

# RECORD OF PROCEEDINGS

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The Regular Meeting of the Meeker Town Board was held Tuesday, April 21, 2026, at Town Hall.

## Members Present

Mayor  
Trustees

Day  
Day  
Lockwood  
Madison  
Browning  
Sizemore  
Smith

## Town Staff Present

Administrator  
Town Clerk  
Admin Asst/Court Clk  
Police Chief  
Attorney  
Comm Dev./Planner  
Public Works Supt.

Joy  
Cook  
Pakuer  
Thompson  
Massih  
Thomson  
Kilduff (on the phone)

## CALL TO ORDER

Mayor Day called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

## ROLL CALL

All Board members were present.

## APPROVAL OF THE AGENDA

Mayor Day stated under New Business item c. Consideration of Resolution #07-2026 for approval of Fee Structure for the Wildfire Resiliency will be removed from the agenda. Trustee Sizemore made a motion to approve the agenda as amended. Second by Trustee Lockwood. All ayes. Motion carried.

## SWEARING IN OF NEWLY ELECTED MAYOR AND TRUSTEE

Clerk Cook administered the Oath of Office to the newly elected Mayor and re-elected Board members as follows: Travis Day, Mayor; Amanda Smith, Jeff Madison, Chris Lockwood, Trustees.

## APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Smith to approve the minutes of April 7, 2026. Second by Trustee Madison. All ayes. Motion carried.

## APPROVAL OF MONTHLY DISBURSEMENTS

A motion was made by Trustee Browning to approve the revised disbursements dated April 21, 2026. Second by Trustee Sizemore. All ayes. Motion carried.

## PUBLIC PARTICIPATION

None.

## STAFF UPDATES

- Public Works Superintendent Kilduff attended via phone; he was currently at an out of town training. Administrator Joy reported on his behalf, reporting that there were 11,412,096 gallons pumped for the month of March; the street lights are repaired from White River Electric Assn (WREA) power surge; street project for 2026 is moving forward; Fallon Nielsen will start employment on May 4<sup>th</sup> as the Parks Lead; PW staff Landon and Herman finished the light upgrade

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in the Wilbur Art Barn at Ute Park; the new backhoe has been involved in three water leaks; Well #1 parts have been ordered and Well #6 has been fixed and put into use as of April 14<sup>th</sup>. Trustee Browning asked if there has been any discussion regarding matching the older light posts to the newer light posts. Administrator Joy stated there has not been any talk regarding this, not to say that it can't be discussed at some point.

- Chief Thompson reported for the month of March there were a total of three hundred and five calls for service; four arrests and ten citations issued.
- Comm. Dev/Planner Thomson stated the month of March 23 – April 17 update is included in each BOT packet. Thomson has been participating in the Northwest Colorado Outdoor Alliance (NWCO) as a steering community member; she was also a part of the executive director's interviews for the Northwest Colorado Innovation Center and has participated in the Associated Governments of Northwest Colorado, Comprehensive Economic Development Strategy (CEDS) program which is a federal economic development strategy.
- Town Clerk Cook reported the renewal of liquor license for Smoking River Brewery and Piceance Creek Tavern; staff is working on the water billing software, hoping to run dual systems in May. The new Town Clerk will start employment on April 27<sup>th</sup>.
- Town Clerk Cook reported on the financial report for first quarter ending March 31, 2026. Cash and Investments All Funds total was \$9,925,211.85; General Fund \$5,621,570.53; Water Fund \$1,548,650.73; Abatement Fund \$269,661.46; Conservation Trust \$97,371.39; Designated Funds \$2,277,306.00; Emergency Reserve \$110,650.00; YTD % Checking Acct \$1.74.

Cash & Investment Sheet: Undesignated is the total of all cash and investments after subtracting the budgeted reserve amounts required to balance the current year budget (line item #3626 in both the GF and WF). Also not included is Developer Equity (deposits made by developers to cover the cost of plan reviews etc. performed by a third party) the Emergency Reserve is a Constitutional requirement.

Calculations on page 1 and 2 of the Budget Worksheet reflect revenues vs. expenses without grant revenue, Mineral Lease and Severance receipts of System Development (capital expenses) to give an idea of where the Town is operationally for each fund. Operation and maintenance for the quarter shows a positive balance of \$38,294.33 in the General Fund and \$27,542.85 in the Water Fund.

Each department's expense should be 25% or lower for this time period. Some departments are over that amount because annual premiums for liability insurance, worker comp, dues and software support are all paid in the month of January. Revenue includes the amount budgeted for reserves and therefore skews that percentage.

First quarter figures include revenue received and expenses paid in January for the prior year. The 2025 audit is scheduled for May, year-end adjustments will be made once the audit is complete, and the second quarter financial report will give a clearer picture of the Town's financial position.

- Attorney Massih reported she is always available to help where needed and has been working closely with Administrator Joy and Comm. Dev/Planner Thomson. Municipal Court is on the 29<sup>th</sup> and it looks like an active docket.

