurer's fees to the County for its administrative costs.
4. **Sales and Use Tax:** A County wide 3.6% sales and use tax is collected in Rio Blanco County. The Town receives all the 3.6% sales and use tax collected within the Town's limits. The State of Colorado collects the County wide sales tax and distributes it to the County and the Towns of Rangely and Meeker depending upon where the sales tax was collected. A 1.6% increase was passed during an election in 2001.
5. **Highway Users' Tax:** The Highway Users' Tax Fund (HUTF) revenues are collected from: gas and special fuel taxes; an allocation of State sales tax attributable to sales of motor vehicles, parts and accessories; a portion of various motor vehicle registrations, titles, license fees and taxes. This revenue must be appropriated for administration, construction and maintenance associated with streets and bridges.
6. **Cigarette Tax:** The State of Colorado imposes a tax on cigarettes and similar items. A portion, based upon a percentage of the state's gross collection, is appropriated to municipalities and counties. The Town receives this revenue monthly.
7. **Franchise Tax:** The Town collects a fee from franchises operating under and over public rights of way in the Town. Fees are received from Atmos Gas Company and Charter Communications. White River Electric provides electricity for the Town streetlights and performs electrical maintenance on the streetlights in lieu of a franchise fee. In turn the Town waives water service fees for the WREA administrative building. The franchise agreement with Atmos Gas Company was renewed in 2002 for 20 years, Charter Communications was renewed in 2019 for 10 years.
8. **Occupation Tax:** The Town assesses an occupation tax on telephone service in Meeker. The tax is \$3.00 per year per telephone service within the corporate limits.

9. **Severance Tax:** Municipalities receive a portion of state severance tax revenue, based upon the residence of employees and other factors, such as road miles, etc, connected with oil and gas, metals, molybdenum, and coal production and development. This revenue is difficult to estimate and is based upon information received by the Department of Local Affairs, Associated Governments and the Colorado Municipal League.
10. **Mineral Leasing Tax:** The Town receives a share of this tax based on a formula which includes allotments to the state, school districts and counties. The tax is collected on rentals and royalties from energy companies operating on federal lands.

Licenses, Permits and Dog Impound Fees

1. **Liquor Licenses:** Each liquor establishment: package, restaurant, tavern, located within the Town limits, is charged an annual license fee. The fee is set and adopted by Resolution by the Board of Trustees. A State fee is also assessed to the licensee and remitted to the State of Colorado.
2. **Building Permits:** The Town has had several public entity construction projects where the permit fees were waived and only the cost of review was charged to those entities. Private homes have been minimal, most of the permit fees are from additions, or minor modifications to existing structures.
3. **Planning Permits-including, but not limited to, Encroachment, Special Use & Variance Permits:** The cost of permit fees is adopted by the Board of Trustees by Resolution.
4. **Dog Licenses:** The Town collects an annual fee from dog owners for each dog they own. The fee is set by the Board of Trustees.
5. **Dog Impound Fees:** The Town began to operate its own impound facility in 1997. The owner of a dog, that is impounded, is charged an impoundment fee. The fee is set by the Board of Trustees. The fee does not offset the entire cost of the service. The Town has received very good reports and scores during inspections conducted by the State inspector since the Town has been operating its own facility.

Municipal Court Fines, Surcharge and County Court Fines

1. **Municipal Court Fines:** The Town collects fines for municipal code violations and traffic violations occurring within the Town. The fines must be recorded delineating traffic fines and other court fines due to a requirement by the Colorado Division of Transportation that all traffic fines be reported on the annual Highway User Tax report. This annual report is required to be submitted in order to receive Highway User Tax revenue. The Town's fines were increased January 2014 to be more comparable with the State of Colorado's fine schedule.
2. **Surcharge:** The Town collects a surcharge on all municipal code violations written into the Town's municipal court. Revenue received from the surcharge is allocated specifically for equipment and training in the police department.
3. **County Court Fines:** The Town receives a portion of Driving Under the Influence (DUI) and other fines written into County Court.

Miscellaneous Revenues

1. **Interest Income:** The Town earns interest on its General Fund Reserve. The funds invested with the Bank of the San Juans and Mountain Valley Bank are insured by the federal depository insurance corporation or treasury bills. Additionally, the Town has funds invested with COLOTRUST.
2. **Service Fees:** The Town Board has adopted a Resolution levying charges for services such as: vehicle inspections, accident reports, research, etc.
3. **Abatement/Weed Removal Charge:** Property owners are notified to remove weeds from their property. If the weeds are not removed by the specified date, the Town removes them and assesses the cost to the owner's property tax.
4. **Misc. Revenue:** This revenue consists of charges paid for copies, maps, and other revenues collected which are not related to one of the specific items listed.

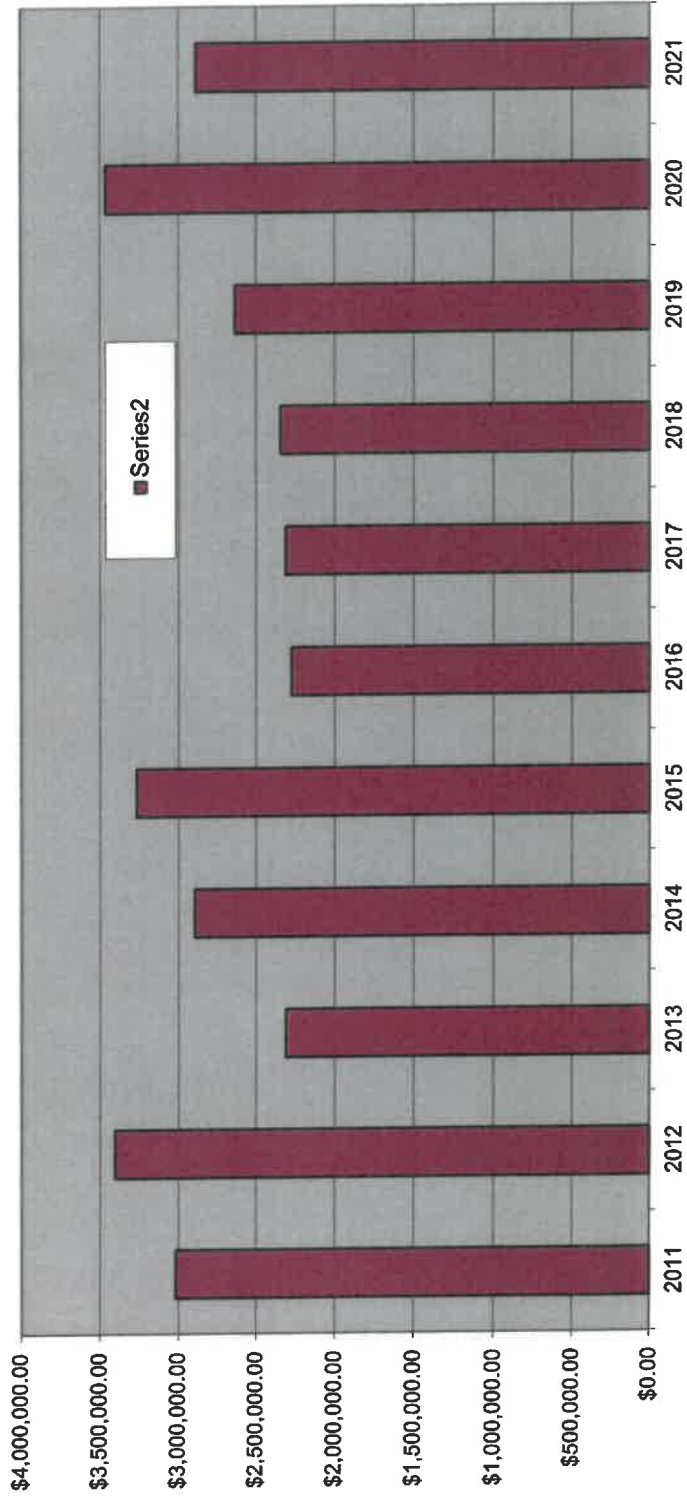
TOWN OF MEEKER
GENERAL FUND REVENUES
2021 BUDGET YEAR

