

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, June 2, 2020 at Town Hall.

Members Present

Mayor
Trustees

Borchard
Day
Gutierrez
Kindall
Nielsen
Turner

Town Staff Present

Administrator
Town Clerk

Cook
Tupy

In order to comply with the Governor's Executive Order D 2020 044 dated April 26, 2020 prohibiting public gatherings in public places of ten (10) persons or more the public is invited to attend by telephone by calling 970-878-8091.

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present with the exception of Trustee Creecy.

APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. Administrator Cook informed the Board that Item B under New Business needs to be tabled, the Town has not received the contract back from Sturgeon Electric Company; Item X. Mayor's Remarks was left off unintentionally and has been added. A motion was made by Trustee Nielsen to accept the agenda with the changes listed above. Second by Trustee Day. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

Mayor Borchard requested that 'paid' be changed to 'made' under Approval of Minutes. A motion was made by Trustee Gutierrez to approve the minutes of May 19, 2020 as corrected. Second by Trustee Nielsen. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Kindall to approve the disbursements dated May 31, 2020 Revised. Second by Trustee Turner. All ayes. Motion carried.

PUBLIC PARTICIPATION

None.

PUBLIC HEARINGS

Consideration of adoption of Ordinance 03, 2020 amending Chapter 18.1.143 of the Meeker Municipal Code. Administrator Cook stated there are a few places in the community where townhouses exist that only have access from the alley; the owners of the townhouses on 13th and Park Street would like to tear down the current structure and rebuild in a different footprint, under the current code they cannot do that without providing access to the property from the alley; this ordinance would allow for access from alleys where the use already exists, the ordinance reads, "Every building lot shall be designed to have legal and physical access from a public street that affords ingress and egress for each residence and/or nonresidential use on the property. Primary access from an easement or alley shall not be allowed with the exception for building lots having primary access from an easement or alley in existence prior to the adoption of

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Ordinance No. 03-2020.” The Town will not be responsible for plowing the alleys, and this amendment of the code is not required to go before the Planning Commission. Hearing no further questions or discussion, Mayor Borchard closed the public hearing at 7:07pm, and called for a motion to approve the consideration of adoption of Ordinance 03, 2020 amending Chapter 18.1.143 of the Meeker Municipal Code. Moved by Trustee Nielsen. Second by Trustee Day. All ayes. Motion carried.

NEW BUSINESS

Request from Meeker Mustang Makeover for event sponsorship. Administrator Cook noted that Dessa Watson stated she would be attending the meeting tonight, the Board agreed to table the request until later in the meeting when Ms. Watson appears.

Authorization for the Town to enter into a contract with Sturgeon Electric Company for Market St. – 5th St. Crossing Project. This item has been tabled due to not receiving the signed contract from Sturgeon Electric Company.

Resolution 6, 2020 amending Resolution 08-2019 regarding the Building Incentive Program. Administrator Cook reminded the Board the original resolution was passed in September, there was an important missing factor when calculating the amount of rebate; we took the square footage of the building and multiplied it by \$140.00 to calculate the value, the value is then multiplied by two percent to get the rebate amount up to \$5,000; the two percent component of the equation was left out, this resolution will correct the previous resolution. Mayor Borchard requested on page two that ‘140 sq. ft.’ be changed to ‘\$140.00 per sq. ft.’ Hearing no further questions or comments Mayor Borchard called for a motion to approve Resolution 6, 2020 amending Resolution 08-2019 regarding the Building Incentive Program. Trustee Kindall moved to adopt the resolution with corrections discussed. Second by Trustee Nielsen. All ayes. Motion carried.

Discussion regarding Town water tap fees and rates.

Administrator Cook noted that after receiving water tap fees and rates from surrounding Towns it is difficult to make comparisons because each Town has a different way of charging, she also received a survey completed by DOLA in 2016 that each Board member received. After a lengthy discussion the Board agreed to have a base charge of \$2,000 per tap and additional meter charge of \$500 for the ¾” tap, for each level of tap size the cost would go up an additional \$500 and out of town rates would be double for meter and tap fees, there was a discussion regarding the fee structure for 2” and above the Board concurred the word ‘negotiable’ should be removed. PW Superintendent Overton will review the fees to make sure the cost of the meters is covered; it will be placed on a future agenda for approval.

Update on Ute Park Connector Trail.

Administrator Cook stated there is a map and email in the packet from Alan Czepinski; he had BLM Specialists review the map and they are planning to start construction on the trail September 26, 2020, he has a Youth Corp. trail crew scheduled to help and would like to draft a MOU to facilitate this shared work crew and detailed expectations from the BLM and Town on this project, he may have also found a grant for this project; the Board agreed to move forward.

