

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, February 18, 2020 at Town Hall.

Members Present

Mayor
Trustees

Halandras
Creecy
Day
Gutierrez
Kindall
Nielsen
Turner

Town Staff Present

Administrator
Attorney
Town Clerk
PW Superintendent
Admin. Assistant

Cook
Massih
Tupy
Overton
Pakuer

Citizens Present: Gates, Ty; Jones, Diana; Turner, Niki; Borchard, Kent.

CALL TO ORDER

Mayor Halandras called the meeting to order at 7:00pm and lead the Pledge of Allegiance.

ROLL CALL

All Board members were present.

APPROVAL OF THE AGENDA

Mayor Halandras asked for changes to the agenda. A motion was made by Trustee Kindall to accept the agenda as is. Second by Trustee Creecy. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Nielsen to approve the minutes of February 4, 2020 as is. Second by Trustee Turner. Ayes: Trustees Nielsen, Turner, Kindall, Day, & Creecy. Abstain: Trustee Gutierrez. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Gutierrez to approve the disbursements dated February 18, 2020. Second by Trustee Nielsen. Abstain: Trustee Nielsen from General Fund line item #9, Trustee Day from Water Fund line item #17. Motion carried.

PUBLIC PARTICIPATION

None.

STAFF UPDATES

PW Superintendent Overton reported Public Works has been busy plowing and picking up snow; Gould Construction has installed the pump on well 7A, the electricians will be there Wednesday to wire the flow meters; Friday Public Works will be helping Skijor setup at the Fairgrounds.

Clerk Tupy reported that she has started to get the paperwork together for the audit; the UOCAVA overseas ballots for the election will go out Friday.

PUBLIC HEARINGS

Request from Meeker Lion's Club for a Special Event Liquor Permit for the Annual Fireman's/EMS

RECORD OF PROCEEDINGS

Regular Meeting of the Town of Meeker - February 18, 2020

Ball at 200 Main Street, on March 14, 2020. Mayor Halandras opened the public hearing at 7:09pm. Administrator Cook stated this event will take place at the Fairfield Center from 4:00pm-12:00am; Mark Rogers is the president of the Lions Club; Luke Pelloni is the event manager, neither were present. Lions Club has permission from the County Commissioners to use the facility; staff recommends approval. Hearing no questions or comments, Mayor Halandras closed the public hearing at 7:10pm and called for a motion to approve the request from Meeker Lions for a Special Event Liquor Permit for the Annual Fireman's/EMS Ball, March 14, 2020 at the Fairfield Center, 200 Main Street. Moved by Trustee Gutierrez. Second by Trustee Nielsen. All ayes. Motion carried.

Request from Meeker Lion's Club for a Special Event Liquor Permit for the Rocky Mountain Elk Foundation Annual Banquet, 200 Main Street, on April 4, 2020. Mayor Halandras opened the public hearing at 7:10pm. Administrator Cook stated that Mark Rogers is the president of Meeker Lions Club; Tom Allen is the event manager; the event is April 4, 2020 from 3:00pm-12:00am to be held at Fairfield Center; County Commissioners have given permission to use the facility; staff recommends approval. Hearing no questions or comments, Mayor Halandras closed the public hearing at 7:11pm and called for a motion to approve the request for Meeker Lions Club for a Special Event Liquor Permit for the Rocky Mountain Elk Foundation Annual Banquet, 200 Main Street on April 4, 2020. Moved by Trustee Turner. Second by Trustee Gutierrez. All ayes. Motion carried.

Request from Skijor Meeker Colorado for a Special Event Liquor Permit for the Skijor Event Calcutta at 627 Main Street, on February 22, 2020. Mayor Halandras opened the public hearing at 7:12pm. Administrator Cook stated that Diana Jones is the representative for Skijor Meeker and the event manager she was present; the event will be held at the Meeker Co-Working space at 627 Main St; ID's will be checked at the door and at the bar; there is permission from the property owner; Police Department has no objections; staff recommends approval. Hearing no questions or comments, Mayor Halandras closed the public hearing at 7:12pm and called for a motion to approve the request for Special Event Liquor Permit for the Skijor Event Calcutta at 627 Main St on February 22, 2020. Moved by Trustee Day. Second by Trustee Nielsen. All ayes. Motion carried.

NEW BUSINESS

Resolution 01-2020 adopting the Rio Blanco County Multi-Jurisdictional Hazard Mitigation Plan. Administrator Cook introduced Rio Blanco County Emergency Manager Ty Gates who has been working with JEO Consulting Group and other key agencies to identify vulnerabilities and strategies in the event of a natural disaster; he reported that in 2017 he applied for grant through FEMA to hire a consultant for this project. Rio Blanco County chose JEO Consulting to update the current 2003 Hazard Mitigation plan which was out of compliance. The plan was approved by the State of Colorado first then by FEMA and will be current for five years. Administrator Cook has completed all the necessary requirements to qualify; thus far Rio Blanco County, Town of Rangely, Rangely Fire Department and Meeker Sanitation have all adopted this plan and Rio Blanco Fire Protection is considering adoption of the plan; each participant has to adopt the plan to qualify for grant funding. Mr. Gates explained that this plan is basically insurance coverage that allows the participant to be eligible for FEMA funding should the need arise. Mr. Gates informed the Board that he is working on getting more contributions with the hopes that the cost of writing this plan won't cost Town of Meeker and Town of Rangely any additional money.