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	2018 <i>Actual</i>	2019 <i>Actual</i>	2020 <i>Actual</i>	2020 <i>Budget</i>	2020 <i>Estimated</i>	2021 <i>Approved</i>	
REVENUE							
3110	PROPERTY TAX	207,577.31	207,962.55	211,686.01	212,057	212,057.00	213,589.00
3111	ROAD & BRIDGE ASSMT	37,868.25	39,853.97	35,722.67	39,000	35,765.00	36,000.00
3120	SPEC OWNERSHIP TAX	8,127.45	8,944.02	6,885.87	8,000	8,000.00	8,000.00
3132	SALES & USE TAX	1,036,460.47	1,099,633.76	1,117,528.38	1,000,000	1,100,000.00	1,000,000.00
3133	HIGHWAY USERS TAX	103,423.62	104,287.33	66,816.65	82,716	75,000.00	76,500.00
3134	MTR VEHICLE REGIS	11,046.97	11,087.48	10,401.64	11,200	10,000.00	10,000.00
3142	CIGARETTE TAX	2,119.53	1,796.68	1,870.16	1,900	1,900.00	1,600.00
3146	LIQUOR LICENSES	1,900.00	2,800.00	2,325.00	2,500	2,050.00	2,000.00
3148	BUILDING PERMITS	6,802.26	14,886.50	9,830.55	6,500	5,650.00	5,700.00
3150	MISC PERMITS	75.00	50.00	360.00	75	360.00	75.00
3151	STREET CUT PERMITS	807.50	125.00	150.00	500	150.00	500.00
3152	DOG LICENSES	1,152.00	1,141.00	722.00	900	700.00	700.00
3154	PLAN/VAR/PERMITS	3,454.25	980.00	930.25	1,500	950.00	1,000.00
3160	FRANCHISE TAX	10,860.07	15,862.19	2,595.74	12,500	11,460.00	12,000.00
3161	WREA PATRONAGE CAP	2,967.43	7,625.76	6,481.43	3,500	6,481.00	3,500.00
3162	COURT SRCHRG/RES	1,052.00	1,300.00	580.00	1,050	780.00	800.00
3162.1	PD SCHG TRANSFER	0.00	0.00	0.00	0	0.00	10,000.00
3164	MUN CT/TRAFFIC FINES	8,615.00	12,915.00	6,680.00	10,000	7,600.00	7,600.00
3165	MUN COURT FINES	1,815.00	1,475.00	520.00	1,200	720.00	750.00
3166	COUNTY COURT & DUI FINES	3,063.11	3,021.33	320.88	3,000	900.00	1,000.00
3168	OCCUPATION TAX/TELE	2,318.50	1,000.00	1,626.18	1,000	1,650.00	1,000.00
3169	BUILDING LEASE PYMTS	28,795.05	1,995.85	1,864.75	2,015	1,864.00	2,056.00
3170	LAND LEASE PAYMENTS	5,000.00	2,000.00	3,400.00	2,000	3,400.00	2,000.00
3174.1	SHELTER DONATIONS	255.00	2,141.00	6,562.55	6,100	6,600.00	6,500.00
3175	MISCELLANEOUS REVENUES	349.20	47,848.74	2,777.39	1,000	2,760.00	1,000.00
3180	SERVICE FEES	0.00	0.00	0.00	25	0.00	25.00
3182	COURT RESTITUTION	93.50	0.00	779.00	100	779.00	100.00
3208	EQUIPMENT & MISC SALES	0.00	5,527.63	0.00	1,500	0.00	1,500.00
3250	CODE ENFORCEMENT FEES	0.00	0.00	0.00	0	0.00	0.00
3400	PARKS REVENUE	897.00	912.00	1,116.25	900	1,000.00	1,100.00
3611	INTEREST INCOME	86,471.59	107,701.48	30,790.30	90,000	45,000.00	30,000.00
3612	MINERAL SEVERANCE TX	136,362.33	246,068.49	113,653.64	95,000	113,654.00	65,000.00
3614	MINERAL LEASING PYMT	598,605.65	636,422.67	224,969.05	500,000	224,969.00	175,000.00
3616	CVRF FUNDS	0.00	0.00	130,369.48	180,839	180,839.00	0.00
3619	DOG IMPOUND & ADOPTION FEES	1,050.00	1,320.00	685.00	900	725.00	750.00
3622	COMP PLAN GRANT / DOLA	0.00	22,123.41	30,283.91	73,716	42,956.00	39,728.00
3623	MAP SALES	0.00	0.00	0.00	50	0.00	50.00
3625	MAIN ST. PROGRAM GRANT	2,951.60	7,500.00	2,795.62	4,875	4,875.00	12,200.00
3626	RESERVE	0.00	0.00	0.00	1,112,487	402,295.00	985,762.00
3627	USEFUL PUBLIC SVC FEES	0.00	0.00	0.00	750	0.00	500.00
3631	CERT. VIN INSPECTION FEES	0.00	0.00	500.00	1,500	1,500.00	1,500.00
3634	CONSERVATION TRUST FD	22,000.00	12,000.00	0.00	12,000	12,000.00	12,000.00
3635	UNANTICIPATED GRANT REVENUE	5,809.95	2,619.35	1,000.00	50,000	2,000.00	50,000.00
3636	EMERGENCY RESERVE	0.00	0.00	0.00	110,650	0.00	110,650.00
TOTAL		2,340,146.59	2,632,928.19	2,035,580.35	3,645,505	2,529,389.00	2,889,735.00

REVENUE COMPARISON



TOWN OF MEEKER
GENERAL FUND EXPENDITURES
BY DEPARTMENT
2021 BUDGET YEAR

BOARD OF TRUSTEES 2021 BUDGET YEAR

The Town of Meeker Board of Trustees and Mayor serve as the Town's legislative body. The Board sets policy, determines the Town's priorities and direction, adopts policies, resolutions, and ordinances, in accordance with the State Statutes and the Town's ordinances.

The Board of Trustees is made up of one mayor and six trustees elected, on a non-partisan basis, from the Town at large. The Board of Trustees serve four-year terms. Terms are overlapping with three trustees running in each election. If a Trustee resigns office during his/her term, the Board appoints a replacement until the next Municipal Election, at which time the seat is selected during an election. The Mayor serves a two-year term. The municipal election is held the first Tuesday of April in even numbered years (2022). The Town Clerk administers the election.

Elected Official pay was increased in 2016 for those receiving a new term, the Mayor receives \$500 and each newly elected Board of Trustee member receives \$300 per month. The Board's budget also includes dues and subscriptions which consist of memberships to Colorado Municipal League, Club 20, Meeker Chamber of Commerce, and Associated Governments of Northwestern Colorado. The Board will also be allocating \$5,000 to the Historical Society to fund weekend salaries at the White River Museum and assistance with the annual fireworks display.

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018</i> <i>Actual</i>	<i>2019</i> <i>Actual</i>	<i>2020</i> <i>Actual</i>	<i>2020</i> <i>Budget</i>	<i>2020</i> <i>Estimated</i>	<i>2021</i> <i>Approved</i>
EXPENSES						
BOARD OF TRUSTEES						
5006 PART-TIME SALARIES	25,495.62	27,600.00	25,800.00	27,600	28,100.00	27,600.00
5018 SOCIAL SECURITY	1,580.73	1,711.20	1,599.60	1,715	1,743.00	1,715.00
5019 MEDICARE	369.74	400.20	374.10	410	408.00	401.00
5021 WORKMAN'S COMP	32.40	31.69	21.34	60	22.00	60.00
5033 AUDIT	656.00	656.00	672.00	700	672.00	700.00
5036 LEGAL FEES	17,015.00	10,733.92	9,989.50	17,000	12,000.00	12,000.00
5036.1 CIRSA SPECIAL COUNSEL	0.00	8,826.00	0.00	7,500	3,750.00	5,000.00
5045 INSURANCE	13,480.67	13,572.83	16,062.81	15,400	16,063.00	16,900.00
5048 DUES & SUBSCRIPTIONS	4,126.56	4,212.33	4,232.00	4,285	4,232.00	4,285.00
5054 MEALS, TRAVEL, LODGING	1,382.01	966.55	191.67	3,000	1,500.00	1,500.00
5056 COMMUNITY IMPROVEMENT	11,881.18	19,301.00	12,589.37	20,000	20,000.00	20,000.00
5063 POSTAGE	36.94	37.72	35.18	100	50.00	100.00
5069 TRAINING & SCHOOLING	476.34	0.00	0.00	6,000	1,000.00	1,500.00
5096 MISC SERV & EXP	65.00	23.33	23.33	100	100.00	100.00
5107 OFFICE SUPPLIES	152.23	145.34	81.95	250	125.00	250.00
5108 COPY EXPENSE	460.90	449.43	530.99	500	555.00	550.00
5119 EMPLOYEE RECRUITMENT	0.00	0.00	0.00	14,000	0.00	0.00
TOTAL BOARD OF TRUSTEE	77,211.32	88,667.54	72,203.84	118,620	90,320.00	92,661.00

MUNICIPAL COURT 2021 BUDGET YEAR

The Municipal Court administers judicial operations of the Town in accordance with the Town's ordinances. Municipal Court is held monthly in the Board of Trustees' meeting room at 345 Market St. The Court budget includes a percentage of salary for the Town Clerk's duties as Municipal Court Clerk, cost for the Town's Municipal Judge and legal fees for the Town's Attorney. The Town adopted a criminal code, in 1990, which was revised in 1993. The Code allows the Town to handle a greater variety of offenses occurring within the Town.

Longstanding Municipal Judge Laurie Noble retired last year in July after 26 years with Meeker Municipal Court, she was replaced by Judge Jay Edwards. Judge Edwards was a licensed Arkansas attorney and former judge for the small claims / district court for the Arkansas District Court of Benton County.

Budget Item 5003 Salaries include:
10% of Town Clerk's Salary

Other Salary - Budget Item 5005
The Municipal Judge

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
MUNICIPAL COURT						
5003 REGULAR SALARIES	9,580.48	5,552.17	5,788.21	4,870	6,150.00	4,944.00
5005 MUNICIPAL JUDGE	3,525.00	3,525.00	3,325.00	3,900	3,725.00	3,900.00
5015 RETIREMENT	556.91	52.40	291.49	295	369.00	297.00
5018 SOCIAL SECURITY	593.97	344.23	358.85	302	381.00	307.00
5019 MEDICARE	138.93	80.49	83.91	71	89.00	72.00
5021 WORKMAN'S COMP	10.74	10.51	7.07	20	8.00	20.00
5022 HRA ADMINISTRATIVE FEE	12.43	12.42	11.71	20	20.00	20.00
5023 HEALTH REIMBURSEMENT ACCT	357.12	976.18	220.30	880	880.00	880.00
5024 HLTH DENTL & LIFE INS	4,787.10	881.33	2,697.00	5,135	2,846.00	1,838.00
5027 UNEMPLOYMENT INSURANCE	27.84	12.43	19.60	15	19.00	30.00
5033 AUDIT	410.00	410.00	420.00	460	420.00	460.00
5036 LEGAL FEES	5,280.00	6,222.00	3,876.00	7,000	4,500.00	7,000.00
5037 LEGAL PUBLICATIONS	60.27	30.69	21.50	150	75.00	150.00
5045 INSURANCE	1,046.54	1,131.07	1,261.71	1,300	1,262.00	1,262.00
5048 DUES & SUBSCRIPTIONS	20.00	20.00	0.00	30	30.00	30.00
5054 MEALS, TRAVEL, LODGING	7.20	5.77	3.39	500	250.00	250.00
5054.1 JUDGE TRAVEL ALLOWANCE	720.00	720.00	320.00	800	560.00	0.00
5057 TELEPHONE/INTERNET/FAX	187.72	255.00	241.36	350	300.00	350.00
5063 POSTAGE	94.58	103.55	74.77	150	125.00	125.00
5069 TRAINING & SCHOOLING	0.00	0.00	0.00	1,000	500.00	500.00
5096 MISC SERV & EXP	64.86	64.32	245.59	5,000	2,500.00	2,500.00
5107 OFFICE SUPPLIES	89.03	100.65	98.69	400	200.00	200.00
5108 COPY EXPENSE	322.63	314.59	371.68	350	390.00	430.00
TOTAL MUNICIPAL COURT	27,893.35	20,824.80	19,737.83	32,998	25,599.00	25,565.00

ADMINISTRATION 2021 BUDGET YEAR

The Administrative Department implements policies set by the Board of Trustees, disseminates information to the public and other Town Boards, provides staff support including taking and preparing minutes for various boards and commissions, issues licenses, administers municipal elections, provides financial reports, prepares the annual budget, manages official Town records, processes liquor licenses, prepares payroll, maintains accounting records, collects receivables, prepares twice monthly for the Board's consideration a list of expenditures, monitors the Town's investments, supervises the Town's land development, manages capital projects, and assists in enforcing zoning regulations.

Budget Item 5003 Salaries include:

54% - Administrator/Treasurer

50% - Administrative Assistant

50% - Town Clerk/Finance

40% - Water Clerk/Finance Asst.

