

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, November 3, 2020 at Town Hall.

Members Present

Mayor
Trustees

Borchard
Creecy
Day
Gutierrez
Kindall
Nielsen

Town Staff Present

Administrator
Town Clerk
Police Chief

Cook
Tupy
Thompson

Citizens Present: Gates, Ty; Woodruff, Si; Turnburke, Jane; Gutierrez, Bobby; Mazzola, Anthony; Leary, John; Stanworth, Janae; Thompson, Karly; Moyer, Gary; Overton, Lee; McNab, Dierdre; Lackwood-Kelly, Robin.

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present, with the exception of Trustee Turner.

APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. Hearing none, a motion was made by Trustee Kindall to accept the agenda as is. Second by Trustee Gutierrez. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Nielsen to approve the minutes of October 20, 2020. Second by Trustee Gutierrez. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Day to approve the disbursements dated October 31, 2020. Second by Trustee Gutierrez. Ayes: Trustees Day, Gutierrez, Kindall and Nielsen. Abstain: Trustee Creecy due to receiving a COVID relief grant. Motion carried.

PUBLIC PARTICIPATION

None.

NEW BUSINESS

Consideration of Professional Services Contract for 2021 recycling services with Overton Recycling, Inc. Administrator Cook noted that Mr. Lee Overton owner of Overton Recycling was present, she continued stating this is the same agreement the Town had with Eagle River, the amount has been reduced from \$21,000 to \$15,000. Hearing no further questions or comments Mayor Borchard called for a motion to approve the consideration of Professional Services Contract for 2021 recycling services with Overton Recycling, Inc. Moved by Trustee Creecy. Second by Trustee Day. All ayes. Motion carried.

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Donation request by Meeker Mustang Makeover. Dierdre McNab represented the organization, she spoke about the history of Meeker Mustang Makeover and asked for a \$2,500 donation for their 2021 event. Administrator Cook noted there was \$10,000 left in the Community Development line item. Hearing no further discussion Mayor Borchard called for a motion to approve a \$2,500 donation requested by Meeker Mustang Makeover. Moved by Scott Creecy. Second by Trustee Gutierrez. Ayes: Trustees Creecy, Day, Gutierrez and Nielsen. Abstain: Trustee Kindall due to her involvement with the Meeker Mustang Makeover.

Presentation by John Leary of River's Edge regarding the White River Partnership and Riparian Restoration Program. John Leary, Restoration Coordinator for Rivers Edge West introduced himself and gave a brief presentation on River's Edge West, they are a non-profit organization that is working to form the White River Partnership (WRP) which consists of a collection of private and public entities working together to develop and implement a comprehensive approach toward the conservation of a healthy riparian ecosystem for the White River and tributaries in both Colorado and Utah; there is a MOU in the packet and they would like the Town's commitment. The Board agreed to bring this back for discussion at the December 14, 2020 meeting.

Discussion regarding Dispatch fees. Chief Thompson stated the Dispatch Committee came up with a number and a plan for 2021 dispatch, the number they are suggesting for the Town's contribution is \$80,000 which is up from the current \$45,000; Trustee Day stated after the first of the year they plan to figure out a better way to divide the expenses among the entities involved; RBC Commissioner Woodruff stated the \$80,000 was a good faith effort, there was a brief discussion that followed. All Board members agreed to the \$80,000 Dispatch line item. Administrator Cook stated the dispatch line item in the budget would be changed to reflect this, the budget will be up for approval at the November 17th meeting and is scheduled to be adopted on December 14th.

Discussion regarding 2020 Business Grant Program.
Trustee Gutierrez recused herself from the conversation.

