

# RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, June 16, 2020 at Town Hall.

**Members Present**

Mayor  
Trustees

Borchard  
Creecy  
Day  
Gutierrez  
Kindall  
Nielsen  
Turner

**Town Staff Present**

Administrator  
Attorney  
Town Clerk  
Police Chief  
PW Superintendent  
Admin. Assistant

Cook  
Massih  
Tupy  
Thompson  
Overton  
Pakuer

Citizens Present: Coates, Marlo; Merrel, Doug.

**CALL TO ORDER**

Mayor Borchard called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

All Board members were present.

**APPROVAL OF THE AGENDA**

Mayor Borchard asked for changes to the agenda. Administrator Cook informed the Board that under New Business; Item E Approval of a Collaboration Agreement between the Towns of Meeker and Rangely and Rio Blanco County regarding disbursement of Coronavirus Aid, Relief and Economic Security Act Funds to County and Local Governments, should be removed. Mayor Borchard suggested that Item E be left on for further discussion later in meeting. Cook stated Item F Approval of Business Recovery Grant Applications received after the deadline is an addition. A motion was made by Trustee Kindall to accept the agenda with the changes listed above. Second by Trustee Creecy. All ayes. Motion carried.

**APPROVAL OF THE PREVIOUS MINUTES**

Administrator Cook requested a change on page three under Approval of Business Recovery Grant Applications. Instead of recording "Administrator Cook reminded the Board there was \$32,500 in the budget," it should read as "Administrator Cook stated there is an Economic Development line item in the budget that could be used for the grants." A motion was made by Trustee Gutierrez to approve the minutes of June 16, 2020 as corrected. Second by Trustee Day. Trustee Creecy abstained due to his absence at that meeting. Motion carried.

**APPROVAL OF MONTHLY DISBURSEMENTS**

A motion was made by Trustee Nielsen to approve the disbursements dated June 16, 2020. Second by Trustee Turner. All ayes. Motion carried.

**PUBLIC PARTICIPATION**

None.

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## **STAFF UPDATES**

Police Chief Thompson reported a total of 358 incidents and calls for service in May; he informed the Board of Senate Bill 20-217 that was passed on June 13, 2020 and summarized the impacts it will have on municipalities, local law enforcement agencies, and individual peace officers, there was also discussion on body cameras and the Town having to purchase replacements. Mayor Borchard expressed concerns of the Town's expense to comply with all the requirements. Attorney Massih will attend a webinar on June 26th, that pertains to the specifics of this bill.

Superintendent Overton reported that Public Works has been busy building the parking lot and picking rocks at Ute park, they installed a communication cable from well six to well five for the meters; the level indicators for the wells have arrived; Water Street project is still progressing along with an occasional setback. Administrator Cook stated that with the problems on Water Street the current total of the change orders is \$15,676.00, the bid for this project was \$865,550.40 and the Town budgeted \$1.3 million. Superintendent Overton also informed the Board the dirt they are removing is not suitable for backfill therefore the contractor is having to haul it in and that will be another change order.

Town Clerk Amy Tupy reported that Administrator Cook and herself are in the process of working with Kasey Cox of Foxz Creative on the Town's website.

## **PUBLIC HEARINGS**

Request from Meeker Arts and Cultural Council for a Special Event Liquor Permit for the Meeker Palooza Events on the Courthouse lawn, 555 Main St., on June 26, July 17, and July 31, 2020. Mayor Borchard opened the public hearing at 7:27pm. Administrator Cook stated that Vanessa Trout was present by phone, the organization has received permission from the Public Health Department; Rio Blanco County Commissioners have granted permission to use the property; she stated that the sidewalks around the pavilion will be the perimeter for the beer garden and will be marked accordingly; the application is complete and staff recommends approval. Mayor Borchard asked for comments, hearing none closed the public hearing at 7:29pm and called for a motion to approve the request from Meeker Arts and Cultural Council for a Special Event Liquor Permit for the Meeker Palooza Events on the Courthouse lawn, 555 Main St., on June 26, July 17, and July 31, 2020. Moved by Trustee Creecy. Second by Trustee Turner. All ayes. Motion carried.

Request from Meeker Lions Club for a Special Event Liquor Permit for the RBC Fairgrounds Grandstands, 700 Sulphur Cr., Rd., on July 3<sup>rd</sup> and 4<sup>th</sup>, 2020. Mayor Borchard opened the public hearing at 7:29pm. Administrator Cook stated that Mark Rogers was present by phone, the organization has received permission from the Public Health Department; Rio Blanco County Commissioners have granted permission to use the property; sales will be located on the west side of the grandstands, perimeters will be marked accordingly, and staff recommends approval. Mayor Borchard asked for comments, hearing none closed the public hearing at 7:31pm and called for a motion to approve the request from Meeker Lions Club for a Special Event Liquor Permit for the RBC Fairgrounds Grandstands, 700 Sulphur Cr., Rd., on July 3<sup>rd</sup> and 4<sup>th</sup>, 2020. Moved by Trustee Nielsen. Second by Trustee Gutierrez. All ayes. Motion carried.