25% - Police Secretary/Liquor License/Code Enforcement Clerk/Planning Commission Secretary

100% - Administrative Position - Vacant

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
ADMINISTRATION						
5003 REGULAR SALARIES	146,227.26	120,974.22	112,864.23	121,596	123,057.00	168,525.00
5009 OVERTIME PAY	0.00	0.00	0.00	400	0.00	400.00
5015 RETIREMENT	8,760.02	6,480.22	6,615.74	7,300	7,383.00	10,112.00
5018 SOCIAL SECURITY	9,066.13	7,500.40	6,997.66	7,540	7,630.00	10,449.00
5019 MEDICARE	2,120.23	1,754.15	1,636.54	1,765	1,784.00	2,444.00
5021 WORKMAN'S COMP	173.26	169.47	114.19	280	115.00	280.00
5022 HRA ADMINISTRATIVE FEE	160.13	160.02	141.14	220	180.00	180.00
5023 HEALTH REIMBURSEMENT ACCT	5,357.11	5,124.66	3,304.62	7,285	5,000.00	7,285.00
5024 HLTH DENTL & LIFE INS	43,828.35	35,722.15	34,896.37	47,202	38,000.00	63,350.00
5027 UNEMPLOYMENT INSURANCE	475.09	358.23	293.41	365	369.00	1,011.00
5033 AUDIT	1,394.00	1,394.00	1,428.00	1,600	1,428.00	1,600.00
5034 BANK SVC. CHARGE	0.00	0.00	0.00	200	0.00	200.00
5035 TREASURER FEE	4,570.16	4,463.12	4,526.58	5,000	5,000.00	5,000.00
5036 LEGAL FEES	12,023.33	10,798.57	8,453.00	12,500	11,500.00	12,500.00
5037 LEGAL PUBLICATIONS	2,016.25	1,313.90	1,226.78	2,500	2,000.00	2,500.00
5038 CODIF/RECORDS MANAGEMENT	754.16	690.48	434.94	1,200	750.00	1,200.00
5045 INSURANCE	1,608.80	1,735.60	1,891.64	1,870	1,892.00	1,892.00
5048 DUES & SUBSCRIPTIONS	2,816.00	1,935.00	2,077.04	2,100	2,100.00	2,100.00
5054 MEALS, TRAVEL, LODGING	946.02	866.76	219.28	2,500	1,250.00	1,250.00
5057 TELEPHONE/INTERNET/FAX	656.79	927.38	884.23	1,190	1,030.00	1,190.00
5063 POSTAGE	698.97	701.71	595.08	820	820.00	820.00
5069 TRAINING & SCHOOLING	820.00	2,550.12	563.56	3,500	1,750.00	1,750.00
5086 LABOR/EQMT/OFC/OTHER	0.00	0.00	0.00	300	150.00	150.00
5088 ELECTION EXPENSES	3,468.40	1,366.35	4,988.72	10,000	5,000.00	5,000.00
5095 CVRF EXPENSES	0.00	0.00	142,357.84	180,839	180,839.00	0.00
5096 MISC SERV & EXP	107.12	60.77	64.38	300	300.00	200.00
5097 SOFTWARE SUPPT	2,215.00	2,311.50	2,408.00	3,000	2,408.00	3,000.00
5107 OFFICE SUPPLIES	876.22	1,234.79	624.25	1,700	1,700.00	1,700.00
5108 COPY EXPENSE	1,059.70	1,003.62	1,299.37	1,200	1,285.00	1,415.00
5116 EQMT PARTS/SUPPLIES	11.49	16.89	0.00	200	100.00	200.00
TOTAL ADMINISTRATION	252,209.99	211,614.08	340,906.59	426,472	404,820.00	307,703.00

PUBLIC WORKS 2021 BUDGET YEAR

The Public Works Department provides general maintenance and repair services to the Town. Services provided by the department include: patching or repairing damaged pavement, painting and general maintenance for the Town's various properties, maintaining all the Town's vehicles, managing and monitoring capital project construction, plowing snow and sanding, grading alleys, weed control, and sign installation.

The Department includes five full time employees who perform a broad range of duties and maintains the Town's Water system. A part time employee is budgeted for the summer months to assist with extra maintenance items during those months if needed.

Budget Item 5003 - Salaries include:

70% - Public Works Superintendent

10% - Assistant Superintendent - Water Operator

70% - Utility Man

50% - Utility Man

50% - Utility Man

Budget Item 5006 - Part Time Salary includes extra help during summer/fall projects

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
PUBLIC WORKS						
5003 REGULAR SALARIES	138,537.30	147,326.05	130,104.82	153,250	149,000.00	146,412.00
5006 PART-TIME SALARIES	0.00	0.00	0.00	6,030	0.00	6,030.00
5009 OVERTIME PAY	3,422.02	3,583.39	11,969.50	10,000	10,000.00	10,000.00
5012 HOLIDAY PAY	0.00	0.00	0.00	1,000	1,000.00	1,000.00
5015 RETIREMENT	8,124.12	8,493.60	7,715.96	9,855	8,940.00	9,807.00
5018 SOCIAL SECURITY	8,801.51	9,356.46	8,808.58	10,185	9,920.00	10,134.00
5019 MEDICARE	2,058.42	2,188.28	2,060.08	2,382	2,323.00	2,370.00
5021 WORKMAN'S COMP	4,366.15	4,270.64	2,877.59	6,660	2,878.00	6,660.00
5022 HRA ADMINISTRATIVE FEE	168.88	168.72	151.40	200	180.00	200.00
5023 HEALTH REIMBURSEMENT ACCT	5,714.28	6,100.81	3,524.95	7,315	6,000.00	7,315.00
5024 HLTH DENTL & LIFE INS	52,192.47	54,079.08	48,038.77	58,125	54,324.00	60,896.00
5027 UNEMPLOYMENT INSURANCE	417.58	456.48	341.52	493	480.00	981.00
5028 DRUG SCREEN	0.00	40.05	40.85	300	150.00	150.00
5033 AUDIT	820.00	820.00	840.00	950	840.00	950.00
5036 LEGAL FEES	255.34	393.84	0.00	900	450.00	500.00
5037 LEGAL PUBLICATIONS	516.24	538.71	178.63	900	550.00	550.00
5045 INSURANCE	5,232.68	5,951.37	6,308.56	6,900	6,309.00	6,309.00
5048 DUES & SUBSCRIPTIONS	158.00	76.66	49.99	330	330.00	165.00
5054 MEALS, TRAVEL, LODGING	878.58	29.44	60.49	1,200	600.00	900.00
5057 TELEPHONE/INTERNET/FAX	699.03	850.59	775.09	990	910.00	910.00
5060.1 ELECTRIC	1,874.67	2,234.80	2,225.50	3,050	3,050.00	3,050.00
5060.2 GAS	3,144.45	3,499.70	2,608.63	5,400	4,000.00	4,500.00
5062 TRASH	669.75	994.00	495.00	1,100	1,100.00	1,000.00
5063 POSTAGE	49.17	49.63	49.67	200	100.00	100.00
5069 TRAINING & SCHOOLING	1,614.50	824.00	230.00	2,200	1,100.00	1,100.00
5074 REQUIRED SAFETY EQMT	2,014.86	684.13	1,064.96	2,100	1,500.00	1,500.00
5079 FIRE EXTINGUISHERS	529.47	209.56	399.10	550	400.00	550.00
5086 LABOR/EQMT/OFC/OTHER	0.00	0.00	0.00	1,000	0.00	1,000.00
5090 INSECT/WEED CONTROL	4,850.25	4,435.56	4,699.24	6,000	6,000.00	6,000.00
5096 MISC SERV & EXP	394.85	442.34	285.26	1,000	1,000.00	500.00
5099 BLDG MAINT LABOR	0.00	0.00	0.00	350	350.00	350.00
5107 OFFICE SUPPLIES	238.72	244.10	150.00	375	250.00	375.00
5108 COPY EXPENSE	276.53	269.62	318.49	300	335.00	350.00
5110 MISC SUPPLIES	31.52	0.00	209.00	1,200	1,200.00	1,200.00
5111 COVERALLS/SHIRTS	279.90	279.88	238.44	500	500.00	300.00
5112 BLDG MAINT SUPPLIES	35.72	32.85	51.57	2,000	500.00	1,000.00
5116 EQMT PARTS/SUPPLIES	13,247.84	11,246.91	11,126.42	15,000	15,000.00	15,000.00
5120 STREET MAINT & SUPPL	662.20	990.34	4,014.90	25,000	5,000.00	5,000.00
5122 FUEL	5,278.33	5,292.79	4,209.20	8,000	6,000.00	7,000.00
5128 GRAVEL	0.00	448.21	2,999.31	3,000	3,000.00	2,000.00
5131 CHRISTMAS DEC EXPENSE	572.68	0.00	0.00	4,000	2,000.00	1,000.00
5132 CULVERT CLEANING	1,133.60	0.00	0.00	3,000	1,500.00	1,500.00
5178 BROOM & WEED TRCT PTS	783.24	0.00	1,484.65	3,500	2,000.00	3,500.00
5179 TRAFFIC CONTROL SIGNS	2,032.55	1,116.50	825.24	2,000	1,000.00	2,000.00
5184 PROFESSIONAL SVCS.	0.00	0.00	980.40	5,000	2,500.00	2,500.00
TOTAL PUBLIC WORKS	272,077.40	278,019.09	262,511.76	373,790	314,569.00	334,614.00

HIGHWAY USERS TAX FUND

BUDGET YEAR 2021

The Town is required to prepare a separate Highway Users Tax Fund Budget. The funds are a part of the General Fund and are budgeted within the Public Work's Department Budget. Highway Users Tax Funds must be spent for personnel, maintenance and construction of streets.

2021 BUDGET BREAKDOWN FOR HIGHWAY USERS TAX FUND					
	2016	2017	2018	2019	2020
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET
REVENUES					
HIGHWAY USERS TAX	\$85,359.57	\$78,778.27	\$84,000.00	\$104,287.33	\$82,716.00
TOTAL REVENUE	\$ 85,359.57	\$78,778.27	\$103,423.62	\$104,287.33	\$82,716.00
EXPENDITURES					
SALARIES	\$ 70,505.07	\$70,311.55	\$71,112.74	\$ 47,458.42	\$ 47,716.00
FUEL	\$ 4,810.19	\$3,893.95	\$5,278.33	\$ 5,292.79	\$ 8,000.00
TRAFFIC SIGNS	\$ 1,226.80	\$1,209.14	\$2,032.55	\$ 1,116.50	\$ 2,000.00
STREET MAINTENANCE	\$ 8,817.51	\$3,363.63	\$25,000.00	\$ 50,419.62	\$ 25,000.00
TOTAL EXPENDITURES	\$ 85,359.57	\$78,778.27	\$103,423.62	\$ 104,287.33	\$ 82,716.00

PARKS/UTE PARK 2021 BUDGET YEAR

The Town began to operate the parks in 1988 after the Eastern Rio Blanco Metropolitan Recreation and Parks District (ERBM) found they could no longer afford to. In 2011 through a lease agreement the Recreation District began leasing the approximate 5.5 acres of improved park facilities from the Town. The Town continues to operate the open space west of town known as “Ute Park” which is comprised of over 100 acres adjacent to Highway 13. The park is designated primarily as open space and is used by the Meeker Classic Sheepdog Trials for their annual event as well as any other interested organization.

