

# RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, March 3, 2020 at Town Hall.

## Members Present

## Mayor Trustees

Halandras  
Creecy  
Day  
Gutierrez  
Kindall  
Nielsen  
Turner

## Town Staff Present

## Administrator Town Clerk Police Chief

Cook  
Tupy  
Stubblefield

Citizens Present: Hirschinger, Kevin; Waneka, Tyson; Adams, Travis; Gilbert, Roy; Goodwin, Travis; Hokit, Dave & Linda; Turner, Niki; Alger, Katy & family; Goedart, Terry; Borchard, Kent.

## CALL TO ORDER

Mayor Halandras called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.

## ROLL CALL

All Board members were present.

## APPROVAL OF THE AGENDA

Mayor Halandras asked for changes to the agenda. A motion was made by Trustee Kindall to accept the agenda as is. Second by Trustee Day. All ayes. Motion carried.

## APPROVAL OF THE PREVIOUS MINUTES

Trustee Nielsen stated that Nathan Pelloni's name needed to be changed to Luke Pelloni under Public Hearings. A motion was made by Trustee Gutierrez to approve the minutes of February 18, 2020 as corrected. Second by Trustee Turner. All ayes. Motion carried.

## APPROVAL OF MONTHLY DISBURSEMENTS

Mayor Halandras inquired what the remaining balance owed to Gould Construction is after this payment, Administrator Cook stated approximately \$130,000 which includes retainage. A motion was made by Trustee Creecy to approve the disbursements dated February 29, 2020. Second by Trustee Nielsen. Abstain: Trustee Day from Water Fund line item 26. Motion carried.

## PUBLIC PARTICIPATION

None.

## NEW BUSINESS

### *Bid Opening of the Water Street Water Line Replacement Project.*

Administrator Cook stated the Town budgeted \$1,300,320 for the project and the bid will be awarded at the March 17, 2020 meeting.

Mayor Halandras opened six bids:

|                         |             |
|-------------------------|-------------|
| United Companies        | \$1,312,943 |
| RCD Construction        | \$1,056,800 |
| TDA Construction        | \$1,296,750 |
| Native Excavating, Inc. | \$1,200,500 |

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|                                  |              |
|----------------------------------|--------------|
| CW Construction, LLC             | \$865,550.40 |
| Duran & Pearce Contractors, Inc. | \$ 994,495   |

***Request by Mary Jo Carroll and Katy Alger for a Home Occupation Special Review Permit at 353 Park Ave., to operate a Pet Grooming Service.*** Administrator Cook read the staff report, she stated that the property is located at 353 Park Ave, there is an existing house with an attached carport on the property, the main driveway and parking for the home will be accessed off of Park Ave, the property has adequate off -street parking and is located in the R-1A (Residential) zone district; Katy Alger, the applicant is requesting a Special Use Permit for a Home Occupation to provide a Pet Grooming Service; the Planning Commission’s recommendation is to approve the Special Review for the home occupation based on the following:

The applicant will be the only one involved with the home occupation and will not have any other employees as mandated by the Town’s regulations. All activities associated with the home occupation will be done within the home. The business will be located in the home. The area is less than 25% of the total gross floor area. There will be no other indication of a home occupation other than an additional car or two. All storage will be entirely within the home. The applicant is allowed one square foot of sign area associated with her business and up to four square feet is allowed for personal identification, according to Title 18.7.110(E). The applicant’s business will be inside the home and the occupation is quiet. The equipment and materials will be contained and will not create any noise, vibration, smoke, dust, or odor, and shall not affect the neighboring properties. The applicant’s proposed home occupation will be by appointment and clients will be dropping off pets, as the Planning Commission requested they will not be accepting walk-in clients. The proposed home occupation won’t adversely affect traffic flow in the neighborhood. Both Park and 4<sup>th</sup> streets are collector streets and carry normal amounts of traffic. The Town received six letters that speak towards Ms. Algers character and professionalism and two letters opposing the application based on lack of off-street parking and noise from barking dogs.

