

The Regular Meeting of the Meeker Town Board was held Tuesday, February 2, 2010 at Town Hall.

Members Present	Mayor	Etheridge
Trustees		Omer
		Cook
		Strate
		Mills
		Gerloff
Members Absent		Halandras
Town Staff Present	Town Administrator	Day
	Town Planner	Smith
	Town Clerk	Cook
	Public Works Super.	Overton
	Town Attorney	Viscardi
	Admin. Assist.	Niemi
Citizens Present	Nikki Turner	RB Herald Times
	Shonda Otwell	Meeker Chamber Director
	Kristen Coborn	Wells Fargo
	Rob Parsons	Wells Fargo
	Andrea Massey	Ennovate
	Nate Anema	Ennovate
	Robert Barr	

CALL TO ORDER

Mayor Etheridge called the meeting to order at 7:00 p.m.

ROLL CALL

All Trustees present except Trustee Halandras.

APPROVAL OF THE AGENDA

Mayor Etheridge asked if there were any changes to the agenda with none noted.

A motion was made by Trustee Omer to approve the agenda, seconded by Trustee Cook. All ayes, motion carried.

APPROVAL OF THE PREVIOUS MINUTES

Mayor Etheridge asked for changes or revisions to the minutes of January 19, 2010 with none noted.

A motion was made by Trustee Strate to approve the January 19, 2010 minutes seconded by Trustee Cook. All ayes, motion carried.

APPROVAL OF VOUCHERS

Mayor Etheridge asked for questions or comments regarding the revised vouchers dated January 31, 2010. Trustee Cook inquired if Item #58 under the General Fund - Replace Motor 2nd Floor Return; was regarding an item from a previous discussion? Administrator Day explained it was the replacement of a motor for the air handlers; not the boiler. Mayor Etheridge inquired if the expense had been anticipated with Day replying no.

A motion was made by Trustee Mills to approve the revised vouchers dated January 31, 2010, seconded by Trustee Strate. All ayes, motion carried.

PUBLIC PARTICIPATION

None

NEW BUSINESS

Presentation by Wells Fargo Bank concerning Meeker Hospital Fund.

Administrator Day introduced Kristen Coborn and Rob Parsons from Wells Fargo. Kristen and Rob outlined their backgrounds and job duties at Wells Fargo for the Board. Rob outlined the Wells Fargo processes regarding investments. He stated they would like to create a custom portfolio for the Hospital Fund, also known as the Walbridge fund, and relayed that they see a couple of structural issues in the current portfolio due to maturing bonds. Rob provided handouts to the Board and outlined the process of restructuring the current portfolio. He went on to say he proposed to work toward what was outlined on page six; explaining the information to the Board. He also suggested the Board develop an investment policy. Rob asked the Board if they had concerns or questions, with Mayor Etheridge stating the pie chart in the handouts showing the current investments didn't match and asked if he was suggesting moving to another model with Rob agreeing and explained why. Mayor Etheridge stated there had been previous discussions regarding the portfolio and the Board usually went with what the experts recommended. Trustee Mills stated if the Board agreed to authorize Rob to make the decisions concerning investments in the portfolio, without prior Board approval as is the current practice, the Board would need to be updated frequently, with Rob stating he understood. Mayor Etheridge asked for questions with Trustee Omer asking for confirmation that Rob would come back with a recommendation on reinvesting the current portfolio with Rob replying yes. Rob stated he recommends taking three main approaches and outlined them for the Board. Mayor Etheridge stated the Board doesn't want to micro-manage the portfolio, but having the report card Rob showed them and how it is managed is what the Board will need. Day pointed out that one of the main goals of the portfolio needs to remain the production of at least \$52,500 annual income as required in the agreement with the Health Care District, which assists with the cost of skilled nursing care at Pioneers Medical facility. Rob explained that is challenging, but the oil and gas investments in the portfolio help. The Board concurred to have Rob send his investing strategy for the next meeting where it could be reviewed, and a formal motion could be made at that time for him to proceed. Mayor Etheridge thanked Rob and Kristen for their presentation.