As a part of ERBM Park & Recreation District’s past outreach and planning efforts, community feedback collected confirmed citizen interest in the expansion of safe and accessible local fishing facilities as well as updating the amenities located at Circle Park. The ERBM Board of Directors approved moving forward as the primary fiduciary agent in the installation of a new fishing pond at Circle Park and began working collaboratively with various partner stakeholders including the Colo. Parks and Wildlife to create a one surface-acre quality trout fishery. In conjunction with the pond, additional proposed enhancements include: a perimeter pedestrian path, fishing pier, and improved trail connection leading to the Cemetery District overlook. Construction began late summer in 2020.

Budget Item 5003 - Salaries include:
20% - Utility Man

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018</i> <i>Actual</i>	<i>2019</i> <i>Actual</i>	<i>2020</i> <i>Actual</i>	<i>2020</i> <i>Budget</i>	<i>2020</i> <i>Estimated</i>	<i>2021</i> <i>Approved</i>
PARKS/UTE PARK						
5003 REGULAR SALARIES	8,948.55	9,330.85	8,237.16	9,486	9,486.00	10,000.00
5015 RETIREMENT	521.16	547.20	575.00	570	570.00	600.00
5018 SOCIAL SECURITY	554.78	578.55	617.26	589	589.00	620.00
5019 MEDICARE	129.80	135.27	144.32	138	138.00	145.00
5022 HRA ADMINISTRATIVE FEE	0.43	0.42	0.00	12	0.00	0.00
5023 HEALTH REIMBURSEMENT ACCT	357.12	381.28	322.06	585	400.00	585.00
5024 HLTH DENTL & LIFE INS	4,042.52	4,272.61	3,587.92	4,598	4,335.00	4,830.00
5027 UNEMPLOYMENT INSURANCE	27.02	19.13	25.15	30	30.00	60.00
5033 AUDIT	164.00	164.00	168.00	175	168.00	175.00
5036 LEGAL FEES	0.00	0.00	0.00	100	50.00	100.00
5037 LEGAL PUBLICATIONS	0.00	0.00	0.00	100	50.00	100.00
5045 INSURANCE	2,093.07	2,262.14	2,523.43	2,500	2,524.00	2,524.00
5060.1 ELECTRIC	4,188.81	5,142.18	5,610.02	12,400	7,500.00	8,000.00
5062 TRASH	669.75	433.50	495.00	550	650.00	650.00
5063 POSTAGE	9.21	9.43	8.68	50	25.00	25.00
5079 FIRE EXTINGUISHERS	0.00	0.00	0.00	150	0.00	0.00
5086 LABOR/EQMT/OFC/OTHER	0.00	0.00	0.00	125	0.00	125.00
5092 FERTILIZER	0.00	0.00	177.14	400	400.00	2,200.00
5096 MISC SERV & EXP	19.86	4.32	0.00	125	65.00	125.00
5099 BLDG MAINT LABOR	0.00	0.00	0.00	100	100.00	100.00
5107 OFFICE SUPPLIES	79.31	74.57	35.98	120	80.00	100.00
5108 COPY EXPENSE	138.28	134.80	159.27	145	165.00	165.00
5110 MISC SUPPLIES	0.00	808.00	0.00	500	500.00	500.00
5112 BLDG MAINT SUPPLIES	360.00	139.98	468.76	750	750.00	500.00
5114 IRRIGATION SYSTEM	0.00	0.00	728.81	2,000	2,000.00	1,000.00
5116 EQMT PARTS/SUPPLIES	204.47	1,337.81	139.73	1,800	1,800.00	1,500.00
5122 FUEL	0.00	0.00	0.00	150	150.00	150.00
TOTAL PARKS/UTE PARK	<u>22,508.14</u>	<u>25,776.04</u>	<u>24,023.69</u>	<u>38,248</u>	<u>32,525.00</u>	<u>34,879.00</u>

COMMUNITY DEVELOPMENT 2021 BUDGET YEAR

The Community Development Department provides:

- A. Planning services:
 - 1. Assisting property owners with zoning issues
 - 2. Enforcing zoning regulations
 - 3. Providing staff assistance to the Planning Commission
 - 4. Reviewing and coordinating annexation petitions, subdivision requests and a myriad of other planning related duties.
- B. Building inspection services and code enforcement:
 - 1. Reviews residential construction plans
 - 2. Issues building permits
 - 3. Performs construction inspections
 - 4. Assists the Police Department in identifying Code Enforcement issues.
- C. Risk Manager-The Building Inspector serves as the Town's Risk Management staff person, which includes:
 - 1. Updating the Town's safety manual
 - 2. Enforcing the Town's safety regulations
 - 3. Investigating accidents
 - 4. Scheduling and accounting for ongoing safety training for all departments.

A safety committee was appointed to assist in reviewing accidents, keeping the policy updated and to assist with compliance. Safety training is conducted routinely, and the Building Inspector serves as Safety Coordinator for the town staff.

The Department works with citizens on various requests including special review permits, setback variances, looking at potential code revisions, lot line adjustments, building permits, and inspection of new construction. Building construction and new subdivision activity has been significantly slower during the past several years, it is anticipated new retail and potential projects will begin due to the availability of infrastructure northeast of Town. The Planner Position remains unfilled and Staff continues to fill in as necessary. In 2019 the Town contracted with Western Slope Consulting of Carbondale to assist with large projects and submittals. Much of the major project review expenses such as Plan and Engineering Review are incurred by the applicant on such projects via reimbursement agreements.

Budget item 5003 - Salaries include:

0% - Town Planner (Vacant)

100% -Building Inspector – Risk Manager

Budget item 5006 – Part time salaries compensate Planning Commission Members

Budget item 5184 – Contract planning services for Western Slope Consulting, LLC

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COMMUNITY DEVELOPMENT						
5003 REGULAR SALARIES	81,504.62	62,418.47	59,191.00	69,447	64,572.00	69,447.00
5006 PART-TIME SALARIES	2,274.20	2,165.91	1,949.30	4,875	2,275.00	2,925.00
5015 RETIREMENT	4,826.83	3,725.28	3,551.46	4,167	3,874.00	4,167.00
5018 SOCIAL SECURITY	5,194.32	4,004.26	3,790.70	4,306	4,145.00	4,306.00
5019 MEDICARE	1,214.99	936.64	886.66	1,007	970.00	1,007.00
5021 WORKMAN'S COMP	641.06	627.03	422.48	900	423.00	900.00
5022 HRA ADMINISTRATIVE FEE	64.73	64.62	60.56	85	85.00	85.00
5023 HEALTH REIMBURSEMENT ACCT	2,499.99	2,669.11	1,440.43	3,200	2,000.00	3,200.00
5024 HLTH DENTL & LIFE INS	16,339.84	17,303.44	16,428.91	18,201	17,923.00	19,065.00
5027 UNEMPLOYMENT INSURANCE	177.40	199.65	138.64	209	201.00	417.00
5033 AUDIT	574.00	574.00	588.00	600	588.00	600.00
5036 LEGAL FEES	12,524.00	4,718.00	3,201.00	17,000	8,500.00	12,500.00
5037 LEGAL PUBLICATIONS	514.67	1,132.07	292.43	1,500	1,500.00	1,500.00
5038 CODIFI/RECORDS MANAGEMENT	654.16	531.48	316.94	1,800	900.00	1,800.00
5039 UBC CODE BOOKS	0.00	0.00	0.00	500	250.00	250.00
5040 CODE ENFORCEMENT FEES	0.00	0.00	0.00	2,500	1,250.00	2,500.00
5045 INSURANCE	1,569.80	1,696.60	1,892.57	1,900	1,900.00	1,900.00
5048 DUES & SUBSCRIPTIONS	135.00	135.00	0.00	300	135.00	150.00
5054 MEALS, TRAVEL, LODGING	28.20	1,582.74	255.77	1,800	900.00	900.00
5057 TELEPHONE/INTERNET/FAX	1,244.26	1,546.28	1,388.45	2,030	1,625.00	1,800.00
5063 POSTAGE	599.05	290.28	142.18	650	300.00	500.00
5069 TRAINING & SCHOOLING	900.00	1,551.00	0.00	3,000	1,500.00	1,500.00
5086 LABOR/EQMT/OFC/OTHER	0.00	0.00	0.00	800	400.00	400.00
5096 MISC SERV & EXP	346.97	47.84	57.09	500	250.00	500.00
5098 RECORDING FEE	201.50	72.00	38.00	300	150.00	300.00
5107 OFFICE SUPPLIES	261.07	453.62	357.98	475	475.00	475.00
5108 COPY EXPENSE	758.08	737.38	897.07	790	920.00	870.00
5110 MISC SUPPLIES	0.00	515.03	0.00	400	400.00	400.00
5116 EQMT PARTS/SUPPLIES	1,307.07	845.23	1,237.64	2,100	2,100.00	2,000.00
5122 FUEL	914.29	825.14	567.82	1,100	825.00	1,100.00
5180 MAP REV/SIGNS	0.00	367.00	0.00	800	0.00	800.00
5184 PROFESSIONAL SVCS.	22,109.00	8,691.33	2,060.00	50,000	15,000.00	50,000.00
TOTAL COMMUNITY DEVEL	159,379.10	120,426.43	101,153.08	197,242	136,336.00	188,264.00

POLICE DEPARTMENT 2021 BUDGET YEAR

The Police Department provides services and protection to Meeker Citizens and visitors through proactive patrol, enforcement of criminal laws and traffic laws. Certified Officers must fulfill state mandated training and other training applicable to the job. Criminal investigations at misdemeanor and felony level crimes. Law Enforcement today includes internet crimes and scams, identity theft, social media crimes including internet and texting harassment crimes.

Police are requested for traffic control during events, civil standbys, medical assists, vehicle lock outs, mental health response and transports, intoxication transports and welfare checks for people at home, and code enforcement; civil issues involving domestic disputes, property and neighbor issues; and VIN inspections (two officers are certified inspectors). Animal complaints include dogs, skunks, racoons, turkeys, cats and other animals.

Crime Prevention Programs consist of Red Ribbon Week, Bicycle Safety, Officer Friendly, Eddie Eagle Gun Safety and Elder Abuse. The department hosts the Annual Elk Bugling Contest for elementary students.

The animal control facility is being operated by the Town, the cost of part time employees to care for the dogs and the cost of the facility is included in this budget.

