

RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, May 19, 2020 at Town Hall.

Members Present

Mayor
Trustees

Borchard
Creecy
Day
Gutierrez
Kindall
Nielsen
Turner

Town Staff Present

Administrator
Police Chief
PW Superintendent
Admin Assistant

Cook
Thompson
Overton
Pakuer

In order to comply with the Governor's Executive Order D 2020 044 dated April 26, 2020 prohibiting public gatherings in public places of ten (10) persons or more the public is invited to attend by telephone by calling 970-878-8091.

CALL TO ORDER

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

All Board members were present, with the exception of Trustee Creecy.

APPROVAL OF THE AGENDA

Mayor Borchard asked for changes to the agenda. Hearing none; A motion was made by Trustee Nielsen to accept the agenda as is. Second by Trustee Kindall. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

Mayor Borchard stated he would like to note one correction; under the topic Resolution No. 03-2020 appointing Town Officers: there is a correction in the first sentence changing the the word "requires" to "appoints". Also stating for future reference when a Board member wants to abstain from a vote, they should state for the record the reason for abstaining. A motion was made by Trustee Kindall to approve the minutes of May 5, 2020 with corrections. Second by Trustee Gutierrez. All ayes. Motion carried.

APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Nielsen to approve the disbursements dated May 19, 2020 (Revised). Second by Trustee Day. All ayes. Motion carried.

PUBLIC PARTICIPATION

None

STAFF UPDATES

PW Superintendent Overton stated there were 15,460,000 gallons of water consumed; PW staff has completed maintenance work at the pump houses, and they have upgraded the paint trailer. Gould Construction has not completed the as-builts and the Town is still waiting on the maintenance and operation manuals. The Water Street project is set to begin May 26, 2020, United Companies will begin the chip seal repair on June 1, 2020. Ute Park improvements include building a parking lot, building fence, and a meeting is scheduled for June 1, 2020 to discuss the High School graduation ceremony there.

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Chief Thompson reported there were 259 incidents for April, two DUI's, 4 summons, 23 warnings, and one lock out. Animal control reported two dogs picked up and returned home, two county holds, one dog relinquished, one dog adopted.

Administrator Cook stated that the audit was completed the last week of April, and there will be a report to the Board in June.

PUBLIC HEARINGS

NEW BUSINESS

Bid award for the Market Street – 5th Street Crossing project. Administrator Cook informed the Board that the low bid was from Sturgeon Electric Company in the amount of \$44,500, Sturgeon agreed to reduce the bid amount by \$2,000 for traffic control bringing the bid amount to \$42,500; this does not include estimates for engineering and project management of approximately \$12,000 bringing the project total to \$54,500. There is \$50,000 budgeted for the project, and staff recommends accepting the low bid submitted by Sturgeon Electric Company of \$42,500.

7:10 pm Mayor Borchard stated let the record reflect that Trustee Creecy arrived at the meeting.

Mayor Borchard called for a motion to approve the bid award for the Market Street-5th Street Crossing to Sturgeon Electric Company in the amount of \$42,500. Moved by Trustee Day. Second by Trustee Gutierrez. All ayes. Motion carried. Mayor Borchard informed the Board that Attorney Massih will have a contract on this project for the board to look over at the next meeting.

Resolution 4, 2020 approving CRA's amended 401(a) Participation Agreements for the Town of Meeker and the Meeker Police Department and the Deferred Compensation Plan Agreement for the Town of Meeker. Administrator Cook stated the Resolution updates the Town's Participation Agreement to recognize the name change from CCOERA Colorado Retirement Association and any updated language, none of the elections have changed. Mayor Borchard called for a motion to approve Resolution 4, 2020 approving CRA's amended 401 (a) Participation Agreements for the Town of Meeker and the Meeker Police Department and the Deferred Compensation Plan Agreement for the Town of Meeker. Moved by Trustee Nielsen. Second by Trustee Creecy. All ayes. Motion carried.