## **NEW BUSINESS**

### **Presentation by Marlo Coates, Colorado CPA, of the Town's 2019 Financial Audit.**

Marlo Coates introduced herself, stated that she conducted the 2019 audit and presented the Board of Trustees with a detailed audit summary packet; giving the Board a brief verbal outline, she asked if anyone had questions. Hearing no questions, Mayor Borchard called for a motion to adopt the 2019 Audit as presented. Moved by Trustee Creecy. Second by Trustee Turner. All ayes. Motion carried.

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**Request from Doug Merrell, Networking of the Rockies, regarding billing changes for IT Services.**

Doug Merrell with Networking of the Rockies requested to begin billing the Town monthly for IT support stating in the past, Networking of the Rockies has billed the Town for labor as the time was incurred, however, since their time is accrued in minute increments the present way of submitting time has become more difficult. Administrator Cook informed the Board that the Town is receiving the services as required for phone, computer, Microsoft support and maintenance and we would like to propose moving forward with a monthly lump sum billing for the remaining months in 2020 and beyond, further discussion will be required for larger projects outside the realm of day to day maintenance. Mayor Borchard called for a motion to take the remaining budget divided by six months to calculate the amount to be paid monthly for the remainder of 2020. Moved by Trustee Kindall. Second by Trustee Gutierrez. All ayes. Motion carried.

**Consideration of Resolution 7, Series 2020 establishing a committee to approve events located on Town property during the COVID-19 pandemic.** Mayor Borchard called for a motion to approve Resolution 7, Series 2020 establishing a committee to approve events located on Town property during the COVID-19 pandemic. Moved by Trustee Nielsen. Second by Trustee Creecy. All ayes. Motion carried.

**Discussion regarding mosquito control measures.** Administrator Cook informed the Board that upon further investigation, applying larvicide to help control mosquitos is going to be cost prohibitive, a single application would cost \$7,000.00 and has to be applied every seven to nine days; a thirty-day application would cost approximately \$115,000.00. After a lengthy discussion it was decided to continue forward hiring Coulter Aviation to spray as done in years past. Mayor Borchard called for a motion to authorize Coulter Aviation to spray for mosquitos in an amount not to exceed \$4,000. Moved by Trustee Creecy. After a brief discussion Trustee Creecy amended his motion to cover 1,000 acres, up to \$4,000.00. Second by Trustee Nielsen. Ayes: Day, Gutierrez, Creecy, Nielsen and Kindall. Opposed by Trustee Turner. Motion carried.

**Approval of a Collaboration Agreement between the Towns of Meeker and Rangely and Rio Blanco County regarding disbursement of Coronavirus Aid, Relief and Economic Security Act Funds to County and Local Governments.** Mayor Borchard brought the Board up to date on the allocation of the funds for the COVID 19 relief aid, after a phone conference meeting between the entities it has been agreed upon by the Towns of Meeker and Rangely and Rio Blanco County to divide the \$542,518.00 equally three ways giving each entity \$180,839.33. A paragraph will be added stating that the agreement can be revised in the future if needed. Administrator Cook will research options and legalities for offering grants to local businesses should the need arise again due to the COVID 19. There will be a special meeting for the Board of Trustees on June 25, 2020 at 7:00pm to discuss and approve the revised Collaboration Agreement between the Towns of Meeker and Rangely and Rio Blanco County.

**Approval of Business Recovery Grant Applications received after the deadline.** Administrator Cook informed the Board that the Town has received three additional Recovery Grant Applications. A motion was made by Trustee Turner to the approve the Business Recovery Grant Applications received after the deadline. Second by Trustee Gutierrez. All ayes. Motion carried.

## **MAYOR'S REMARKS**

Mayor Borchard asked for suggestions on his website article, it was requested that he not name individual businesses.

## **TOWN MANAGER'S REPORT**

Administrator Cook said that she was approached by Marie Hooks with the Work Force Center (WFC) who stated that they are not able to comply with social distancing in their existing office at Town Hall, therefore Ms. Hooks inquired about the possibility of renting other office space upstairs. Administrator

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Cook asked the Board if they were willing to replace the carpeting on the entire floor for one renter who would occupy two offices, after a lengthy discussion it was decided to get two estimates on replacing the carpet. Administrator Cook said she had been approached by the Chamber of Commerce who asked if the Town would be willing to contribute \$1,000.00 toward new banners for Main Street, it would come out of the Community Improvement line item, adding the art work on the banners was done by Meeker HS students, the Board agreed to contribute \$1,000.00 toward the banners.

### **ATTORNEY'S REPORT**

None.

### **ADJOURNMENT**

Mayor Borchard adjourned the meeting at 8:35pm.



\_\_\_\_\_  
Kent A. Borchard, Mayor

Attest:



\_\_\_\_\_  
Lisa Pakuer, Admin. Assistant