There is a vacant patrol officer position budgeted that may not be filed until 3rd Quarter of 2021 depending on revenue received.

Budget item 5003 - Salaries include:

100% - Police Chief (1)

100% - Lieutenant (1)

100% - Police Officers (4)

100% - Animal Control and Code Enforcement Officer

Part Time Salaries including:

70% - Police Secretary

100% - part time individuals working in the animal control facility

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POLICE						
5002 POLICE SALARIES W/RETIREM	332,642.26	263,461.70	278,580.80	381,711	301,968.00	373,498.00
5003 REGULAR SALARIES	55,377.03	76,462.43	65,523.72	84,009	70,000.00	72,294.00
5006 PART-TIME SALARIES	8,292.60	8,216.00	7,584.00	12,295	8,295.00	12,295.00
5009 OVERTIME PAY	7,250.24	21,308.22	11,416.52	17,000	17,000.00	17,000.00
5012 HOLIDAY PAY	8,927.90	11,151.31	8,359.57	12,500	12,500.00	12,500.00
5015 RETIREMENT	17,809.97	16,244.64	17,293.86	21,100	22,320.00	20,393.00
5016 POLICE RET. PROGRAM	15,958.42	16,755.66	16,714.77	24,675	19,888.00	24,180.00
5018 SOCIAL SECURITY	3,969.40	5,338.94	4,542.92	5,975	4,855.00	5,245.00
5019 MEDICARE	5,981.22	5,518.82	5,386.20	7,360	5,942.00	7,070.00
5021 WORKMAN'S COMP	9,200.11	8,998.85	6,063.49	12,100	6,064.00	12,100.00
5022 HRA ADMINISTRATIVE FEE	385.91	450.54	431.17	550	500.00	500.00
5023 HEALTH REIMBURSEMENT ACCT	13,214.23	14,108.17	8,343.29	22,000	12,000.00	22,000.00
5024 HLTH DENTL & LIFE INS	115,409.05	118,137.26	122,593.11	171,008	133,200.00	169,446.00
5027 UNEMPLOYMENT INSURANCE	1,214.42	1,093.87	952.27	1,525	1,230.00	2,926.00
5033 AUDIT	574.00	574.00	588.00	600	588.00	600.00
5036 LEGAL FEES	3,523.33	1,823.33	1,785.00	7,500	3,750.00	5,000.00
5037 LEGAL PUBLICATIONS	707.44	998.32	278.10	1,000	1,000.00	1,000.00
5038 CODIFI/RECORDS MANAGEMENT	458.33	381.93	335.34	600	450.00	600.00
5045 INSURANCE	15,174.76	16,504.14	18,267.09	18,500	18,335.00	19,255.00
5048 DUES & SUBSCRIPTIONS	1,478.70	637.50	1,031.90	1,600	1,335.00	1,300.00
5054 MEALS, TRAVEL, LODGING	4,140.39	3,391.95	178.75	4,000	4,000.00	3,000.00
5057 TELEPHONE/INTERNET/FAX	10,502.28	10,694.11	9,560.01	14,000	12,000.00	12,000.00
5060.1 ELECTRIC	731.55	692.24	617.75	850	850.00	800.00
5060.2 GAS	798.49	1,043.81	717.59	2,000	1,000.00	1,500.00
5063 POSTAGE	277.92	227.54	248.95	550	275.00	300.00
5069 TRAINING & SCHOOLING	1,438.00	2,073.58	2,709.99	4,000	4,000.00	4,000.00
5069.1 VIN INSPECTION TRAINING	0.00	0.00	0.00	1,500	750.00	750.00
5070 RADIO MAINTENANCE	0.00	0.00	99.97	1,500	1,500.00	1,500.00
5072 PUBLIC RELATIONS & SCHOOL PR	2,310.04	2,222.25	1,337.84	3,500	3,500.00	2,300.00
5079 FIRE EXTINGUISHERS	264.74	104.78	199.55	300	200.00	300.00
5086 LABOR/EQMT/OFC/OTHER	0.00	0.00	0.00	1,000	1,000.00	500.00
5093 TOWING EXPENSE	0.00	0.00	0.00	1,000	1,000.00	500.00
5096 MISC SERV & EXP	1,851.38	6,379.05	805.63	4,000	4,000.00	2,000.00
5097 SOFTWARE SUPPT	2,875.00	2,875.00	2,875.00	5,000	2,875.00	3,000.00
5100 COUNTY DISPATCH SERV	36,500.00	45,000.00	45,000.00	45,000	45,000.00	80,000.00
5101 ADVERTISING	0.00	0.00	619.72	1,000	1,000.00	1,000.00
5102 ANIMAL FACILITY	4,305.18	4,346.61	2,499.06	5,000	5,000.00	5,000.00
5102.1 SHELTER DONATION EXP	213.23	1,477.62	5,334.84	6,100	6,100.00	6,500.00
5103 LEXIPOL/AXON	2,229.91	3,585.00	3,693.00	4,000	4,000.00	8,880.00
5104 DETOX	0.00	0.00	0.00	3,700	0.00	0.00
5106 INVESTIGATIONS	400.00	1,157.78	0.00	5,000	5,000.00	5,000.00
5107 OFFICE SUPPLIES	1,337.28	1,809.75	1,307.28	2,000	1,800.00	2,000.00
5108 COPY EXPENSE	1,361.84	1,200.00	679.26	1,300	1,200.00	1,300.00
5110 MISC SUPPLIES	1,084.13	504.87	806.95	2,000	2,000.00	2,000.00
5116 EQMT PARTS/SUPPLIES	4,412.57	5,808.88	7,576.30	9,000	9,000.00	9,000.00
5119 EMPLOYEE RECRUITMENT	0.00	0.00	951.04	20,000	10,000.00	0.00
5122 FUEL	13,091.04	10,434.45	7,659.80	12,000	10,500.00	12,000.00
5124 AMMUNITION, FIREARMS PARTS &	2,754.64	2,064.00	0.00	3,000	3,000.00	3,000.00
5124.1 LESS LETHAL MUNITIONS & TAZE	1,928.00	198.00	711.00	2,000	2,000.00	2,500.00
5125 RANGE	0.00	2,000.00	0.00	2,000	2,000.00	2,000.00

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5126 UNIFORMS & EQUIPMENT	1,275.35	3,982.28	3,231.42	4,000	4,000.00	4,000.00
5127 HAZARD MITIGATION TEAM	0.00	0.00	0.00	1,000	0.00	0.00
TOTAL POLICE	713,632.28	701,439.18	675,491.82	974,908	789,770.00	955,832.00

RECYCLING 2021 BUDGET YEAR

Because of the amount and type of products being recycled, in 2019 the Board of Trustees determined the recycling center had outgrown the Third Street location and sent out a request for proposals to move the recycling center to another location with the Town offering financial contribution for the center to remain a free or low-cost service to the residents of Meeker. The Board awarded the contract to Eagle River Waste who accepts cardboard, plastics, glass, paper, aluminum and metals for no charge at their County Road 15 location. In 2020 Overton Recycling purchased Eagle River Waste and now operates the facility at County Road 15.

The Board of Trustees reduced the amount of funding for 2021 from \$21,600 to \$15,000 per year.

Budget Item 5003 – Professional Services Contract w/Overton Recycling.

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RECYCLE PROGRAM						
5060.1 ELECTRIC	1,275.21	1,359.24	0.00	0	0.00	0.00
5062 TRASH	279.00	216.00	0.00	0	0.00	0.00
5184 PROFESSIONAL SVCS.	35,000.04	12,000.00	14,400.00	21,600	21,600.00	15,000.00
TOTAL RECYCLE PROGRAM	36,554.25	13,575.24	14,400.00	21,600	21,600.00	15,000.00

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SYSTEMS DEVELOPMENT 2021 BUDGET YEAR

The Systems Development Department is designated for the Town's construction and higher cost maintenance projects plus other capital expenditures (such as vehicles), which are not part of the everyday operation and maintenance of the Town of Meeker's infrastructure. Capital projects are considered by the Board of Trustees each year and carefully selected. The Board Members and staff prioritize projects which are most important to maintain the Town's infrastructure or enhance the level of service to those served by the Town. The Town Board is also committed to maintaining Town reserves (fund balances) to provide adequate funds if there is an emergency or catastrophic loss.

Because of revenue shortfalls and to maintain reserves the Business Grant Program and the School Street Sidewalk project was eliminated from the 2021 budget and reductions were made to the Community Improvements and Marketing/Economic Development line items as well the Town Facilities Improvement.

Tourism/Chamber

The Town Board recognizes the importance of promoting tourism and other economic development projects to diversify the economy resulting in sustainability and growth of local businesses and continues to provide funding to the Meeker Chamber of Commerce to promote tourism and other economic development projects, \$10,000 of the \$60,000 budgeted is to pay salaries to administer the Main St./Project 45 program.

Comprehensive Plan and Land Use Code Update

The Town received a DOLA grant for this project, the contract was awarded to Matt and Davis Farrar of Western Slope Consulting, LLC. Completion of the Comprehensive Plan was accomplished in 2020 and the Land Use Code update will begin in 2021.

Town Facilities Improvement

The Town's facilities on Third Street are aging and in the need of rehabilitation. In 2020 improvements to the Animal Shelter included stucco on the outside, the addition of a bathroom as well as electrical and other upgrades. During 2021 a welding hood will be installed in the Town Shop and new energy efficient windows, replacing the metal roof and painting the outside will take place at the water load out building.

Public Works

There are no equipment purchases or infrastructure projects for the Public Works Department this year. Ongoing street maintenance such as AMZ, crack filling and applying Mag Chloride in the alleys have been budgeted, as well as curb & gutter replacement if needed. Engineering for additional pedestrian crosswalks at 8th & 3rd Streets and a study of the river corridor though town have been included. The river study will be cost shared with ERBM Rec. and Park District.

Emergency Reserve

The emergency reserve is a requirement under Article X, Section 20 on the Colorado Constitution. The Town sets aside the required reserve each year, by resolution after the audit of the prior year is completed. The amount set aside is 3% of the prior year's expenditures. If the Town's budget goes down, the amount may not be adjusted lower, but must remain a percentage of the Town's highest expenditures.