Resolution 5, 2020 awarding applicants for the 2020 Business Grant program. Mayor Borchard asked the Board if there were any questions or concerns. Trustees Gutierrez and Creecy abstained due to an association with one of the applicants. Trustee Turner abstained because he is an applicant. With no further discussion Mayor Borchard asked for a motion to approve Resolution 5, 2020 awarding applicants for the 2020 Business Grant program. Moved by Trustee Kindall. Second by Trustee Day. Abstain: Trustees Gutierrez, Creecy and Turner. Motion carried.

Appointment of Town Board member to the Meeker Housing Authority. Trustee Gutierrez stated that she has reconsidered being on Meeker Housing Authority (MHA) board due to conflicts of relatives living and working for MHA. Administrator Cook informed the board that this vacancy is a one-year term. Trustee Nielsen volunteered to fill the vacancy. Mayor Borchard asked for a motion to appoint Trustee Nielsen to the MHA board. Moved by Trustee Kindall. Second by Trustee Creecy. All ayes. Motion carried.

Appointment of Chief Ed Thompson to the Eastern Rio Blanco County 911 Emergency Telephone Service Board. Mayor Borchard called for a motion to Appoint Chief Ed Thompson to the Eastern Rio Blanco County 911 Emergency Telephone Service Board. Moved by Trustee Gutierrez. Second by Trustee Creecy. All ayes. Motion carried.

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Approval of the Town's Business Recovery Grant program. Administrator Cook stated that the Chamber of Commerce, Rio Blanco County Economic Development Department, and the Town of Meeker were all involved in trying to put together this Recovery Grant program to help the local businesses. Mayor Borchard asked the Board if there were any changes they would like to make to the application. After discussion it was decided to: change the deadline date to May 29, 2020 and delete the Payroll Protection Program question; have businesses explain how COVID 19 impacted their business. Administrator Cook will ask the Chamber to email the application to their contacts. There is currently \$32,500 in the Economic Development line item to cover this project. Mayor Borchard asked for a motion to approve the Town's Business Recovery Grant program. Moved by Trustee Turner to proceed with a \$1,000 limit per business and add the question to the application asking the applicant if they have been paying rent during the COVID 19 shut down. Second by Trustee Gutierrez. All ayes. Motion carried. Upon further discussion it was decided to amend the current motion to include deleting the Payroll Protection Plan. Second by Trustee Gutierrez. All ayes. Motion carried.

Consideration of waiving building permit fees for the MRI extension at Pioneers Medical Center. Administrator Cook informed the Board that typically the Town will waive fees for other governmental entities. Moved by Trustee Day to waive the building permit fee for the MRI extension at Pioneers Medical Center. Second by Trustee Nielsen. All ayes. Motion carried.

MAYOR'S REMARKS

Mayor Borchard reported that he has not been able to contact Liz Sellers the new CEO at Pioneer Medical Center, however he is still reaching out.

TOWN MANAGER'S REPORT

Administrator Cook reported that the Colorado Tourism Office sent a letter in regard to shutting down the Colorado Welcome Centers during the COVID containment. This will include the welcome center in Dinosaur; Governor Polis sent out a new order stating there will be money for municipalities that will be funded through DOLA, Administrator Cook is communicating with Kimberly Bullen at DOLA regarding what will be considered eligible expenses; we won't know for several months how the COVID shut down will affect the Town's revenue; XTO and Exxon donated five gal buckets of sanitizer; the Water Street project will start May 26, 2020; CML webinars will be May 20, 2020 and May 27, 2020; the Request for Donation/Sponsorship form has been completed for organizations to fill out prior to receiving funding from the Town; Meeker Mustang Makeover will be attending the June 2nd meeting.

OTHER BOARD BUSINESS

There was discussion regarding Range Call activities, Administrator Cook replied it will all depend on what Governor Polis' next orders entail regarding COVID-19 and whether Rio Blanco County receives the next variance; there was discussion regarding Project 45's idea of designating the downtown as an entertainment district.

ADJOURNMENT

Mayor Borchard adjourned the meeting at 8:11 pm.



Kent A. Borchard, Mayor

Attest:



Lisa Pakuer, Admin Assistant