At the February 24, 2020 Planning Commission meeting, they unanimously voted to recommend approval of the application to the Board of Trustees with the conditions the applicant conduct business by appointment only, no walk-ins and there will be no storage of items related to the business outside.

Hearing no questions or comments Mayor Halandras called for a motion to approve the request by Mary Jo Carroll and Katy Alger for a Home Occupation Special Review Permit at 353 Park Ave., to operate a Pet Grooming Service with conditions noted above. Moved by Trustee Gutierrez. Second by Trustee Kindall. All ayes. Motion carried.

### ***Award of the 2019 or 2020 Polaris Ranger or Can Am Defender UTV bid.***

Administrator Cook reported that staff recommends approving the UTV bid from All-Terrain Motorsports Inc, the bid totaled \$11,999.00 and meets all specifications. Hearing no questions or comments Mayor Halandras called for a motion to award the bid of the 2020 Polaris Ranger or Can Am Defender UTV bid to All-Terrain Motorsports for \$11,999.00. Moved by Trustee Day. Second by Trustee Creecy. All ayes. Motion carried.

***Request from Range Call for sponsorship of July 4<sup>th</sup> Events.*** Range Call President Roy Gilbert handed out an informational sheet that listed the different levels of sponsorship, there was some discussion

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among the Board, Administrator Cook added the last year the Town made a monetary donation was in 2013 and totaled \$1,000; she also reminded the Board that the Police Department paid approximately \$3,000 last year for officers from outside Meeker to help cover the event. The Board of Trustees requested more time to discuss the topic, it will be added to the next agenda.

Mr. Gilbert asked the Board if there were any plans in the future for exterior lighting at Ute Park, Range Call would like to host larger concerts in Meeker but has limitations at the current location; they would need more lighting at Ute Park to meet larger concert requirements; Trustee Kindall encouraged Mr. Gilbert to write a letter to the Board with specifications so the Board can look at it in greater detail.

### **MAYOR'S REMARKS**

Mayor Halandras reported that the apartment building on Cleveland Street owned by Melinda Parker has been demolished as requested by the Board of Appeals, he suggested a checklist be created and handed out in this new process; there was a lengthy discussion that followed. Administrator Cook stated in the future staff will hand out the Reclamation of Lot Permit application at the same time the State's Demolition permit is issued and that she would speak with the latest applicant to find out specifically what issues she encountered.

### **TOWN MANAGER'S REPORT**

Administrator Cook stated the Just Transition Colorado meetings are this Thursday and Friday in Craig and Hayden; if anyone would like to attend they need to contact her tomorrow to get signed up; Chief Stubblefield's position has been advertised in many different places, we have received four applications; Monday, March 16<sup>th</sup> there will be a Meeker Moving Forward Committee meeting at the Library from 6:00pm-8:00pm we will be reviewing and discussing the framework plan goals, April 21<sup>st</sup> there will be a joint meeting with Planning Commission and the Board, it will be held after the Board of Trustees meeting; the week of April 21<sup>st</sup> there will be design workshops throughout the week with a community BBQ at the Fairgrounds on Friday 24<sup>th</sup> to gather more community input on the plan.

Trustee Turner asked if the recycle center is open any Saturdays throughout the month like they stated it would, there was a brief discussion; Trustee Gutierrez encouraged everyone to call Eagle River and make arrangements for recycling drop off if citizens cannot drop off during regular business hours so Eagle River is aware of the needs of the community.

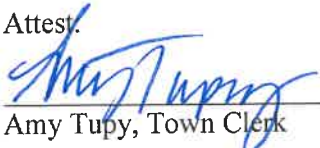
Trustee Nielsen asked if the Housing Authority Board had been filled, Administrator Cook stated we have four applicants and will need to appoint them at the next meeting, we also need someone from the Town Board to serve on the Housing Authority Board.

### **ADJOURNMENT**

Mayor Halandras adjourned the meeting at 8:07pm. Moved by Trustee Kindall. Second by Trustee Creecy. All ayes. Motion carried.

  
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Regas K. Halandras, Mayor

Attest:

  
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Amy Tupy, Town Clerk