SYSTEMS DEVELOPMENT		
	General Fund	
Description	Budgeted Amt.	Outside Revenue
<i>Ongoing funding items:</i>		
Chamber of Commerce Support	\$60,000.00	
<i>incl. \$10,000 add'l to administer Main St. Program</i>		
Main Street Program	\$14,700.00	<i>Offset by grant Town Match \$2500</i>
Community Improvements	\$30,000.00	
Building Incentive Program	\$50,000.00	
Marketing/Economic Development	\$15,000.00	
Unanticipated Grant Expense	\$50,000.00	<i>Offset by grant revenue</i>
Public Works		
3rd St. Facilities Improvements	\$100,000.00	<i>Load Out, Storage Lighting, Hood</i>
Streets:		
AMZ Streets/Mag Chloride Alleys/Crack Filling	\$75,000.00	
5th Street Sidewalk Engineering	\$15,500.00	
Circle Park Bridge Repair	\$25,000.00	<i>repairing crack not incl.</i>
Curb & Gutter Replacement Program	\$25,000.00	
Circle Park River Corridor Study	\$13,650.00	
Police Department		
Patrol Vehicle and Equipment on odd #d years	\$55,000.00	
Patrol Room Furniture	\$10,000.00	
Taser Replacement	\$2,000.00	
PD Issued Firearms Project	\$10,000.00	<i>offset by PD Surcharge Acct.</i>
RMS System Replacement	\$29,400.00	<i>Cost TBD</i>
Repair Emergency Lighting System	\$1,500.00	
Town Hall Building		
Maintenance <i>(New Sign, Paint & Repair Railing)</i>	\$10,000.00	
Town Hall 3rd Floor Carpeting	\$35,000.00	<i>may need electrical</i>
Admin.		
Information Technologies (IT)	\$65,000.00	
Comprehensive Plan Update <i>(remaining portion)</i>	\$79,465.00	<i>50% offset by grant revenue</i>
Emergency Reserve	\$110,650.00	
Total General Fund	\$881,865.00	

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SYSTEMS DEVELOPMENT						
6006 STREET MAINT PROJECT	552,272.72	392,289.12	45,217.60	75,000	75,000.00	75,000.00
6006.1 MARKET ST. SIDEWALKS	0.00	0.00	0.00	50,000	0.00	0.00
6006.2 CROSSWALKS/5TH ST. SIDEWALK	0.00	0.00	54,870.75	50,000	55,714.00	15,500.00
6006.3 SCHOOL ST. SIDEWALKS	0.00	0.00	12,902.00	50,000	12,902.00	0.00
6006.4 CURB/GUTTER REPLACEMENT	0.00	0.00	0.00	25,000	0.00	25,000.00
6007.2 IT PROJECTS	44,285.50	36,699.98	37,372.34	65,000	65,000.00	65,000.00
6008 TOWN HALL BLDG	246,754.94	4,216.26	17,813.42	10,000	18,000.00	45,000.00
6011 POLICE DEPT EQUIPMENT	1,002.35	52,344.47	15,787.43	17,400	17,400.00	107,900.00
6013 COMPREHENSIVE PLAN UPDATE	0.00	44,633.82	60,567.82	137,617	85,912.00	79,465.00
6014 BUILDING INCENTIVES PROGRAM	0.00	0.00	5,000.00	50,000	5,000.00	50,000.00
6015 TOWN FACILITIES IMPROVEMENT	0.00	38,153.47	51,515.08	400,000	85,000.00	100,000.00
6016 UNANTICIPATED GRANT EXPENSE	1,309.95	5,477.70	0.00	50,000	2,000.00	50,000.00
6017 MARKETING/ECONOMIC DEVELOP	2,972.50	0.00	7,782.50	35,000	10,000.00	15,000.00
6021 BUSINESS GRANT PROGRAM	32,767.94	36,515.48	27,179.39	50,000	50,000.00	0.00
6022 GF TRNSFR WATER PROJECT	575,000.00	1,000,000.00	0.00	57,500	57,500.00	0.00
6023 COMMUNITY IMPROVEMENT	-4,829.35	21,015.82	31,433.70	60,000	37,750.00	30,000.00
6024 PUBLIC WORKS EQMT	223,815.32	131,733.29	12,428.95	13,000	13,000.00	0.00
6025 WEBSITE DEVELOPMENT	0.00	0.00	8,400.00	10,500	8,400.00	0.00
6027 TOURISM/CHAMBER	60,000.00	60,000.00	60,000.00	60,000	60,000.00	60,000.00
6027.1 MAIN ST. PROGRAM	3,801.60	9,200.00	6,073.46	5,725	6,074.00	14,700.00
6027.2 CIRCLE PARK BRIDGE	0.00	0.00	1,550.00	25,000	0.00	25,000.00
6028 CIRCLE/UTE PARK	12,035.98	1,140.42	756.54	0	650.00	13,650.00
6028.1 TRAILS PROJECT	10,000.00	0.00	0.00	0	0.00	0.00
6028.2 UTE PARK IRRIGATION	0.00	51,389.54	0.00	0	0.00	0.00
6029 MIND SPRINGS/WEST SPRINGS C	0.00	12,000.00	0.00	0	0.00	0.00
6032 EMERGENCY RESERVE	0.00	0.00	0.00	110,650	0.00	110,650.00
6101 ABATEMENT FUND	0.00	250,000.00	0.00	0	0.00	0.00
TOTAL SYSTEMS DEVELOP	1,761,189.45	2,146,809.37	456,650.98	1,407,392	665,302.00	881,865.00

**TOWN HALL BUILDING DEPARTMENT
2021 BUDGET YEAR**

This department was created to provide accurate accounting of the operational cost of the Town Hall building at 345 Market. The Board replaced all the windows in the building in 2018. Rio Blanco County Human Services and Health Nurse moved their staff to the Fairfield Complex in the fall of 2018 and the upper level remains vacant.

Item 5006 - Part Time Salary include:
100% - Part Time custodians' salary.

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
BUILDING						
5006 PART-TIME SALARIES	5,020.00	4,920.00	4,460.00	6,550	5,140.00	6,550.00
5018 SOCIAL SECURITY	311.24	305.04	276.52	410	319.00	407.00
5019 MEDICARE	72.77	71.34	64.67	95	75.00	95.00
5021 WORKMAN'S COMP	173.26	169.47	114.19	275	170.00	275.00
5027 UNEMPLOYMENT INSURANCE	15.06	15.12	10.49	20	16.00	40.00
5045 INSURANCE	3,662.87	3,958.74	4,416.00	4,850	4,416.00	4,850.00
5060.1 ELECTRIC	17,430.92	15,573.27	13,725.89	20,000	18,000.00	20,000.00
5060.2 GAS	3,786.22	3,418.12	2,521.66	5,000	4,000.00	4,500.00
5062 TRASH	1,479.00	894.00	464.00	1,600	1,000.00	1,000.00
5079 FIRE EXTINGUISHERS	631.30	410.94	475.85	635	480.00	635.00
5099 BLDG MAINT LABOR	2,901.51	4,205.00	3,835.50	5,800	5,800.00	5,800.00
5105 MAINT CONTRACT TELE/ELEVATO	3,286.39	5,079.64	3,981.05	5,000	5,132.00	5,200.00
5112 BLDG MAINT SUPPLIES	1,746.81	1,723.72	2,870.96	4,000	4,000.00	4,000.00
TOTAL BUILDING	40,517.35	40,744.40	37,216.78	54,235	48,548.00	53,352.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
TOTAL REVENUE	2,340,146.59	2,632,928.19	2035580.35	3,645,505	\$2,529,389.00	\$2,889,735.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
TOTAL EXPENSES	3,363,172.63	3,647,896.17	2004296.37	3,645,505	\$2,529,389.00	\$2,889,735.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

GENERAL	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
EXCESS REVENUE OVER (UNDER) EXPENSES FOR GENERAL	-1,023,026.04	-1,014,967.98	\$ 31,283.98	0	0.00	0.00

WATER FUND

TOWN OF MEEKER

WATER FUND BUDGET SUMMARY

2021 BUDGET YEAR

The Water Fund is the Town's only proprietary fund. It is not supported by a tax base. Revenue is generated solely from user fees, transfers from the general fund if needed and grants for specific projects.

WATER FUND REVENUES 2021 BUDGET YEAR

1. Water Service: Monthly costs for water are a minimum cost of \$24.00 for up to 8,000 gallons of water. A tiered rate was adopted in 2015 placing higher costs upon those who use excessive amounts of water, thus putting the larger burden upon those who consume more. Water user rates for customers outside the Town limits are double those for “in town” use. Meters are read monthly, year-round, accomplished through the Town’s radio read meter system. Bulk water rates are \$24.00 minimum for the first 4,000 gallons, \$6.00 per thousand for the next 4,000 gallons, then \$12.00 per thousand for over ten thousand gallons per month. Bulk water is electronically metered when loaded for transport.

The Town’s goal is to generate enough revenue to cover costs of operations and capital maintenance requirements necessary to provide the Town with a dependable water system. The Town's system was constructed to serve 5,000 people. The Town added another well to its system in 2008/2009 and has added two more in 2019 to insure meeting a future growing community’s water use requirements. Bulk water sales remain steady.

2. Water Taps: Revenue from water taps has been minimal as there has been little new building activity. To encourage new development and building within the Town the Board of Trustees revised both the “in” and “out” of Town rates with the “out” of Town rates being significantly lower.
3. Miscellaneous Income: Miscellaneous income is comprised of any revenue received by the water fund which is not specified under other categories.
4. Interest Income: The Town earns interest on its Water Fund Reserve. The funds are invested with the Bank of the San Juans, Mountain Valley Bank and ColoTrust who are insured by federal depository insurance and/or secured by treasury bills. Interest rates remain low on both national and local levels, expected increases in the rates have not occurred and the outlook is that it will remain that way throughout the year.
5. Fund Reserve: The water fund reserve (fund balance) is set aside to assist with large maintenance and capital improvement costs.

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

WATER	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2020</i>	<i>2020</i>	<i>2021</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimated</i>	<i>Approved</i>
REVENUE						
ACCOUNT						
3441 WATER SERVICE	672,461.46	597,174.65	631,275.42	575,000	650,000.00	575,000.00
3443 WATER TAPS	0.00	0.00	4,600.00	6,080	7,100.00	5,000.00
3561 WREA PATRONAGE CAPITAL	6,924.02	17,793.45	15,123.33	7,000	15,123.00	10,000.00
3580 MISCELLANEOUS INCOME	0.00	0.00	0.00	100	0.00	100.00
3611 INTEREST INCOME	3,274.48	5,628.72	1,314.04	1,200	1,400.00	1,200.00
3626 RESERVE	0.00	0.00	0.00	1,469,949	735,568.00	350,608.00
3632 DOLA GRANT	244,786.50	0.00	392,865.92	520,128	435,335.00	0.00
3688 TRFR FROM GEN FUND	575,000.00	1,000,000.00	0.00	57,500	57,500.00	0.00
TOTAL ACCOUNT	1,502,446.46	1,620,596.82	1,045,178.71	2,636,957	1,902,026.00	941,908.00

WATER FUND EXPENDITURES 2021 BUDGET YEAR

The Water Fund provides for the operation, maintenance and distribution of potable water. The system includes: eight water pumps located in eight water wells, booster pumps, more than 25 miles of water mains and service lines, valves, fire hydrants, water meters, water storage tanks, chlorination and fluoridation equipment, system control equipment, and other items necessary to provide water to the Town. Currently, the Town is debt free but due to recent SCADA and well projects reserve funds are down.