Administrator Cook stated that she received a request from Bobby Gutierrez, Co-owner of Wendll's, asking if the Town would consider re-working the allocation of his business grant money, Wendll's received a site enhancement grant to build a drive through but have not been able to complete it; they have spent \$3,000 in chip seal, \$1,250 in engineered plans for the initial phase of the drive through these two expenses total \$4,250, the Town's 50% match is \$2,125 and leaves a remaining \$2,875 for site enhancements. Mr. Gutierrez is inquiring if the Town would consider applying the remaining \$2,875 to his economic development grant that would total \$7,875; they plan to use the funds to purchase a coffee roaster that will cost \$30,225, he also asked for an extension on the deadline to December 15, 2020; Administrator Cook noted that in the past business grants have been modified. Mayor Borchard called for a motion to approve re-allocation of \$2,875 site enhancement grant to Wendll's economic development grant totaling \$7,875 and extending the deadline to December 15, 2020. Moved by Trustee Kindall. Second by Trustee Creecy. Ayes: Trustees Creecy, Day, Kindall and Nielsen. Abstain: Trustee Gutierrez. Motion carried.

Administrator Cook reported that Suzan Pelloni purchased the Jackson's Office building on Main Street she approached Ms. Cook inquiring if the Town had any business grant funds available to help with renovations; Administrator Cook informed the Board that although there would be an estimated \$7,500 in unused business grant money the Town could open up a second round of business grants with the unused \$7,500 but the grant money must be spent and funded in 2020 which leaves a tight timeline. After a discussion the Board of Trustees did not feel there was enough time before the end of the year to offer an additional business grant with any leftover business grant funds.

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Administrator Cook noted that the Town has roughly \$42,000 left in the COVID Relief fund line item which the Town needs to spend in 2020 or they will lose, she reminded the Board they previously discussed using remaining funds to build a parklet for downtown; it was suggested the Town also purchase a few outdoor heaters which cost approximately \$200 with propane tank; Administrator Cook recommended the Town purchase an additional four laptops to allow more employees to work remotely, this would also include purchasing software for remote access which would total \$7,660; Administrator Cook stated she reached out to Meeker School District Superintendent, Chris Selle to see if the School District had any needs that would fit the criteria for the COVID relief funds, Mr. Selle stated they are needing to update 102 Chromebooks for the Second and Fourth grade students that would total \$27,775; Administrator Cook also pointed out the Town could contribute to the food bank. The Board agreed that the leftover funds should be spent and agreed to Administrator Cook's suggestions; she will bring PW Superintendent Overton's estimated cost for the parklet materials back before the Board at the November 17th meeting.

Discussion regarding Town employment vacancies.

Administrator Cook informed the Board that today is JW Squire's last day working for the Town, she asked permission to fill the vacancy, she also stated that the Town can use the list of applicants from the last interview process, having one in mind we would like offer the position to him; Attorney Massih has agreed the Town's Personnel Policy allows this. The Board agreed the Town needed to fill the vacant Public Works position.

Administrator Cook also recommended the Town continue to advertise for the sixth Police Officer position, the Board agreed.

Consideration of extending the Amendment to Permit Agreement with David Smith Ranches, Inc.

Administrator Cook stated that Davey Smith had reached out to her to inquire if he could leave the yearlings at Ute Park through December 18th; the early snowfall pushed back the date he placed the yearlings in Ute Park, currently there is still plenty of feed for them; he also informed Ms. Cook that he is not planning on putting his bulls in Ute Park this fall. The Board agreed to allow David Smith Ranches to graze their yearlings in Ute Park through December 18th, 2020. Both Mayor Borchard and Administrator Cook agreed that the current agreement did not need to be amended.

MAYOR'S REMARKS

Mayor Borchard stated we need to be vigilant and encourage the citizens of Meeker to wear their masks.

TOWN MANAGER'S REPORT

Administrator Cook stated that she was approached by Dierdre McNab with White River Partnership about mosquito control, there was a brief conversation among the Board and their consensus was to leave the budgeted \$2,000 for mosquito control for 2021.

OTHER BOARD BUSINESS

Trustee Kindall inquired about the pond project at Circle Park, Administrator Cook reported that it is still under construction and Mr. Davey Smith will begin feeding his cows and crossing the bridge with his tractor, which is under the bridge weight limits to access the pasture.

ADJOURNMENT

Mayor Borchard adjourned the meeting at 8:20pm.

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Kent A. Borchard, Mayor

Attest:


Amy Tupy, Town Clerk