Administrator Cook stated that the BLM is trying to secure funding for a fire line mitigation starting at Ute Park over China Wall to Sulfur Creek; including around the water tank at Sage Hills, clearing trees and brush, this work would be done for the town's benefit.

Mayor Halandras asked for a motion to approve Resolution 01-2020 adopting the Rio Blanco County Multi-Jurisdictional Hazard Mitigation Plan. Moved by Trustee Nielsen. Second by Trustee Creecy. All ayes. Motion carried.

RECORD OF PROCEEDINGS

Regular Meeting of the Town of Meeker - February 18, 2020

Adoption of a Memorandum of Understanding between the Town of Meeker and Rio Blanco County adopting the Rio Blanco County Office of Emergency Management's Emergency Operations Plan.

Administrator Cook introduced Rio Blanco County Emergency Manager Ty Gates; then informed the Board that Attorney Massih drafted a Memorandum of Understanding for the Emergency Operations Plan (EOP); the County Commissioners have adopted the MOU. Mr. Gates stated that the Rio Blanco County EOP started in 2016, to the best of his knowledge the Town of Meeker does not have an EOP; he stated that with the help of Administrator Cook and Administrator Pierring of Rangely they were able to put this project back into action. The goal is to get Pioneer Medical Center, Rangely Hospital, Town of Meeker and Town of Rangely all on the same EOP; he would like to get all entities together and develop a planning team to rewrite the plan and propose one EOP that the County and all entities can adopt. Administrator Cook informed the Board that Police Chief Stubblefield will represent the Town on this planning team. Mr. Gates informed the Board that if he is elected County Commissioner, he will still be very involved with this project. Mayor Halandras asked for a motion to approve the adoption of a Memorandum of Understanding between the Town of Meeker and Rio Blanco County adopting the Rio Blanco County Office of Emergency Management's Emergency Operations Plan. Moved by Trustee Turner. Seconded by Trustee Creecy. All ayes. Motion carried.

Bid opening for 2019 or 2020 full size UTV. Mayor Halandras stated the Town received two bids for the 2019 or 2020 full size UTV. 1) All Terrain Motors in Grand Junction, CO bid amount \$11,999.00 2) Integra Motor Sports in Glenwood Springs, CO bid amount \$16,509.07. Mayor Halandras requested PW Superintendent Overton review the bids, Mr. Overton stated the town had budgeted \$13,000 for the UTV.

Discussion of the 2020 Business Grant program. Administrator Cook informed the Board that in the packet there is a review of the Business Grant program, the Board discussed the future possibility of the Town using the Business Grant money to do a community improvement project; she noted the only changes were the deadline dates for applicants. After extensive discussion the Board gave staff direction to proceed forward with the Business Grant Program to award bids for Site Enhancement grants and Economic Development grants to qualifying applicants.

DISCUSSION ITEM

None.

MAYOR'S REMARKS

Mayor Halandras reminded everyone that the Skijor Event is this weekend.

TOWN MANAGER'S REPORT

Administrator Cook updated the Board about the Town's Website stating staff had done comparative pricing to build a new updated website that is ADA compliant; Municode quoted \$8,800 with a \$350.00 per month hosting fees; Fox Creative, owned by Kasey Cox, is our current website designer he quoted \$8,400 for upgrades with no monthly fee. Civicplus quoted \$15,000 plus monthly fees. Staff's recommendation is Fox Creative. The Board agreed to move forward with Fox Creative, Administrator Cook stated there is \$10,000 in the 2020 budget for website enhancement. Cook reminded the Board there was money budgeted for painting the entry level foyer, hallways and Town Clerks office, Thomas Hadden submitted an estimate in the amount of \$2,510.75, and can start this spring, the Board agreed to move forward with the painting.

ATTORNEY'S REPORT

Attorney Massih reported that HUD has contacted the Town to see if a Housing Authority Board has been seated, the vacancies have been running in the Herald Times for a couple months but there has not been

RECORD OF PROCEEDINGS

Regular Meeting of the Town of Meeker - February 18, 2020


any interest. If those positions are not filled, then the Town Board can be the Housing Authority Board. Attorney Massih stated that the Meeker Housing Authority is running smoothly with Jim Murphy from Urban Inc. And Manager Stacy Kincher; the bills are getting paid, there is an insurance policy in place that will cover all board members; Attorney Massih asked the Board if they knew of anyone interested in the Meeker Housing Authority Board; it would be run by HUD. Town of Meeker will continue advertising for Board members for a few more months.

OTHER BOARD BUSINESS

None.

ADJOURNMENT

Mayor Halandras adjourned the meeting at 8:10pm. Moved by Trustee Day. Second by Trustee Creecy. All ayes. Motion carried.



Regas K. Halandras, Mayor

Attest:



Lisa Pakuer, Admin. Assistant