Analysis of the electrical and communication systems, power supply, pump infrastructure and additional wellfield development was initiated in 2016. The Town was awarded a DOLA grant for assistance in this project which commenced late in the Fall of 2017. Well drilling and development of two new wells began in November 2018 and was completed in 2020.

The budget reflects funding assistance for the USGS water testing program for the White River. The federal government funded this testing project entirely until 1995 at which time the County, the Towns of Meeker and Rangely, the Sanitation District, Colorado River District and other entities agreed to fund a portion of the water testing fees to continue this very important program.

Budget Item 5003 Salaries include:
46% - Town Administrator
40% - Town Clerk/Finance
60% - Water Clerk/Finance Assistant
5% - Police Secretary/Liquor License Clerk
30% - Public Works Superintendent
30% - Utility Person
30% - Utility Person - Weed Control Officer
90% - Water Operator
50% - Utility Person

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

WATER	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2020</i>	<i>2020</i>	<i>2021</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimated</i>	<i>Approved</i>
EXPENSES						
ACCOUNT						
5003 REGULAR SALARIES	238,314.72	237,233.56	225,976.60	245,971	240,352.00	246,622.00
5006 PART-TIME SALARIES	0.00	0.00	0.00	2,970	0.00	2,970.00
5009 OVERTIME PAY	4,216.73	5,381.63	10,089.90	10,000	10,000.00	10,000.00
5010 ON CALL PAY	3,034.00	6,754.00	6,004.00	6,600	6,816.00	6,850.00
5012 HOLIDAY PAY	718.25	0.00	90.50	500	500.00	500.00
5015 RETIREMENT	14,267.92	13,785.24	13,409.73	15,785	14,421.00	16,017.00
5018 SOCIAL SECURITY	15,269.54	15,460.73	15,013.95	16,311	15,975.00	16,551.00
5019 MEDICARE	3,571.16	3,615.75	3,511.33	3,815	3,485.00	3,871.00
5021 WORKMAN'S COMP	2,729.02	2,669.34	1,798.65	4,450	1,799.00	4,450.00
5022 HRA ADMINISTRATIVE FEE	250.49	250.26	220.02	300	270.00	270.00
5023 HEALTH REIMBURSEMENT ACCT	8,214.27	8,769.89	5,067.08	11,730	8,000.00	11,730.00
5024 HLTH DENTL & LIFE INS	79,162.29	84,434.98	78,290.92	82,430	85,422.00	91,004.00
5027 UNEMPLOYMENT INSURANCE	761.22	733.35	548.27	790	773.00	1,602.00
5033 AUDIT	3,608.00	3,608.00	3,696.00	3,900	3,696.00	3,900.00
5034 BANK SVC. CHARGE	59.40	59.40	54.45	180	180.00	180.00
5035 TREASURER FEE	0.00	0.00	0.00	350	0.00	0.00
5036 LEGAL FEES	1,191.00	7,193.34	2,416.44	5,500	2,750.00	5,500.00
5037 LEGAL PUBLICATIONS	567.27	1,147.77	894.94	1,500	1,500.00	1,200.00
5038 CODIFI/RECORDS MANAGEMENT	323.53	322.33	225.72	625	350.00	625.00
5045 INSURANCE	9,418.82	10,233.48	11,355.40	12,000	11,356.00	11,356.00
5048 DUES & SUBSCRIPTIONS	590.00	668.55	609.00	900	630.00	700.00
5054 MEALS, TRAVEL, LODGING	1,143.95	1,449.97	479.90	2,000	1,000.00	1,500.00
5057 TELEPHONE/INTERNET/FAX	3,139.43	2,730.86	2,556.80	4,600	3,000.00	3,000.00
5060.1 ELECTRIC	42,015.62	37,476.80	38,234.30	50,500	50,500.00	45,000.00
5060.2 GAS	3,144.46	3,499.69	2,608.65	5,500	4,500.00	5,000.00
5063 POSTAGE	4,852.12	4,585.82	4,290.02	5,800	5,000.00	5,800.00
5069 TRAINING & SCHOOLING	3,875.00	1,271.01	1,114.50	3,500	3,500.00	2,500.00
5079 FIRE EXTINGUISHERS	610.93	241.80	460.50	625	461.00	625.00
5086 LABOR/EQMT/OFC/OTHER	0.00	0.00	130.20	1,000	250.00	500.00
5096 MISC SERV & EXP	105.48	8,099.79	395.03	500	500.00	500.00
5097 SOFTWARE SUPPT	11,964.00	9,723.95	9,982.17	12,000	10,000.00	12,000.00
5099 BLDG MAINT LABOR	0.00	0.00	0.00	500	500.00	500.00
5107 OFFICE SUPPLIES	2,186.33	2,225.30	1,840.49	2,750	2,500.00	2,750.00
5108 COPY EXPENSE	912.23	882.34	1,175.22	950	1,200.00	1,045.00
5110 MISC SUPPLIES	31.52	1,360.55	209.00	2,000	2,000.00	1,000.00
5111 COVERALLS/SHIRTS	279.88	279.89	238.46	525	525.00	300.00
5112 BLDG MAINT SUPPLIES	234.92	301.76	541.04	2,000	1,000.00	1,000.00
5116 EQMT PARTS/SUPPLIES	12,204.78	8,710.89	8,525.55	12,000	12,000.00	12,000.00
5122 FUEL	5,043.19	5,156.06	3,666.40	6,000	6,000.00	6,000.00
5128 GRAVEL	188.79	3,193.04	4,412.87	2,500	4,100.00	2,500.00
5129 ASPHALT	694.28	5,232.19	2,800.76	3,700	2,800.00	3,700.00
5130 WTR TEST/LINE LOC	3,670.42	2,146.92	2,495.49	6,500	4,000.00	4,000.00
5133 LAB SUPPLIES	0.00	0.00	0.00	1,000	1,000.00	1,000.00
5135 PIPES & SUPPLIES	1,535.60	1,630.28	4,934.44	8,000	8,000.00	5,000.00
5138 WATER DISTRIBUTION FEE	310.00	310.00	310.00	500	310.00	500.00
5140 UTILITY SYSTEM MAINT	4,355.33	20,019.81	1,939.58	15,000	7,500.00	15,000.00
5144 PARTS, METERS & SUPPLIES	10,576.34	9,571.84	7,477.36	20,000	20,000.00	15,000.00
5177 CHEMICALS	3,715.23	3,940.26	3,937.79	6,000	6,000.00	7,500.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

WATER	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
5184 PROFESSIONAL SVCS.	862.70	0.00	0.00	11,000	0.00	5,000.00
5193 USGS WATER TESTING	8,189.00	8,376.00	8,627.00	8,380	8,630.00	8,890.00
5198 DEPRECIATION	266,073.51	306,723.22	0.00	0	0.00	0.00
TOTAL ACCOUNT	778,182.67	851,461.64	492,656.42	621,937	575,051.00	605,008.00

**WATER FUND
SYSTEMS DEVELOPMENT
2021 BUDGET YEAR**

This department includes the Capital Costs to continue to deliver water in a safe and continuous manner.

An extensive water line replacement project the entire length of Water Street was completed in 2020, the Town received a DOLA grant that funded a portion of the project. Replacing an overflow line on 7th Street has been deferred for a few years now but is budgeted again for completion in 2021. Leak detection on the Town's water lines and tank diving is performed every 5 years and is budgeted for 2021 as well as capital maintenance.

SYSTEMS DEVELOPMENT		
	Water Fund	
Description	Budgeted Amt.	<i>Outside Revenue</i>
Capital Maintenance	\$75,000.00	
Tank Diving	\$10,000.00	
Re-line Replace Overflow Line 7th St.	\$184,000.00	
Leak Detetection	8,500.00	
Drill/Tie In Wells, Project Retainage	59,400.00	
Total Water Fund	\$336,900.00	

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

WATER	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
WATER SYSTEMS DEVELOPMENT						
6003 TANK DIVING	0.00	0.00	0.00	0	0.00	10,000.00
6004.4 LEAK DETECTION	0.00	0.00	0.00	0	0.00	8,500.00
6007.1 CAPITAL MAINTENANCE	0.00	0.00	2,143.91	75,000	75,000.00	75,000.00
6009 WHITE RIVER STUDY	8,000.00	0.00	0.00	8,000	0.00	0.00
6009.2 DRILL/TIE IN WELLS	0.00	0.00	53,787.34	378,000	58,525.00	59,400.00
6009.3 WELL ELECTRONICS	0.00	0.00	17,727.79	45,000	45,000.00	0.00
6034 WATER SYSTEM EQUIPMENT	0.00	0.00	5,115.00	25,000	25,000.00	0.00
6035 WATER ST. WATER LINE	0.00	0.00	1,124,025.10	1,300,320	1,123,450.00	0.00
6036 RELINE/REPLACE OVERFLOW LIN	0.00	0.00	0.00	183,700	0.00	184,000.00
TOTAL WATER SYSTEMS DE	8,000.00	0.00	1,202,799.14	2,015,020	1,326,975.00	336,900.00

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Town of Meeker Budget Worksheet

Report Date: 12/9/2020

WATER	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
TOTAL REVENUE	1,502,446.46	1,620,596.82	1045178.71	2,636,957	\$1,902,026.00	\$941,908.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

WATER	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
TOTAL EXPENSES	786,182.67	851,461.64	1695455.56	2,636,957	\$1,902,026.00	\$941,908.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

WATER	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
EXCESS REVENUE OVER (UNDER) EXPENSES FOR WATER	716,263.79	769,135.18	-650,276.85	0	0.00	0.00

**ABATEMENT FUND
2021 Budget**

An Abatement Fund was established in 2019 to be designated as the repair and demolition fund as required by the State of Colorado to defray the costs and expenses which may be incurred by the Town in doing or causing to be done the necessary work of repair or demolition of dangerous buildings.

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

ABATEMENT FUND	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
REVENUE						
3404 ABATEMENT REVENUE	0.00	250,000.00	0.00	125,000	0.00	125,000.00
3611 INTEREST INCOME	0.00	131.86	366.89	0	450.00	264.00
TOTAL	0.00	250,131.86	366.89	125,000	450.00	125,264.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

ABATEMENT FUND	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
EXPENSES						
5041 ABATEMENT COSTS	0.00	0.00	0.00	125,000	0.00	125,264.00
TOTAL	0.00	0.00	0.00	125,000	0.00	125,264.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

ABATEMENT FUND	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
EXCESS REVENUE OVER (UNDER) EXPENSES FOR ABATEMENT FUND	0.00	250,131.86	+ 366.89	0	+450.00	0.00

**CONSERVATION TRUST FUND
2021 Budget**

This fund is required by the State of Colorado in order to receive the Town's allocation of lottery proceeds from the State of Colorado.

