

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, May 5, 2020 at Town Hall.

Members Present

Mayor
Trustees

Borchard
Creecy
Day
Gutierrez
Kindall
Nielsen
Turner

Town Staff Present

Administrator
Town Clerk
Police Chief
Attorney

Cook
Tupy
Thompson
Massih

In order to comply with the Governor's Executive Order D 2020 044 dated April 26, 2020 prohibiting public gatherings in public places of ten (10) persons or more the public is invited to attend by telephone by calling 970-878-8091.

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present.

APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. Administrator Cook stated that item e under new business was added; consideration of waiving water tap fees for Meeker School District for the new bus garage. A motion was made by Trustee Day to accept the agenda with the changes listed above. Second by Trustee Creecy. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Kindall to approve the minutes of April 7, 2020 and April 21, 2020. Second by Trustee Nielsen. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Nielsen to approve the disbursements dated April 21, 2020 and April 30, 2020 as revised on May 5, 2020. Second by Trustee Creecy. All ayes. Motion carried.

PUBLIC PARTICIPATION

None.

NEW BUSINESS

Bid opening for the Market Street - 5th Street Crossing Project. Mayor Borchard stated there were two bids to open: 1. KSK LLC from Grand Junction total bid \$58,000 2. Sturgeon Electric from Henderson, CO total bid \$44,500; bids will be reviewed to make sure they meet specifications and will be awarded at the May 19, 2020 Board meeting.

Resolution No. 03-2020 appointing Town Officers. Mayor Borchard stated the resolution appoints Lisa Cook, Town Administrator, Treasurer and Deputy Town Clerk; Amy Tupy, Town Clerk; Chief of Police,

RECORD OF PROCEEDINGS

Regular Meeting of the Town of Meeker – May 5, 2020

Edward Thompson; Town Attorney, Melody Massih; Municipal Judge, Laurie Noble. Hearing no further discussion, Mayor Borchard called for a motion to approve resolution No. 03-2020 appointing Town Officers as listed. Moved by Trustee Day. Second by Trustee Creecy. All ayes. Motion carried.

Mayor Borchard swore in Chief of Police Thompson.

Authorization for the Town to enter a Memorandum of Understanding for participation in the Colorado Dept. of Local Affairs' Colorado Main Street Program. Administrator Cook gave a brief summary of Meeker's Project 45 Main Street program. Mayor Borchard noted the items the Town is responsible for in the memorandum 1) Maintain an ongoing and supportive relationship with the local program 2) Work with DOLA/Colorado Main Street and the local program to resolve any issues. 3) Act as fiscal agent for all contracts or purchase orders from DOLA on behalf of the local program. Administrator Cook also pointed out that the Town had increased our funding to the Chamber from \$50K to \$60K to help pay the Chamber Director's salary to manage Project 45. Hearing no further questions or comments Mayor Borchard called for a motion to approve the authorization for the Town to enter a Memorandum of Understanding for participation in the Colorado Dept. of Local Affairs' Colorado Main Street Program. Moved by Trustee Day. Second by Trustee Kindall. Ayes: Trustees Day, Gutierrez, Kindall, Nielsen & Turner. Trustee Creecy abstained due to his seat on the Project 45 Board. Motion carried.

Authorization for the Town to enter into a Professional Services Contract with Kasey L. Cox dba Foxz Creative for website design and development. Administrator Cook stated there were some errors that were found and corrected, item three the date was changed from June 30, 2020 to July 31, 2020; paragraph eight 'The Town' was removed and replaced with 'The Consultant'; she noted that Mr. Cox submitted his contract for website design & development, Attorney Massih used that as attachment A to the Town's contract; Mayor Borchard noted the total amount for the project is \$8,400 with a provision for additional work at a rate of \$35/ hour. Hearing no further discussion Mayor Borchard called for a motion to approve the authorization for the Town to enter into a Professional Services Contract with Kasey L. Cox dba Foxz Creative for website design and development. Moved by Trustee Gutierrez. Second by Trustee Nielsen. All ayes. Motion carried.

Consideration of waiving tap fees for Meeker School District for the new bus garage. Administrator Cook reported that Superintendent Chris Selle is requesting the water tap fees be waived for the new bus garage, the Town waived tap fees for the High School remodel project and is standard practice for other governmental agencies; Mayor Borchard added this would be a six-inch line for fire suppression. Hearing no further discussion Mayor Borchard called for a motion to approve waiving tap fees for Meeker School District for the new bus garage. Moved by Trustee Nielsen. Second by Trustee Creecy. All ayes. Motion carried.