Presentation by Ennovate concerning Town's energy audit.

Day introduced Andrea Massie and Nate Anema from Ennovate. Andrea stated they were present to ensure everyone was on the same page and to clarify some of the information they had provided; what the objectives were and the processes to get there. She asked if there were other concerns or questions, with Attorney Viscardi asking Andrea to explain the data and information identifying the measures and what had been completed so far. Andrea stated they were at the Preliminary Technical Audit stage and wanted to narrow down the scope; thus eliminating conservation scopes that didn't make sense and to further investigate what would stay in the report. She stated once they move forward with a package with the objectives included, they would move into a final technical audit, which includes data logging on the energy equipment and then completing and providing the final report to the Board. She went on to say after the report was filed with the Governor's Energy Office, they would move forward with implementation if the Board concurred, or if the Board declined to move forward, after receiving the energy audit report, the only charge to the Town would be in the amount of \$2,250 as shown in the agreement. She reiterated the Town would receive a final report but at this time they were still in the Preliminary Technical Audit stage. Mayor Etheridge stated Andrea had clarified the past discussions and alleviated the miscommunication and she was willing to risk the \$2,100.00 to move forward. Attorney Viscardi stated for the record the actual cost was \$2,250.00 (for the audit). Discussion focused on the price of the proposed boiler, what the price of the proposed boiler included (contracting, technical audit, design, management, and training and fees) and selection of a contractor for the project. Andrea stated the cost of the boiler was \$110,000 with a savings associated and included the fees and mark ups from Ennovate (needs assessment, technical audit) and was included in the total price and distributed to each line item. Trustee Gerloff inquired as to what happened if Ennovate's guaranteed savings didn't happen? Andrea stated Ennovate writes the Town a check, but to date haven't had to on any of their projects. Mayor Etheridge asked for questions or comments with none noted. The Board concurred to have Ennovate move forward with the next step of the project.

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Decision concerning street sign replacement project.

Trustee Mills inquired as to why new signs were needed; with Public Works Superintendent Russell Overton stated they were faded and difficult to read. Trustee Gerloff inquired if all the signs had to be changed with Mr. Overton stating none of the current signs meet the required reflective grade based on the Uniform Traffic Code. Trustee Omer inquired if only one color scheme could be picked and what color would Mr. Overton recommend? Mr. Overton replied they could only choose one color and recommended the green/white option. Trustee Omer agreed; stating the blue didn't have good contrast. Day stated Chief Hervey had conveyed that it would be better if the Town's street signs didn't match the informational signs on Highway 13 so that the street signs would be easier to see. Mr. Overton stated old signs used to be sent back to be refinished but the process now costs more than replacing them. He also explained that the Public Works and Water Departments use the old signs for other purposes. Trustee Omer inquired as to the cost, with Mr. Overton stating \$10,000.00 had been budgeted, but the exact cost won't be known until the bid process is completed. Trustee Mills said he preferred the blue signs. The Board consensus was to replace the signs with the same color, white lettering on green signs.

Consideration of Resolution No. 2 Series 2010, a Resolution authorizing the Town Clerk of the Town of Meeker, Colorado to appoint election judges and additional election personnel for the regular municipal election of April 6, 2010.

Mayor Etheridge asked for questions or comments with none noted.

A motion was made by Trustee Strate to approve Resolution No. 2 Series 2010, a Resolution authorizing the Town Clerk of the Town of Meeker, Colorado to appoint election judges and additional election personnel for the regular municipal election of April 6, 2010, seconded by Trustee Omer. All ayes, motion carried.

Consideration of Resolution No. 3, Series 2010, a Resolution authorizing the use of an electronic voting system, establishing a voting precinct and adopting a contingency plan for the counting of ballots in the Town of Meeker, Colorado, for the April 6, 2010 regular municipal election.

Mayor Etheridge asked for questions or comments with none noted.

A motion was made by Trustee Strate to approve Resolution No. 3, Series 2010, a Resolution authorizing the use of an electronic voting system, establishing a voting precinct and adopting a contingency plan for the counting of ballots in the Town of Meeker, Colorado, for the April 6, 2010 regular municipal election seconded by Trustee Cook. All ayes, motion carried.