### **NEW BUSINESS**

***Consideration of Resolution #05-2026 appointing Mayor Pro-Tem.*** Mayor Day opened the floor at 7:21 pm asking for nominations to fill the Mayor Pro-Tem position. Trustee Day nominated Trustee Lockwood. Trustee Smith nominated Trustee Browning. Each BOT did a written secret ballot; Mayor Day counted the results reporting: Lockwood had a total of four votes and Browning had a total of three votes for a total of seven votes. Mayor Day called for a motion to approve Resolution #05-2026

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appointing Mayor Pro-Tem to Trustee Lockwood. Moved by Trustee Day. Second by Trustee Sizemore. All ayes. Motion carried.

***Consideration of Resolution #06-2026 Appointing Town Officers.*** Mayor Day informed that the appointments would be for: Administrator Joy, Chief of Police Thompson, Town Clerk Cook and Attorney Massih. Mayor Day called for a motion to approve Resolution #06-2026 Appointing Town Officers. Moved by Trustee Day. Second by Trustee Smith. All ayes. Motion carried.

***New Security System for Parks.*** Administrator Joy asked the BOT to consider replacing the security cameras at the Town and Circle Park. The ERBM will be taking down their camera system for Town Parks. For general security the Town will need to install new cameras. We have received a bid from Spectra and Verkada for a camera system that would be consistent and compatible with the Town's other security systems such as the one at Town Hall. The bid price is \$29,570.80, the cameras will have a five-year license agreement. Staff would like the board's permission to move forward with this bid to get started the installation process for the security systems at our Town Park and Circle Park. Hearing no further discussion or questions Mayor Day called for a motion to approve the purchase of security cameras for the Parks. Moved by Trustee Lockwood. Second by Trustee Sizemore. All ayes. Motion carried.

## **OLD BUSINESS**

***Library Board Internal Governmental Agreement (IGA).*** Administrator Joy stated that her and Attorney Massih have gone through the IGA and got the comments and clarification on the verbiage. Joy suggested the task for tonight's meeting is to approve the IGA, the Town is not sure if the BOCC is going to approve it or not. The BOCC wants to meet with the BOT to discuss the staggering of the terms appointed, so far, the Town and Library are ready to sign the IGA. Attorney Massih stated that if the BOT and the Library sign it would be an IGA between those two entities, she has not had a chance to talk to Attorney Schmidt representing the library so she does not know how she would feel about a two-party sign. Administrator Joy stated the BOCC and the Town are having to follow the state statute that was set for the library board. Mayor Day suggested sending the amended copy of the IGA to the BOCC and the Library. Trustee Lockwood would like to see changes in Exhibit A showing the dates and cycle for each five year term of the Library Board. After a lengthy discussion it was decided to have Administrator Joy contact the BOCC and to set up a date on May 12<sup>th</sup> at 7:00 pm at Town Hall for a joint meeting. Hearing no further questions or discussion Mayor Day called for a motion to accept the IGA with changes to the exhibit. Moved by Trustee Madison. Second by Trustee Lockwood. All ayes. Motion carried.

## **MANAGER'S REPORT**

Administrator Joy started out by thanking the BOT for their time and thoughtful input during the workshop about our Parks last week.

- Joy, Mayor Day and Superintendent Kilduff met with District 43 Lead Water Commissioner Betty Kracht. The meeting was about our water rights and usage for water needs at Circle Park. We need to have water for the park maintenance and to allow for evaporation, the plan will be to use water out of the river for the grass watering and then we are working with Mike Swarrow at CPW to utilize augmentation out of Lake Avery to backfill the pond from evaporation and ultimately protect the fish being stocked in the pond.
- Joy met with Micheal Erion at Colorado River Engineers to plan out the water supply and territorial Rights study.
- Community Development/Planning Thomson and Administrator Joy will be attending the Fire Ready Event Thursday Evening. The Town booth will consist of tips for packing your Go Bag. What items and documents do you need in the event of an evacuation. Other booths will talk about making defensible space around your house, and other efforts being made for fire safety.

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- AGNC has invited either a member from the Town board or Administrator Joy to fill a seat on their Board of Directors. The time commitment would be monthly board meetings and other incidental events.

Monthly board meetings can be attended either in person or remotely. Mayor Day asked Joy if she would consider representing the Town of Meeker. Mayor Day recommended Administrator Joy be the Town representative for the AGNC Board, and the rest of the trustees agreed.

### **MAYOR'S REMARKS**

- Mayor Day reported that he met the Town of Rangely's new town manager. They have been working on emergency backup plans and talking to the Town of Dinosaur about backup water.
- Day asked Joy to send a letter of support about the presentation given by the Meeker FFA students at the April 7<sup>th</sup> meeting. This would help them complete some of their requirements for the project.

### **OTHER BOARD BUSINESS**

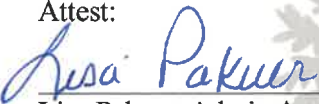
Trustee Lockwood encouraged everyone to listen to Colorado River District presentation.

### **ADJOURNMENT**

Mayor Day adjourned the meeting at 8:02 p.m.

  
\_\_\_\_\_  
Travis Day, Mayor

Attest:

  
\_\_\_\_\_  
Lisa Pakuer, Admin Asst.

M E E K E R  
C O L O R A D O