There was some discussion of other ideas for Ute Park including a BMX bike course, dog agility course, grooming trails in the winter for cross country skiing, Board members felt the trails were an economic driver for the Town and to make sure they are considered in the comp plan.

Mayor Borchard suggested we research the Town’s water rights further; Administrator Cook will reach out to attorney Ed Olszewski.

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Discussion regarding Summer Events.

Administrator Cook included an additional handout in the packet of what Rio Blanco County is doing to approve local events surrounding the Governor's order regarding COVID, these recommendations may differ from the State's requirements, she stated that any event happening on County property will have to fill out a form from the Commissioners and take it to Public Health Director, Alice Harvey, for recommendations it will then go back before the Commissioners; Ms. Cook would like to use this process with events happening on Town property; there are two events that we know about but have not received paperwork on, the Fourth of July parade and the Bank Robbery, we haven't heard if the fireworks are happening. The Board agreed to use the same process RBC is using, they formed a committee consisting of Mayor Borchard, Trustee Day, Administrator Cook, Chief Thompson, and Trustee Gutierrez as an alternate this committee will be responsible for approving upcoming events outside of Board Meetings once recommendations are received from the Public Health Director.

Administrator Cook also noted that Farmer's Markets are considered essential under the Governors orders, the Town's first Farmer's Market is June 26th.

Approval of Business Recovery Grant Applications.

Administrator Cook stated there is an Economic Development line item in the budget that could be used for the grants and each primary business owner could receive up to \$1,000; Mayor Borchard stated 20 applications were received and asked if anyone found reason to deny payment, hearing no comments he called for a motion to award \$1,000 to each business that applied for a Business Recovery Grant. Moved by Trustee Kindall. Second by Trustee Turner. All ayes. Motion carried

Administrator Cook questioned in order to expedite the payment if the Board could approve payment with the disbursements at the next Board meeting or if a resolution would be required, Mayor Borchard felt approval at the next meeting would be just fine.

MAYOR'S REMARKS

Mayor Borchard asked the Board if he could set up an office in the Planning Commission room at Town Hall, all Board members agreed; Trustee Day requested he (or anyone in that position) be respectful of staff's time; Mayor Borchard met with Pioneers Medical Center CEO, Liz Sellers, he reported she has some neat ideas for the hospital with housing in Meeker being a problem.

TOWN MANAGER'S REPORT

Administrator Cook reminded the Board of the joint meeting with Western Slope Consulting & the Planning Commission Board on June 8th, 5:30pm at the Fairfield Center, dinner will be provided; the next Town meeting we will have a presentation from Chris Hale regarding the latest engineering in the North West corner of Town, Trustee Day requested we invite Rodney Gerloff to the meeting. Administrator Cook also reported that Chief Thompson will be interviewing two people for the open Police Officer position later in the month; she has received two letters of interest for the Municipal Court Judge position; trying to button up the well project but are waiting for the as builds, manuals and documentation so it can be sent to Colorado Department of Public Health, we will advertise the final settlement when all of the required paperwork is received, adding she may need to get Attorney Massih involved; the Water Street waterline project started, they hit ground water on Monday and today broke a water line trying to avoid hitting the fiber that was not originally located in the drawings, the 10th Street bridge will now be closed through Thursday.

Mayor Borchard reported there was a meeting held about the pond project with Travis Adams, representatives from ERBM and the Town, the issue being Mr. Adams who is the contractor for the pond project thought he could drive over the Town bridge with empty dump trucks making a one way loop, this was not the agreement made between the Town and ERBM, PW Superintendent Overton felt it was not a

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good idea as the bridge at Circle Park is not rated for nor could support that many trips (approximately 300), after some consideration Mr. Adams felt it was not in his best interest to use the bridge.

OTHER BOARD BUSINESS

Trustee Kindall stated there were 15 horses out of the Rock Springs field that will be trained in the Meeker Mustang Makeover event.

Mayor Borchard inquired due to Ms. Watson's absence if the Board should temporarily table the request from Meeker Mustang Makeover for event sponsorship; Trustee Turner made a motion to approve \$500 for the event sponsorship to Meeker Mustang Makeover. Second by Trustee Gutierrez. Ayes: Trustees Day, Gutierrez, Nielsen and Turner. Trustee Kindall abstained due to her position on the Meeker Mustang Makeover Board. Motion carried.

ADJOURNMENT

Mayor Borchard adjourned the meeting at 8:47pm.



Kent A. Borchard, Mayor

Attest:



Amy Tupy, Town Clerk