Revenues

This fund receives revenue from the State of Colorado lottery proceeds and interest earned on cash reserves.

Expenditures

Funds are transferred to the General Fund and assist with the cost of the Town's parks expense. Conservation Trust Funds shall only be spent for expenses associated with parks.

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

CONSERVATION TRUST FUND	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
REVENUE						
ACCOUNT						
3300 STATE LOTTERY SHARE	11,811.22	12,762.12	8,621.56	12,000	12,000.00	12,000.00
3611 INTEREST INCOME	8.82	7.15	3.66	8	6.00	6.00
3626 RESERVE	0.00	0.00	0.00	0	0.00	0.00
TOTAL ACCOUNT	11,820.04	12,769.27	8,625.22	12,008	12,006.00	12,006.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

CONSERVATION TRUST FUND	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
EXPENSES						
ACCOUNT						
5034 BANK SVC. CHARGE	0.00	0.00	0.00	0	0.00	0.00
6000 RECREATION EXPENSES/TRAILS	10,000.00	0.00	0.00	0	0.00	0.00
6001 PARKS EXPENSES	12,000.00	12,000.00	0.00	12,008	12,006.00	12,006.00
TOTAL ACCOUNT	22,000.00	12,000.00	0.00	12,008	12,006.00	12,006.00

Town of Meeker Budget Worksheet

Report Date: 12/9/2020

CONSERVATION TRUST FUND	<i>2018 Actual</i>	<i>2019 Actual</i>	<i>2020 Actual</i>	<i>2020 Budget</i>	<i>2020 Estimated</i>	<i>2021 Approved</i>
EXCESS REVENUE OVER (UNDER)	-10,179.96	769.27	+ 8,625.22	0	0.00	0.00
EXPENSES FOR CONSERVATION TRUST						

**EMPLOYEE
INFORMATION**

Full Time:

Lisa Cook	Administrator, Town Clerk, Finance Officer
Julie McNay	Water Clerk, Finance Assistant
Russell Overton	Public Works Superintendent
Tobey Willey	Asst. Superintendent, Water Operator
Landon Archuleta	Utility Man
Nick Smith	Utility Man
Levi Dinwiddie	Utility Man
Eddie Thompson	Police Chief
Otis Hayes	Police Lietenant
Brian Ahearn	Police Officer
Justin Yates	Police Officer
Wylie Hetzel	Police Officer
Vacant	Police Officer
Carl Padilla	Building Inspector

Part Time:

Laurel Haney	Animal Control/Code Enforcement Officer
Amy Tupy	Town, Municipal Court & Finance Clerk
Lisa Pakuer	Administrative Assistant
Kathy Sizemore	Police Sec., Liquor & Planning Clerk

Part Time Hourly:

Cassie Hobbs	Animal Shelter
Vicki Crawford	Animal Shelter
1 Seasonal	Parks and Streets Division

Elected Officials (Paid):

Kent Borchard	Mayor
Travis Day	Mayor Pro Tem
Scott Creecy	Trustee
Wendy Gutierrez	Trustee
Scott Nielsen	Trustee
Melissa Kindall	Trustee
Pat Turner	Trustee
Sam Hale	Planning Chairman
Christopher Lockwood	Planning Commissioner
Michelle Morgan	Planning Commissioner
Elizabeth Morton	Planning Commissioner
Vacancy	Planning Commissioner
Lucas Renninger	Building Board of Appeals
Paul Vinzant	Building Board of Appeals

SUMMARY OF SALARY DISTRIBUTIONS

Many Town employees perform tasks for more than one department. Therefore, salaries for those employees are proportioned throughout the various departments for cost accounting purposes.

POSITION	GENERAL FUND	WATER FUND
Town Administrator/Treasurer	Administrative 54%	Water 46%
Town Clerk/Finance	Administrative 50% Municipal Court 10%	Water 40%
Water Clerk, Finance Assist.	Administrative 40%	Water 60%
Police Sec./ Liquor Clerk Planning Clerk	Administrative 25% Police 70%	Water 5%
Administrative Asst.	Administrative 50%	Water 50%
Building Insp./Code Enforcement	Community Dev. 100%	
Water Operator-Asst. Supt.	Public Works 10%	Water 90%
Utility Man	Public Works 70%	Water 30%
Utility Man	Public Works 50% Parks 20%	Water 30%
Utility Man/Weed Control	Public Works 50%	Water 50%
Police Chief	Police Dept. 100%	
Police Lieutenant	Police Dept. 100%	
Five Patrolmen	Police Dept. 100%	
Animal Control/Code Enforcement Officer	Police Dept. 100%	
Custodian	Bld. Dept. PT	
Animal Shelter Caretakers	Police Dept. PT	

OVERVIEW OF EMPLOYEE DUTIES

Job descriptions for each Town employee are available at Town Hall. A short summary of each Town employee's duties follows:

Town Administrator/Treasurer/Deputy Clerk

The Town Administrator is responsible for providing administrative support, direction, interpretation of the Board's policies and projects to the Town's Departments. The Town Administrator also serves as Town Treasurer and Deputy Clerk, prepares a budget proposal with the aid of the Town Clerk for the Board's consideration, recruits and hires the Town Staff, handles personnel items, prepares Board agendas and packets for Board meetings, administers contracts for Town projects, applies for and administers grants and supervises the day to day administration and operations of the Town.

Town Attorney

Serves at the pleasure of the Board of Trustees and is appointed every two years. The Attorney is responsible for providing legal advice to the Board of Trustees and other Town Boards as needed, the Town Administrator and other management personnel on both civil and criminal matters relative to policies, practices and procedures of the Town. The Town Attorney serves as prosecuting attorney for the Town Municipal Court, reviews contracts and various work products as directed for the Town.

Town Clerk

Serves at the pleasure of the Board of Trustees and is appointed every two years. The Town Clerk assists in preparing the annual budget, prepares Board minutes and maintains records of the Town; is the Town's election official; provides financial reports, completes all accounting tasks including: payroll, accounts receivable and accounts payable, assists in monitoring the Town's investments, is responsible for maintaining personnel records and administers employee benefits. Oversees Municipal Court and other administrative duties.

Water Clerk/Finance

Provides administrative support and customer service. Balances the daily revenue sheets, answers numerous public inquiries. Receives water payments and other payments, prepares customer water billing, posts and maintains customer records. Handles bulk water sales. Orders office supplies. Prepares accounts payable vouchers and processes payments after vouchers are approved. Assists the Town Clerk with finance matters.

Police/Liquor/Planning Clerk

Works full time; 75% for the police department and 25% for the administrative department. Records and files police reports, bicycle licenses, dog licenses, types various reports, performs general day to day tasks including correspondence, collects mail, delivers various documents to the Sheriff's office, combined courts and district attorney. Answers telephones, assists customers, processes liquor license renewals and special events, prepares Planning Commission minutes and is administrative support for code enforcement and Planning Dept. activities.

Administrative Assistant

Part time at 30 hours per week serves as receptionist, customer service and provides administrative support, receives water and other payments, balances cash drawer daily, processes mail; prepares one set of Board minutes per month and other administrative duties as assigned.

Town Planner

Currently a vacant position. Planning services are contracted with Western Slope Consulting, LLC.

Building Inspector/Risk Management/Code Enforcement

Approves plans prior to building permits being issued, monitors and inspects new construction and enforces the International Building, Mechanical and other related codes adopted by the Town and issues building permits, contacts citizens concerning building code violations and other building/planning issues, and code enforcement issues. Serves as risk manager which includes maintaining an up-to-date safety manual, facilitating safety training, enforcing the Town's safety regulations, investigating accidents. Assists the Planning Department with variance and special review applications. Performs routine maintenance/repair of Town Hall Building as necessary.

Public Works Superintendent

Supervises employees in the department, completes day to day tasks, such as: patching and repairing damaged pavement, painting and general maintenance for the Town's various properties, maintaining the Town's vehicles, plowing snow and sanding, spring cleanup, grading alleys, weed control, sign installation and maintenance. Assists in preparing bid proposals for the department, reads water meters, maintains service lines and meters, assists in daily maintenance. Supervises public works and water projects as well as construction of infrastructure in new subdivisions.

Water Operator - Assistant Superintendent

Completes day to day tasks as described above: monitors and maintains the water system daily, collects weekly water samples and other mandated water tests, reads water meters, maintains service lines, the water system and meters. Assists with other projects as time permits. Serves as supervisor in the absence of the Public Works Superintendent. Must maintain water operator and other state required licensing.

Utility Man Weed Officer,

Assists in day to day activities of the public works department, including snow plowing, street repair, vehicle maintenance, etc.; as weed control officer, controls weeds in the Town's rights-of-

way and park. Assists in water line maintenance, reads meters, maintains equipment used by the water department. Performs other day to day tasks as assigned.

Utility Man, Class C and D Water License

Assists in day to day activities listed above, including plowing snow, assists with the Town's water system, including; water line maintenance, reading and repairing meters and taking emergency calls.

Chief of Police

Serves at the pleasure of the Board and is appointed every two years. The Chief of Police manages the Police Operations to include managing of police officers, the animal control/ code enforcement officer and the Department's part time secretary. Also performs day to day tasks, such as, enforcement of state, and local laws, performing vehicle inspections, searching for missing persons, and investigating alleged crimes. The Police Department provides a home watch program and numerous other services, including enforcement of the Town's Municipal Code.

Lieutenant

Serves under the Chief of Police and as Training officer for the department. Reviews officer's reports, performs day to day tasks, including patrol, and other tasks as assigned by the Chief of Police.

Patrolmen

There are four officers (patrolmen), in addition to the Police Chief and Lieutenant who perform the various tasks listed above. The Police Chief, Lieutenant, and Police Officers work 10-hour shifts, four days per week, on a rotating schedule.

Animal Control/Code Enforcement Officer

Patrols the Town for dogs at large, impounds dogs that are found at large, enforces the leash law and mandatory dog license requirements, reunites owners with lost pets and finds unwanted animals loving homes and administers a program which controls skunks in town. Enforces the Town's Codes including inspecting the Town routinely for code violations, and contacts citizens concerning code violations.

Animal Shelter Employees - Three employees rotate three-day schedules, with the Animal Control Officer also covering some shifts. Employees only work if there are animals in the shelter and are paid for hours worked.

Janitor - Cleans the Town Hall Facility and is paid hourly.