DISCUSSION ITEM

Request from Meeker Classic regarding installation of fence at Ute Park. Administrator Cook reminded the Board that Meeker Classic Trial Director, Mary Cunningham came before the Board last fall to ask about replacing the current fence in Ute Park, at that time the Board directed her to look into it; they have obtained a price, PW Superintendent Overton and Davey Smith have both approved their plan; Meeker Classic will pay for the fence and staff recommends approval. The Board agreed to the request from Meeker Classic regarding installation of fence at Ute Park.

Mosquito control measures for this year.

Administrator Cook stated she had reached out to Holly Knowles at Public Health but because of COVID-19 and how busy they are Ms. Cook had not heard back from Ms. Knowles; Administrator Cook

RECORD OF PROCEEDINGS

Regular Meeting of the Town of Meeker – May 5, 2020

has been in contact with Lanny Coulter about spraying for mosquitos this year, he can use a larvicide instead of insecticide but the problem is having the proper person monitor the current conditions to know the appropriate time to apply the larvicide, which is less expensive but would have to be applied more often; Mr. Coulter stated that he applied with the FAA so the Town can be approved for aerial spraying for this year; she stated the Town has \$6,000 budgeted for spraying but that also included weed spraying done by Town employees. The discussion continued with the general consensus being to keep it on our radar, get more information from a prior study, possibly find a person who can oversee the application of a larvicide and if in the future Public Health can start catching mosquitos the Town can make decisions based on the findings.

MAYOR'S REMARKS

None.

TOWN MANAGER'S REPORT

Administrator Cook reported there continues to be issues with the boiler at Town Hall, A-1 Plumbing and Heating has been working on the problem, the air and dirt separator will need to be replaced along with draining and refilling the glycol in the system the total cost for the repair is \$6,900; Chris Selle & Amy Chinn have requested to hold the high school graduation ceremony at Ute park on June 6, 2020 all Board Members approved; Monday, May 11, 2020 there will be a virtual joint meeting for the Comp Plan with Planning Commission board from 6pm-8pm to discuss housing in Meeker; Administrator Cook has been contacted by a local realtor seeking to rent office space upstairs, the Board was not in favor of leasing office space to someone in the private sector, Attorney Massih will look into this further; the apartment buildings on 13th and Park Street have had asbestos removed and the owners have applied for their demolition permit with the State, they will be rebuilding the apartment but not in the same footprint, the only issue is the Town's code will not allow them to access the property from the alley, we may need to re-write the code in order to allow them to rebuild; Administrator Cook added that she received the contract from DOLA for the Water Street waterline project, they will be here on Monday to discuss start dates.

Trustee Gutierrez inquired if the lot on Sanderson Drive that is storing 'junk' is in compliance with the Town's code, Mayor Borchard also inquired about the property on the corner of Pinyon & 10th Street; Administrator Cook stated that Animal Control(A/C) Haney has been really good about code enforcement and will have to get back to them with A/C Haney's findings.

There was a brief discussion on how many chickens are allowed in Town.

Mayor Borchard stated he will be introducing himself to the new CEO, Liz Sellers, at Pioneers Medical Center.

TOWN ATTORNEY'S REPORT

Attorney Massih reported that she continues to monitor all health orders coming out regarding COVID-19 she felt RBC is doing a great job.

There was a brief discussion about business', in particular restaurants re-opening under the strict COVID-19 regulations and how those regulations could be made clearer for the business owners.

OTHER BOARD BUSINESS

Trustee Day stated he had been talking to Administrator Cook about the out of town tap fees, how drastically higher they are, being prohibitive to local business owners; the discussion continued with the consensus being this topic will get added to a future agenda for further discussion, Administrator Cook

RECORD OF PROCEEDINGS

Regular Meeting of the Town of Meeker – May 5, 2020

will reach out to DOLA for a water fee study.


Trustee Kindall reminded the Board that one of them needs to step forward to serve on the Meeker Housing Authority Board or Mayor Borchard will be required to appoint someone from the Board of Trustees.

Trustee Nielsen stated that the Sportsman's Club will be deciding by the end of the week if they will have to cancel the R100 archery shoot in June due to COVID-19 it looks like it will be canceled.

ADJOURNMENT

Mayor Borchard adjourned the meeting at 8:15pm.

Workshop session to follow for discussion of 2020 Business Grant awards.



Kent A. Borchard, Mayor

Attest:



Amy Topy, Town Clerk