Approval of permits for 2010 use of Ute Park.

David Smith Ranches, Inc & Meeker Classic Sheepdog Trials: Day stated the permits were the same as previous years. Mayor Etheridge asked for questions or comments with none noted.

A motion was made by Trustee Strate to approve Resolution #4, Series 2010, A Resolution authorizing the Mayor and Town Clerk to execute the Ute Park Permit Agreements with David Smith Ranches, Inc. and Meeker Classic Sheepdog Championship, Inc., seconded by Trustee Mills. All ayes, motion carried.

Appointment to the Meeker Housing Authority Board.

Day stated Robert Barr had sent a Letter of Interest for the Board vacancy and was present. She added the Meeker Housing Authority had conducted an election among its residents, and based upon the election results, recommended Mr. Barr for the appointment. Mr. Barr, present at the meeting, explained he had served on past boards in other communities where he lived and was looking forward to serving on the Meeker Housing Authority Board, if appointed. Mayor Etheridge thanked Mr. Barr for his interest in serving the community.

A motion was made by Trustee Mills to approve the appointment Robert Barr to the Meeker Housing Authority

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Board, seconded by Trustee Strate. All ayes, motion carried.

MAYOR’S REPORTS

Mayor Etheridge stated after the February 16, 2010 regular meeting she would like adjourn to a workshop with the work group for the current elementary school, Town Board members and the County Commissioners. Day stated the structural study is completed and the Town will have the report by Friday (February 5th) and the report from the other study for the other issues (asbestos) in mid February. She added other testing would be done after school was out (mold and radon and more in depth asbestos studies). Discussion focused on the reasons for the workshop and potential collaborations.

MANAGER’S REPORTS

Final Release of Security for Valentine Project (Sanderson Hills Filing #1 and #2): Day notified the Board the Letter of Credit for the subdivision project is ready to be released. She explained the warranty period had expired and all the infra-structure was installed and approved as completed. She said a motion was needed to release the final security on the project.

A motion was made by Trustee Mills to approve the final release of security for the Valentine Project, seconded by Trustee Strate. All ayes, motion carried.

Ute Park Permit Request: Day stated Dave Murray, a representative of Range Call, inquired about obtaining a permit to use Ute Park for a bow shootout and camp spaces for July 3rd and 4th during Range Call. Day inquired if a draft Ute Park permit could be prepared and brought back for Board approval? Discussion focused on what a great event it is, where it had been held in the past and the potential for it to grow. Day stated Range Call insurance would cover the event and in the past, the Town had allowed use of the park with no charge to assist events getting started. The Board concurred to no charge and directed Day to collect the requested information and prepare a permit for the Board’s consideration at a future meeting.

Water District Engineer: Day stated there was a new water district engineer who was reviewing the Town’s due diligence water rights request and the Town’s water attorney had been notified of additional items which will be required before processing the request. Trustee Mills inquired as to their agenda with Day stating the Town had to prove due diligence every 5 years to keep the water rights. She said the requests received will require hiring the firm that assisted with the Town’s water rights to obtain the required information as well as add attorney costs which are estimated to be \$7,000.00 to \$8,000.00. She added the Town hasn’t been singled out; it is being required with other municipalities as well. Day stated this is an unforeseen expense in the water fund and due to the cost, may require a contingency budget this year.

Ute Road: Day stated the project was moving along and people were happy with the roundabout exercise conducted last week. She added there would be a meeting with County and WREA staff tomorrow to review the street plans, and cost estimates for the project are estimated to be within budget at this time. Trustee Omer inquired if they were staying on the same timetable, with Day replying yes. Discussion focused on the short time period for construction of the project.

ATTORNEY’S REPORTS

None

OTHER TOWN BOARD BUSINESS

None

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ADJOURNMENT

Mayor Etheridge adjourned the meeting 8:47 at p.m.

Attest:

Mandi Etheridge, Mayor

Lisa Cook, Town Clerk